

Risk Management for Non-Profits

Two Webinars

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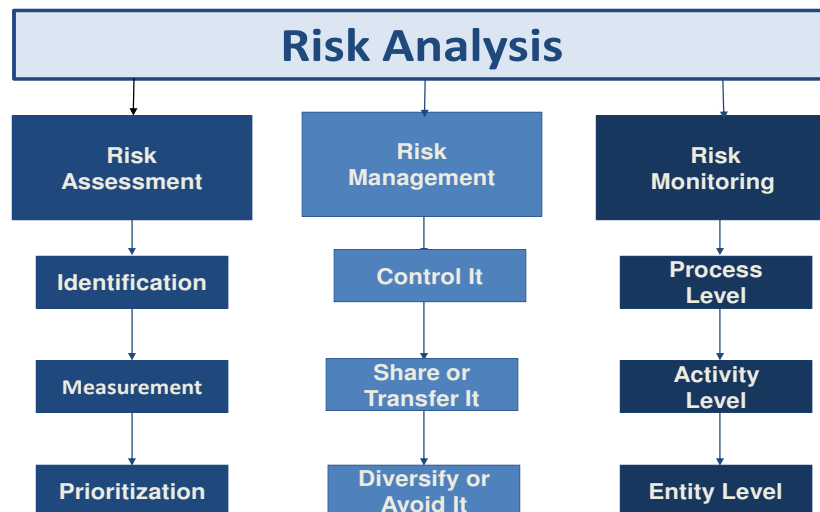
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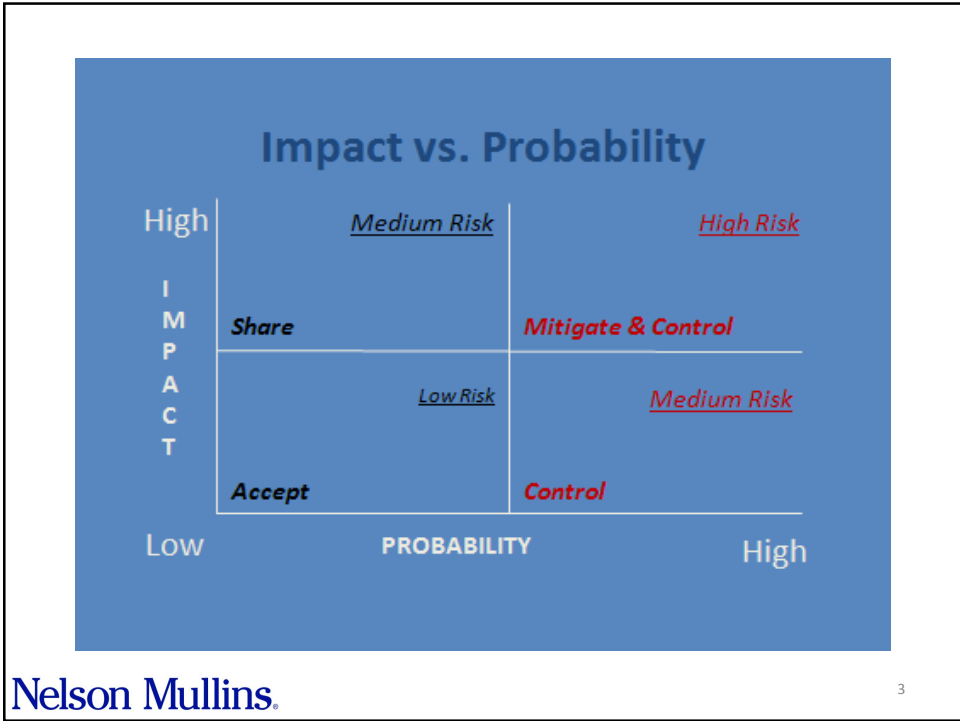
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Employment Issues

Employee honesty/fidelity

- Background check
 - Criminal
 - Credit
- Bonding/Insurance

Employee hiring/firing

- Hiring and termination procedures in your Employee Handbook
- Employment Application
- Employment Contract
- Insurance

Policy violations

- Disciplinary procedures in your Employee Handbook
- Insurance

Harm to them

- Workers' compensation
- Benefits

Volunteer Management

Illegal activity

- Background checks (criminal only, references)
- Insurance

Harm to them (auto accidents, slips/falls)

- Safety procedures
- Volunteer Agreement
- Vehicle registration/driver's license/automobile insurance/driver history
- Insurance
- Workers' compensation?

Harm to others

- Safety procedures
- Volunteer Agreement
- Insurance

Failure to follow procedures

- Volunteer Agreement/Job Description
- Insurance

Misclassification

- Volunteer Agreement

Transportation

Food safety/food-borne illness

- Procedures
- Volunteer Agreement
- Insurance

Automobile accidents

- Volunteer Agreement
- Vehicle registration/driver's license/automobile insurance/driver history
- Insurance
- Workers' compensation?

Food delivery

- Procedures
- Volunteer Agreement

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Facility Issues

Injuries to employees and volunteers

- Facility safety
- Waivers?
- Insurance
- Workers' compensation

Injuries to third parties

- Facility safety
- Insurance

Physical Security

- Technology
- Traffic flow
- Personnel

Special Events

- Supervision
- All of the above
- Volunteer and employee issues
- Insurance

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Service Disruption

Backup food suppliers and storage

- Contracts
- Insurance

Alternative transportation arrangements

- Contracts?
- Insurance

System disaster recovery/business continuity backup site

- System backup at remote location
- Capability to use remote location as primary system site
- Protections relating to cloud computing

Communication protocols

- Staff and volunteers
- Clients
- Funders and donors
- Vendors