

Transcript for: Brenda Leza

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**Certificate Earned****Leadership Certificate****November 2009****Credits Toward a Leadership Certificate**

Earning a Leadership Certificate requires the successful completion of 14 credits, distributed as follows: Required Survey Courses – 4 credits; Required Courses - 4 credits; Elective Courses - 3 credits; Intensive Courses – 3 credits

Required Survey Course Credits

<u>Course Title</u>	<u>Credits Earned</u>	<u>Date</u>
Volunteer Management 101	1	11/11/09
Nutrition 101	1	11/12/09
Communications 101	1	11/13/09
Development 101	1	11/13/09

Required Survey Credits Earned: **4**Required Survey Credits Still Needed to Earn a Certificate: **0****Required Course Credits**

<u>Course Title</u>	<u>Credits Earned</u>	<u>Date</u>
What Do Great Boards (and Great Board Members) REALLY DO?	1	9/2/09
Influence: Gaining Commitment, Getting Results	1	9/3/09
Decision Making and Problem Solving	1	11/12/09
Developing Vision and Mission	1	11/12/09
Developing Successful Personal Relationships	1	11/13/09

Required Credits Earned: **5**Required Credits Still Needed to Earn a Certificate: **0****Elective Course Credits**

<u>Course Title</u>	<u>Credits Earned</u>	<u>Date</u>
Developing a Strategy for the Future	1	9/4/09
Conducting Effective Meetings	1	11/11/09
Strategic Long Term Planning	1	11/12/09
Time and Stress Management	1	11/13/09

Elective Credits Earned: **4**Elective Credits Still Needed to Earn a Certificate: **0****Intensive Course Credits**

<u>Course Title</u>	<u>Credits Earned</u>	<u>Date</u>
Grooming the Next Generation of Leaders	3	9/3/09

Intensive Credits Earned: **3**Intensive Credits Still Needed to Earn a Certificate: **0**

The Certificate curriculum consists of a combination of Required Courses, Elective Courses and Intensive Workshops in five professional communities: leadership, development, communications, volunteer management and nutrition. You can attend courses and earn a Certificate in multiple Sections.

In certain cases credits from an Intensive Workshop may be applied to meet the Elective credit requirement. Please see the full Center FAQs and Certificate Requirements, which are available on the MOWAA website: www.mowaa.org/center.

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Credits Toward a Development Certificate

Earning a Development Certificate requires the successful completion of 10 credits, distributed as follows: Required Courses - 4 credits; Elective Courses - 3 credits; Intensive Courses - 3 credits

Required Course Credits

<u>Course Title</u>	<u>Credits Earned</u>	<u>Date</u>
Seeing Your Organization Through Donors' Eyes	1	9/1/10

Required Credits Earned: 1

Required Credits Still Needed to Earn a Certificate: 3

Elective Course Credits

<u>Course Title</u>	<u>Credits Earned</u>	<u>Date</u>
Capital Campaigns: Knowing When You Are Ready	1	8/31/10

Elective Credits Earned: 1

Elective Credits Still Needed to Earn a Certificate: 2

Credits Toward a Communications Certificate

Earning a Communications Certificate requires the successful completion of 10 credits, distributed as follows: Required Courses - 4 credits; Elective Courses - 3 credits; Intensive Courses - 3 credits

Required Course Credits

<u>Course Title</u>	<u>Credits Earned</u>	<u>Date</u>
Communication and Listening Skills	1	8/31/10

Required Credits Earned: 1

Required Credits Still Needed to Earn a Certificate: 3

Elective Course Credits

<u>Course Title</u>	<u>Credits Earned</u>	<u>Date</u>
Public Speaking: Tips to Becoming an Effective Presenter	1	9/1/10

Elective Credits Earned: 1

Elective Credits Still Needed to Earn a Certificate: 2

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