

OFFICIAL TRANSCRIPT

Enrollee: **Arroyos, M.**

Date Enrolled: **September 04, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3437.pdf>

Mrs. Manuela H. Arroyos

C.E.O.

Fort Bend Seniors Meals on Wheels

P.O. Box 1488 1330 Band Rd.

Rosenberg, TX 77471

Certificates and Achievements

Leadership Certificate - September 2011

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 23

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Developing a Strategy for the Future	1	09/02/2009	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Your Best Board Meeting Ever!	1	04/21/2010	Organizational Planning
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Your Nonprofit Marketing Plan: A Roadmap to Building Support for Your Organization	3	09/03/2009	Relationship Building
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
Effective Online Storytelling	1	08/06/2010	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 46

Planning for the Future	8.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2		3	09/01/2010	Planning for the Future
Developing a Strategy for the Future		1	09/02/2009	Planning for the Future
Relationship Building	12.00			
What Do Great Boards Really Do?		1	09/02/2009	Relationship Building
Your Nonprofit Marketing Plan: A Roadmap to Building Support for Your Organization		3	09/03/2009	Relationship Building
Influence: Gaining Commitment, Getting Results		1	09/03/2009	Relationship Building
Effective Online Storytelling		1	08/06/2010	Relationship Building
Organizational Planning	6.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Decision Making and Problem Solving		1	08/31/2010	Organizational Planning
Your Best Board Meeting Ever!		1	04/21/2010	Organizational Planning
Fiscal Responsibility	14.00			
Financial Vulnerability and Fraud in Nonprofit Organizations		3	09/02/2010	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention		3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3		1	08/31/2011	Fiscal Responsibility
Foodservice Knowledge	2.00			
Intro to Food Safety on the Go		1	08/30/2011	Foodservice Knowledge
Revenue Development	4.00			
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks		1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)		1	08/30/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Gress, S.**
 Date Enrolled: **September 27, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4558.pdf>

Mr. Shon Gress

Executive Director
 Guernsey County Senior Citizens
 Center, Inc.
 1022 Carlisle Ave.
 Cambridge, OH 43725

Certificates and Achievements

Leadership Certificate - September 2011

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 24

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Institute for Board Members and Executive Directors of Nonprofit Organizations	6	03/11/2011	Relationship Building
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Growing a Giving and Getting Board	1	01/21/2011	Planning for the Future
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 48

Planning for the Future 10.00

Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Growing a Giving and Getting Board	1	01/21/2011	Planning for the Future

Relationship Building 14.00

Institute for Board Members and Executive Directors of Nonprofit Organizations	6	03/11/2011	Relationship Building
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building

Organizational Planning 2.00

Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning
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Fiscal Responsibility 12.00

Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Foodservice Knowledge 2.00

Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge
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Revenue Development 8.00

Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Shimabukuro, C.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3960.pdf>

Ms. Claire Shimabukuro

Executive Director
 Hawaii Meals on Wheels
 P.O. Box 61194
 Honolulu, HI 96839-1194

Certificates and Achievements

Leadership Certificate - September 2011

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 19

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills	1	09/02/2009	Relationship Building
Influence: Gaining Commitment, Getting Results	1	09/04/2009	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 38

Planning for the Future	16.00			
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future	
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future	
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future	
X Factors of Sustainability	1	09/01/2010	Planning for the Future	
Relationship Building	4.00			
Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills	1	09/02/2009	Relationship Building	
Influence: Gaining Commitment, Getting Results	1	09/04/2009	Relationship Building	
Organizational Planning	2.00			
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning	
Fiscal Responsibility	8.00			
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility	
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility	
Foodservice Knowledge	2.00			
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge	
Revenue Development	6.00			
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development	
Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development	
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development	

OFFICIAL TRANSCRIPT

Enrollee: **Myers, S.**

Date Enrolled: **September 27, 2011**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4567.pdf>

Ms. Sally Myers

Assoc. Dir., Program Services

Hawkeye Valley Area Agency on
 Aging

2101 Kimball Avenue, Suite 320
 Waterloo, IA 50702

Certificates and Achievements

Leadership Certificate - September 2011

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 23

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Identity Theft – It Happened To Us, It Can Happen To You	1	02/10/2011	Fiscal Responsibility

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development
Three Dimensions of Sustainability Planning to Remain Viable in Today's Economy	3	08/31/2011	Planning for the Future

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Influence: Gaining Commitment, Getting Results	1	09/04/2009	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps	1	09/02/2009	Relationship Building
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building
Measuring the Effectiveness of Your Volunteer Program	1	08/30/2011	Organizational Planning

Coursework Completed

Total Credits Earned: 46

Planning for the Future 8.00

Three Dimensions of Sustainability Planning to Remain Viable in Today's Economy 3 08/31/2011 Planning for the Future

Recruiting the Next Generation of Volunteers 1 09/01/2010 Planning for the Future

Relationship Building 6.00

Influence: Gaining Commitment, Getting Results 1 09/04/2009 Relationship Building

From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps 1 09/02/2009 Relationship Building

Sharing the Impact of Your Volunteer Program with Your Community 1 08/30/2011 Relationship Building

Organizational Planning 2.00

Measuring the Effectiveness of Your Volunteer Program 1 08/30/2011 Organizational Planning

Fiscal Responsibility 2.00

Identity Theft – It Happened To Us, It Can Happen To You 1 02/10/2011 Fiscal Responsibility

Foodservice Knowledge 26.00

Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
Revenue Development	2.00		
Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Young, D.**

Date Enrolled: **November 11, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3759.pdf>

Ms. Dianna Young

Director of Meals on Wheels
 Horizons, A Family Service Alliance
 819 5th Street SE
 Cedar Rapids, IA 52403

Certificates and Achievements

Leadership Certificate - November 2009

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 33

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing Effective Oversight Boards	1	11/11/2009	Relationship Building
Developing Vision and Mission	1	11/12/2009	Planning for the Future
Strategic Long Term Planning	1	11/12/2009	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emergency Preparedness - MOW Professionals	3		Organizational Planning
Accounting and Financial Management	3	11/11/2009	Fiscal Responsibility
Conducting Effective Meetings	1	11/11/2009	Organizational Planning
Decision Making and Problem Solving	1	11/12/2009	Organizational Planning
Time and Stress Management	1	11/13/2009	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Development 101	1	11/13/2009	Revenue Development
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development
Three Dimensions of Sustainability Planning to Remain Viable in Today's Economy	3	08/31/2011	Planning for the Future

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Communications 101	1	11/13/2009	Relationship Building
Developing Successful Personal Relationships	1	11/13/2009	Relationship Building
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Nutrition 101	1	11/12/2009	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Management 101	1	11/11/2009	Organizational Planning
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future

Coursework Completed

Total Credits Earned: 66

Planning for the Future	12.00			
Developing Vision and Mission		1	11/12/2009	Planning for the Future
Strategic Long Term Planning		1	11/12/2009	Planning for the Future
Three Dimensions of Sustainability Planning to Remain Viable in Today's Economy		3	08/31/2011	Planning for the Future
Recruiting the Next Generation of Volunteers		1	08/31/2010	Planning for the Future
Relationship Building	8.00			
Developing Effective Oversight Boards		1	11/11/2009	Relationship Building
Developing, Cultivating and Maintaining Relationships with Foundations		1	08/30/2011	Relationship Building
Communications 101		1	11/13/2009	Relationship Building
Developing Successful Personal Relationships		1	11/13/2009	Relationship Building
Organizational Planning	14.00			
Time and Stress Management		1	11/13/2009	Organizational Planning
Conducting Effective Meetings		1	11/11/2009	Organizational Planning
Decision Making and Problem Solving		1	11/12/2009	Organizational Planning
Emergency Preparedness - MOW Professionals		3		Organizational Planning
Volunteer Management 101		1	11/11/2009	Organizational Planning
Fiscal Responsibility	6.00			
Accounting and Financial Management		3	11/11/2009	Fiscal Responsibility
Foodservice Knowledge	16.00			

Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge
Nutrition 101	1	11/12/2009	Foodservice Knowledge
Revenue Development	10.00		
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development
Development 101	1	11/13/2009	Revenue Development
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Martinez, E.**
 Date Enrolled: **September 04, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3440.pdf>

Mr. Edgar Martinez

Manager
 Hillsborough County Aging Services
 601 E. Kennedy Blvd. 25th Fl.
 P.O. Box 11110, Department of Aging
 Tampa, FL 33601

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 6

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 6

Fiscal Responsibility 3.00

Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
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Foodservice Knowledge 3.00

Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Gregg, J.**

Date Enrolled: **November 19, 2008**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3749.pdf>

Mrs. Judith Gregg

Executive Director
Homebound Meals, Inc.
611 West Berry St
Ft Wayne, IN 46802

Certificates and Achievements

Leadership Certificate - November 2009

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 27

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Developing a Strategy for the Future	1	09/04/2009	Planning for the Future
Developing Vision and Mission	1	11/12/2009	Planning for the Future
Strategic Long Term Planning	1	11/12/2009	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future
Conducting Effective Meetings	1	11/11/2009	Organizational Planning
Decision Making and Problem Solving	1	11/12/2009	Organizational Planning
Time and Stress Management	1	11/13/2009	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future
Development 101	1	11/13/2009	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
Communications 101	1	11/13/2009	Relationship Building
Developing Successful Personal Relationships	1	11/13/2009	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Nutrition 101	1	11/12/2009	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Management 101	1	11/11/2009	Organizational Planning

Coursework Completed

Total Credits Earned: 81

Planning for the Future	30.00			
Developing a Strategy for the Future		1	09/04/2009	Planning for the Future
Developing Vision and Mission		1	11/12/2009	Planning for the Future
Strategic Long Term Planning		1	11/12/2009	Planning for the Future
Grooming the Next Generation of Leaders		3	09/03/2009	Planning for the Future
Changing the Culture of Your Organization: Becoming a Fundraising Organization		1	11/17/2008	Planning for the Future
Creating a Philanthropic Case for Support Tailored to Your Program		1	11/17/2008	Planning for the Future
Creating Your Fundraising Plan		1	11/18/2008	Planning for the Future
Improving Your Current Situation		1	11/18/2008	Planning for the Future
Relationship Building	12.00			
What Do Great Boards Really Do?		1	09/02/2009	Relationship Building
Influence: Gaining Commitment, Getting Results		1	09/03/2009	Relationship Building
Communications 101		1	11/13/2009	Relationship Building
Developing Successful Personal Relationships		1	11/13/2009	Relationship Building
Organizational Planning	12.00			
Time and Stress Management		1	11/13/2009	Organizational Planning
Conducting Effective Meetings		1	11/11/2009	Organizational Planning
Decision Making and Problem Solving		1	11/12/2009	Organizational Planning
Volunteer Management 101		1	11/11/2009	Organizational Planning
Foodservice Knowledge	3.00			
Nutrition 101		1	11/12/2009	Foodservice Knowledge
Revenue Development	24.00			

Development 101	1	11/17/2008	Revenue Development
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Development 101	1	11/13/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **O'Connor, G.**

Date Enrolled: **November 19, 2008**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3756.pdf>

Mrs. Ginna O'Connor

Program Director

Senior Resource Association /

Nutrition For Life

694 14th St.

Vero Beach, FL 32960

Certificates and Achievements

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 17

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Maximizing Media Relations	1	09/02/2009	Relationship Building
Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills	1	09/02/2009	Relationship Building
e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development
Web 2.0: Social Media for Non-profits	1	09/03/2009	Revenue Development

Coursework Completed

Total Credits Earned: 34

Planning for the Future	8.00			
Changing the Culture of Your Organization: Becoming a Fundraising Organization		1	11/17/2008	Planning for the Future
Creating a Philanthropic Case for Support Tailored to Your Program		1	11/17/2008	Planning for the Future
Creating Your Fundraising Plan		1	11/18/2008	Planning for the Future
Improving Your Current Situation		1	11/18/2008	Planning for the Future
Relationship Building	4.00			
Maximizing Media Relations		1	09/02/2009	Relationship Building
Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills		1	09/02/2009	Relationship Building
Revenue Development	22.00			
Development 101		1	11/17/2008	Revenue Development
Introduction to Major Gifts		3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less		3	11/18/2008	Revenue Development
e-Strategy for Your Nonprofit		3	09/03/2009	Revenue Development
Web 2.0: Social Media for Non-profits		1	09/03/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Tanquary, N.**
 Date Enrolled: **August 13, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3416.pdf>

Ms. Nancy Tanquary RD

Nutrition Program Manager
 Johnson County Nutrition Program
 11811 S. Sunset, Suite 1300
 Olathe, KS 66061

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 18

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emergency Preparedness: Is Your Program Ready?	3	05/17/2011	Organizational Planning

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Social Media 101	1	09/15/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 18

Relationship Building	1.00			
Social Media 101	1	09/15/2011	Relationship Building	
Organizational Planning	3.00			
Emergency Preparedness: Is Your Program Ready?	3	05/17/2011	Organizational Planning	
Fiscal Responsibility	10.00			
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility	
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility	
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility	
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility	
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility	
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility	
Foodservice Knowledge	4.00			
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge	
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge	

OFFICIAL TRANSCRIPT

Enrollee: **Craig, R.**
 Date Enrolled: **July 20, 2009**

Ms. Rachael S. Craig

Director
 Kenai Senior Services/City of Kenai
 P.O. Box 1813, 361 Senior Ct.
 Kenai, AK 99611

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-2568.pdf>

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 18

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emergency Preparedness - MOW Professionals	3		Organizational Planning

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Menu Planning for Customer Satisfaction	1	09/03/2009	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 18

Organizational Planning 3.00

Emergency Preparedness - MOW Professionals 3 Organizational Planning

Fiscal Responsibility 10.00

Effective Cost Management for Today's Economy - Parts 1 & 2 3 09/02/2009 Fiscal Responsibility

Budgeting and Cash Management for the Non-Profit Organization — Part 2 1 08/30/2011 Fiscal Responsibility

Non-Profit Organizations — Yes, They Are Different 1 08/30/2011 Fiscal Responsibility

Budgeting and Cash Management for the Non-Profit Organization — Part 1 1 08/30/2011 Fiscal Responsibility

Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention 3 08/31/2011 Fiscal Responsibility

Budgeting and Cash Management for the Non-Profit Organization — Part 3 1 08/31/2011 Fiscal Responsibility

Foodservice Knowledge 5.00

Evidenced Based Research - Using Data to Support Your Case 3 09/03/2009 Foodservice Knowledge

Menu Planning for Customer Satisfaction 1 09/03/2009 Foodservice Knowledge

Breathing New Life into the Congregate Program 1 09/01/2011 Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Baker, T.**

Date Enrolled: **September 25, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3493.pdf>

Mrs. Thalia Baker

Executive Director

Laporte County Meals on Wheels, Inc.

301 E. 8th St., Ste. 110

Michigan City, IN 46360

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 18

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1	1	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Creative Marketing at the Local Level	1	09/01/2011	Relationship Building

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 18

Planning for the Future	5.00			
Emotional Intelligence: The Key to Succession Management - Part 2		1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1		1	09/01/2010	Planning for the Future
Grooming the Next Generation of Leaders		3	09/03/2009	Planning for the Future
Relationship Building	1.00			
Creative Marketing at the Local Level		1	09/01/2011	Relationship Building
Organizational Planning	2.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Decision Making and Problem Solving		1	08/31/2010	Organizational Planning
Fiscal Responsibility	10.00			
Financial Vulnerability and Fraud in Nonprofit Organizations		3	09/02/2010	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 2		1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different		1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1		1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention		3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3		1	08/31/2011	Fiscal Responsibility

OFFICIAL TRANSCRIPT

Enrollee: **Mills, D.**
 Date Enrolled: **August 03, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3806.pdf>

Ms. Dinah L. Mills

Director
 Lewis County Senior Citizens Center,
 Inc.
 171 W 2nd St
 Weston, WV 26452

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 11

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning
Identity Theft – It Happened To Us, It Can Happen To You	1	02/10/2011	Fiscal Responsibility

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Growing a Giving and Getting Board	1	01/21/2011	Planning for the Future
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building
Social Media 101	1	09/15/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Intro to Evolving Food Trends	1	06/16/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 11

Planning for the Future 4.00

Emotional Intelligence: The Key to Succession Management - Parts 1 and 2 3 09/01/2010 Planning for the Future

Growing a Giving and Getting Board 1 01/21/2011 Planning for the Future

Relationship Building 2.00

Social Media 101 1 09/15/2011 Relationship Building

How to Get Heard: Communicating What Matters 1 08/16/2011 Relationship Building

Organizational Planning 2.00

Risk Management - Protecting Your Program's Mission 1 09/02/2010 Organizational Planning

Decision Making and Problem Solving 1 08/31/2010 Organizational Planning

Fiscal Responsibility 1.00

Identity Theft – It Happened To Us, It Can Happen To You 1 02/10/2011 Fiscal Responsibility

Foodservice Knowledge 1.00

Intro to Evolving Food Trends 1 06/16/2011 Foodservice Knowledge

Revenue Development 1.00

Fundraising for Small Nonprofits 1 06/21/2011 Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Lovgren, C.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3932.pdf>

Ms. Christina Lovgren

Program Director
 Livingston County Senior Nutrition
 Program
 9525 E. Highland Rd.
 Howell, MI 48843-9098

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 8

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Maximizing Media Relations — Part 2	1	08/30/2011	Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps	1	09/02/2009	Relationship Building
Volunteer Performance and Evaluation	1	09/02/2010	Organizational Planning

Coursework Completed

Total Credits Earned: 8

Relationship Building	5.00			
Developing, Cultivating and Maintaining Relationships with Foundations		1	08/30/2011	Relationship Building
Maximizing Media Relations — Part 2		1	08/30/2011	Relationship Building
Maximizing Media Relations — Part 1		1	08/30/2011	Relationship Building
Marketing 101. How to Grow: Lessons from the Apple Tree		1	08/31/2011	Relationship Building
From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps		1	09/02/2009	Relationship Building
Organizational Planning	1.00			
Volunteer Performance and Evaluation		1	09/02/2010	Organizational Planning
Revenue Development	2.00			
Seeing Your Organization through Donors' Eyes		1	09/01/2010	Revenue Development
Copywriting: How to Write an Appeal that Gets Results!		1	09/01/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Daley, M.**

Date Enrolled: **July 20, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3715.pdf>

Mrs. Michele M. Daley

Director, Nutrition Programs

LOA Area Agency on Aging

706 Campbell Ave.

Roanoke, VA 24016

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 4

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future

Coursework Completed

Total Credits Earned: 4

Planning for the Future	2.00			
Recruiting the Next Generation of Volunteers		1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers		1	09/01/2010	Planning for the Future
Organizational Planning	1.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Foodservice Knowledge	1.00			
Designing Meal Delivery Systems		1	09/01/2010	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Hale, K.**

Date Enrolled: **August 26, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-4135.pdf>

Mrs. Karla J. Hale

Program Director

Longmont Meals On Wheels, Inc.

910 Longs Peak Ave.

Longmont, CO 80501

Certificates and Achievements

Fellows Graduate - August 2010

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 23

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Promoting your Programs and Events	1	09/22/2010	Relationship Building

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
E-Strategy for Your Nonprofit	1	09/30/2010	Revenue Development
7 Practical Keys to Powerfully Building Your Brand: Part 1 - Importance of Your Brand	1	11/09/2010	Planning for the Future

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Menu Planning for Customer Satisfaction	1	09/03/2009	Foodservice Knowledge
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part III	1	09/21/2010	Fiscal Responsibility

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Basic Nonprofit Financial Management Institute	6	02/03/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 46

Planning for the Future	2.00			
7 Practical Keys to Powerfully Building Your Brand: Part 1 - Importance of Your Brand	1	11/09/2010	Planning for the Future	
Relationship Building	2.00			
Promoting your Programs and Events	1	09/22/2010	Relationship Building	
Fiscal Responsibility	38.00			
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility	
Effective Cost Management for Today's Economy Part III	1	09/21/2010	Fiscal Responsibility	
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility	
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility	
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility	
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility	
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility	
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility	
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility	
Basic Nonprofit Financial Management Institute	6	02/03/2011	Fiscal Responsibility	
Foodservice Knowledge	2.00			
Menu Planning for Customer Satisfaction	1	09/03/2009	Foodservice Knowledge	
Revenue Development	2.00			
E-Strategy for Your Nonprofit	1	09/30/2010	Revenue Development	

OFFICIAL TRANSCRIPT

Enrollee: **Thompson, L.**
 Date Enrolled: **August 19, 2010**

Ms. Lisa Thompson

Executive Director
 Lucas County Senior Nutrition
 2155 Arlington Ave.
 Toledo, OH 43609

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3881.pdf>

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 9

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1	1	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 9

Planning for the Future

2.00

Emotional Intelligence: The Key to Succession
 Management - Part 2

1

09/01/2010

Planning for the Future

Emotional Intelligence: The Key to Succession
 Management - Part 1

1

09/01/2010

Planning for the Future

Organizational Planning

1.00

Risk Management - Protecting Your Program's
 Mission

1

09/02/2010

Organizational Planning

Fiscal Responsibility

6.00

Effective Cost Management for Today's Economy -
 Parts 1 & 2

3

09/02/2009

Fiscal Responsibility

Financial Vulnerability and Fraud in Nonprofit
 Organizations

3

09/02/2010

Fiscal Responsibility

OFFICIAL TRANSCRIPT

Enrollee: **Eick, M.**

Date Enrolled: **September 17, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3453.pdf>

Mrs. Monica Eick

Program Coordinator

Macomb County Senior Nutrition

Program

21885 Dunham Road, Suite 10

Clinton Township, MI 48036

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 21

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Your Nonprofit Marketing Plan: A Roadmap to Building Support for Your Organization	3	09/03/2009	Relationship Building
Web 2.0: Social Media for Non-profits	1	09/03/2009	Revenue Development
Creative Marketing at the Local Level	1	09/01/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
From Recruitment to Retention - A Primer for an Effective Volunteer Program	1	09/02/2009	Organizational Planning
From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps	1	09/02/2009	Relationship Building
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Volunteer Performance and Evaluation	1	09/02/2010	Organizational Planning
Productive Cooperation Between Your Staff and Volunteers Will Benefit Your Clients	3	09/02/2010	Organizational Planning
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building
Volunteer Engagement	1	08/30/2011	Relationship Building
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future
Changes in Volunteering Means Changes in Volunteer Management	3	08/31/2011	Planning for the Future

Coursework Completed

Total Credits Earned: 21

Planning for the Future	6.00			
Recruiting the Next Generation of Volunteers		1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers		1	09/01/2010	Planning for the Future
Positioning Your Agency for the Volunteers of Tomorrow		1	08/31/2011	Planning for the Future
Changes in Volunteering Means Changes in Volunteer Management		3	08/31/2011	Planning for the Future
Relationship Building	7.00			
Your Nonprofit Marketing Plan: A Roadmap to Building Support for Your Organization		3	09/03/2009	Relationship Building
Creative Marketing at the Local Level		1	09/01/2011	Relationship Building
From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps		1	09/02/2009	Relationship Building
Sharing the Impact of Your Volunteer Program with Your Community		1	08/30/2011	Relationship Building
Volunteer Engagement		1	08/30/2011	Relationship Building
Organizational Planning	5.00			
Volunteer Performance and Evaluation		1	09/02/2010	Organizational Planning
Productive Cooperation Between Your Staff and Volunteers Will Benefit Your Clients		3	09/02/2010	Organizational Planning
From Recruitment to Retention - A Primer for an Effective Volunteer Program		1	09/02/2009	Organizational Planning
Foodservice Knowledge	1.00			
Screening and Prioritizing Clients for Nutrition Risk		1	08/30/2011	Foodservice Knowledge
Revenue Development	2.00			
Seeing Your Organization through Donors' Eyes		1	09/01/2010	Revenue Development
Web 2.0: Social Media for Non-profits		1	09/03/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Ocker, C.**
 Date Enrolled: **August 28, 2009**

Mrs. Charlyn Ocker

Executive Director
 Meals For The Elderly
 310 E. Houston Harte
 San Angelo, TX 76903

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3430.pdf>

Certificates and Achievements

Leadership Certificate - July 2011

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 24

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Nurturing a Powerful and Productive Board/CEO Relationship	1	05/11/2010	Relationship Building
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future
Your Best Board Meeting Ever!	1	04/21/2010	Organizational Planning
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Influence: Gaining Commitment, Getting Results	1	09/04/2009	Relationship Building
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility
Intro to Evolving Food Trends	1	06/16/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 48

Planning for the Future	20.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2		3	09/01/2010	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board		1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization		3	08/31/2011	Planning for the Future
Grooming the Next Generation of Leaders		3	09/03/2009	Planning for the Future
Relationship Building	10.00			
What Do Great Boards Really Do?		1	09/02/2009	Relationship Building
Nurturing a Powerful and Productive Board/CEO Relationship		1	05/11/2010	Relationship Building
The Dreaded Donor Engagement Gap		1	09/02/2010	Relationship Building
Developing, Cultivating and Maintaining Relationships with Foundations		1	08/30/2011	Relationship Building
Influence: Gaining Commitment, Getting Results		1	09/04/2009	Relationship Building
Organizational Planning	6.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Decision Making and Problem Solving		1	08/31/2010	Organizational Planning
Your Best Board Meeting Ever!		1	04/21/2010	Organizational Planning
Fiscal Responsibility	4.00			
Effective Cost Management for Today's Economy Part I		1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II		1	09/16/2010	Fiscal Responsibility
Foodservice Knowledge	2.00			
Intro to Evolving Food Trends		1	06/16/2011	Foodservice Knowledge
Revenue Development	6.00			

Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Ike, D.**

Date Enrolled: **September 27, 2011**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4562.pdf>

Mrs. Darlene Ike

Executive Director

Meals On Wheels of Chemung Co.
 Inc.

150 Fox Street
 Elmira, NY 14901

Certificates and Achievements

Leadership Certificate - September 2011

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 26

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Best Practices for Engaging and Equipping Board Members for Effective Board Service	1	09/02/2010	Revenue Development
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emergency Preparedness: Is Your Program Ready?	3	08/31/2010	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Engaging Young Donors	1	04/22/2010	Relationship Building
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
7 Practical Keys to Powerfully Building Your Brand: Part 1 - Importance of Your Brand	1	11/09/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 2 - Creation of Your Brand	1	11/12/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand	1	11/16/2010	Planning for the Future
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building
Creative Marketing at the Local Level	1	09/01/2011	Relationship Building
Social Media 101	1	09/15/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part III	1	09/21/2010	Fiscal Responsibility
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building

Coursework Completed

Total Credits Earned: 52

Planning for the Future 16.00

Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
X Factors of Sustainability	1	09/01/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 1 - Importance of Your Brand	1	11/09/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 2 - Creation of Your Brand	1	11/12/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand	1	11/16/2010	Planning for the Future

Relationship Building 12.00

The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building
Engaging Young Donors	1	04/22/2010	Relationship Building
Creative Marketing at the Local Level	1	09/01/2011	Relationship Building
Social Media 101	1	09/15/2011	Relationship Building
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building

Organizational Planning 6.00

Emergency Preparedness: Is Your Program Ready?	3	08/31/2010	Organizational Planning
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Fiscal Responsibility 6.00

Effective Cost Management for Today's Economy Part III	1	09/21/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility

Foodservice Knowledge 2.00

Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge
Revenue Development	10.00		
Best Practices for Engaging and Equipping Board Members for Effective Board Service	1	09/02/2010	Revenue Development
Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Seman, L.**
 Date Enrolled: **August 06, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3396.pdf>

Mrs. Liz Seman

Executive Director
 Meals on Wheels of Greenville, Inc.
 15 Oregon Street
 Greenville, SC 29605

Certificates and Achievements

Leadership Certificate - September 2011

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 17

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Growing a Giving and Getting Board	1	01/21/2011	Planning for the Future

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 34

Planning for the Future	10.00		
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future
Growing a Giving and Getting Board	1	01/21/2011	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Relationship Building	6.00		
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building
Organizational Planning	2.00		
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
Fiscal Responsibility	12.00		
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility
Foodservice Knowledge	2.00		
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge
Revenue Development	2.00		
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Wilson, S.**

Date Enrolled: **November 19, 2008**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3757.pdf>

Ms. Stacie Wilson

Former Dir of Dev. and Community

Relations

Meals on Wheels of Metro Tulsa, Inc.

12620 E 31st St

Tulsa, OK 74146-2307

Certificates and Achievements

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 11

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future

Coursework Completed

Total Credits Earned: 22

Planning for the Future	8.00			
Changing the Culture of Your Organization: Becoming a Fundraising Organization		1	11/17/2008	Planning for the Future
Creating a Philanthropic Case for Support Tailored to Your Program		1	11/17/2008	Planning for the Future
Creating Your Fundraising Plan		1	11/18/2008	Planning for the Future
Improving Your Current Situation		1	11/18/2008	Planning for the Future
Revenue Development	14.00			
Development 101		1	11/17/2008	Revenue Development
Introduction to Major Gifts		3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less		3	11/18/2008	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Steier, L.**

Date Enrolled: **March 30, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3618.pdf>

Ms. Linda Steier MS RD

LDN

Executive Director

Meals On Wheels of NEPA, Inc.

541 Wyoming Avenue

Scranton, PA 18509

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 16

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emergency Preparedness: Is Your Program Ready?	3	07/22/2011	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future

Coursework Completed

Total Credits Earned: 16

Planning for the Future 5.00

Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future

Relationship Building 1.00

Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
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Organizational Planning 4.00

Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning
Emergency Preparedness: Is Your Program Ready?	3	07/22/2011	Organizational Planning

Foodservice Knowledge 3.00

Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge

Revenue Development 3.00

Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Haynes, L.**
 Date Enrolled: **May 12, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3643.pdf>

Ms. Lynn Haynes

Executive Director
 Meals on Wheels of Norman
 P.O. Box 1371
 Norman, OK 73070

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 1

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Nurturing a Powerful and Productive Board/CEO Relationship	1	05/11/2010	Relationship Building

Coursework Completed

Total Credits Earned: 1

Relationship Building	1.00		
Nurturing a Powerful and Productive Board/CEO Relationship	1	05/11/2010	Relationship Building

OFFICIAL TRANSCRIPT

Mrs. Lois F. Durant

Enrollee: **Durant, L.**

Executive Director

Date Enrolled: **September 21, 2009**

Meals On Wheels of Palestine, Inc.

Transcript Permanent URL:

P.O. Box 1365

<http://mowaacenter.org/tr/2009-3478.pdf>

Palestine, TX 75802

Certificates and Achievements

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 13

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Identity Theft – It Happened To Us, It Can Happen To You	1	02/10/2011	Fiscal Responsibility

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Recruiting the Next Generation of Volunteers	1	11/03/2010	Planning for the Future

Coursework Completed

Total Credits Earned: 26

Planning for the Future	10.00			
Changing the Culture of Your Organization: Becoming a Fundraising Organization		1	11/17/2008	Planning for the Future
Creating a Philanthropic Case for Support Tailored to Your Program		1	11/17/2008	Planning for the Future
Creating Your Fundraising Plan		1	11/18/2008	Planning for the Future
Improving Your Current Situation		1	11/18/2008	Planning for the Future
Recruiting the Next Generation of Volunteers		1	11/03/2010	Planning for the Future
Fiscal Responsibility	2.00			
Identity Theft – It Happened To Us, It Can Happen To You		1	02/10/2011	Fiscal Responsibility
Revenue Development	14.00			
Development 101		1	11/17/2008	Revenue Development
Introduction to Major Gifts		3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less		3	11/18/2008	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Anderson, A.**
 Date Enrolled: **July 20, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-2570.pdf>

Ms. Arleen Anderson

Dietitian
 Meals on Wheels of Shawnee and
 Jefferson Counties, Inc.
 5724 SW Huntoon
 Topeka, KS 66604

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 19

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 19

Fiscal Responsibility 3.00

Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
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Foodservice Knowledge 16.00

Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
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Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
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Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
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Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
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Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
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Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge
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Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
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Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
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Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
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Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Ms. Barbara J. Lundgren

Enrollee: **Lundgren, B.**

Director of Development

Date Enrolled: **September 21, 2009**

Meals On Wheels, Inc. of Tarrant
 County

Transcript Permanent URL:

320 South Freeway

<http://mowaacenter.org/tr/2009-3469.pdf>

Fort Worth, TX 76104

Certificates and Achievements

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 27

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development
Influence: Gaining Commitment, Getting Results	1	09/04/2009	Relationship Building
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Engagement	1	08/30/2011	Relationship Building

Coursework Completed

Total Credits Earned: 54

Planning for the Future	22.00		
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future
Relationship Building	12.00		
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Influence: Gaining Commitment, Getting Results	1	09/04/2009	Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building
Volunteer Engagement	1	08/30/2011	Relationship Building
Revenue Development	20.00		
Development 101	1	11/17/2008	Revenue Development
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Horwitz, E.**

Date Enrolled: **September 17, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3455.pdf>

Ms. Ellen Horwitz

Executive Director
 Meals On Wheels of West Los
 Angeles

900 Hilgard Ave.
 Los Angeles, CA 90024

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 14

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emergency Preparedness: Is Your Program Ready?	3	07/28/2011	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Your Nonprofit Marketing Plan: A Roadmap to Building Support for Your Organization	3	09/03/2009	Relationship Building
Web 2.0: Social Media for Non-profits	1	09/03/2009	Revenue Development
Influence: Gaining Commitment, Getting Results	1	09/04/2009	Relationship Building
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Measuring the Effectiveness of Your Volunteer Program	1	08/30/2011	Organizational Planning

Coursework Completed

Total Credits Earned: 14

Planning for the Future	1.00		
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Relationship Building	5.00		
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building
Your Nonprofit Marketing Plan: A Roadmap to Building Support for Your Organization	3	09/03/2009	Relationship Building
Influence: Gaining Commitment, Getting Results	1	09/04/2009	Relationship Building
Organizational Planning	4.00		
Emergency Preparedness: Is Your Program Ready?	3	07/28/2011	Organizational Planning
Measuring the Effectiveness of Your Volunteer Program	1	08/30/2011	Organizational Planning
Foodservice Knowledge	1.00		
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Revenue Development	3.00		
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
Web 2.0: Social Media for Non-profits	1	09/03/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Bradley, B.**
 Date Enrolled: **July 20, 2009**

Mrs. Betty L. Bradley

Executive Director
 Meals on Wheels Plus, Inc.
 717 N. 10th St.
 Abilene, TX 79601

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-2569.pdf>

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 8

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Developing a Strategy for the Future	1	09/02/2009	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1	1	09/01/2010	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building

Coursework Completed

Total Credits Earned: 8

Planning for the Future

6.00

Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
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Emotional Intelligence: The Key to Succession Management - Part 1	1	09/01/2010	Planning for the Future
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Developing a Strategy for the Future	1	09/02/2009	Planning for the Future
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Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future
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Relationship Building

2.00

What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
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Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
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OFFICIAL TRANSCRIPT

Enrollee: **Schultz, R.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3988.pdf>

Mr. Richard Schultz

Chief Development Director
 United Way of Greater Richmond
 and Petersburg
 2001 Maywill St.
 Richmond, VA 23230

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 14

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing Vision and Mission	3	06/03/2009	Planning for the Future
What Boards do with a Strategic Plan	1	09/01/2009	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Your Best Board Meeting Ever!	1	04/21/2010	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Engaging Young Donors	1	04/22/2010	Relationship Building

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 14

Planning for the Future	8.00			
Developing Vision and Mission		3	06/03/2009	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 2		1	09/01/2010	Planning for the Future
What Boards do with a Strategic Plan		1	09/01/2009	Planning for the Future
Leading Strategic Change in Your Organization		3	08/31/2011	Planning for the Future
Relationship Building	1.00			
Engaging Young Donors		1	04/22/2010	Relationship Building
Organizational Planning	2.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Your Best Board Meeting Ever!		1	04/21/2010	Organizational Planning
Fiscal Responsibility	3.00			
Financial Vulnerability and Fraud in Nonprofit Organizations		3	09/02/2010	Fiscal Responsibility

OFFICIAL TRANSCRIPT

Enrollee: **Regalbuto, R.**
 Date Enrolled: **August 26, 2010**

Ms. RoseMary Regalbuto

President/CEO
 Meals On Wheels West
 1823 A Michigan Ave
 Santa Monica, CA 90404

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-4133.pdf>

Certificates and Achievements

Fellows Graduate - August 2010

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 15

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emergency Preparedness: Is Your Program Ready?	3	07/28/2011	Organizational Planning

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 30

Planning for the Future 6.00

Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
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Organizational Planning 8.00

Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning
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Emergency Preparedness: Is Your Program Ready?	3	07/28/2011	Organizational Planning
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Fiscal Responsibility 16.00

Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
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Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
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Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
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Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
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Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility
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OFFICIAL TRANSCRIPT

Enrollee: **Schafer, L.**
 Date Enrolled: **July 25, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4347.pdf>

Ms. Lisa M. Schafer
 Former Executive Director
 Meals on Wheels of the Greater
 Lynchburg Area
 P O Box 1388
 Lynchburg, VA 24505

Certificates and Achievements

Leadership Certificate - July 2011

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 25

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Nurturing a Powerful and Productive Board/CEO Relationship	1	05/11/2010	Relationship Building
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Your Best Board Meeting Ever!	1	04/21/2010	Organizational Planning
Identity Theft – It Happened To Us, It Can Happen To You	1	02/10/2011	Fiscal Responsibility

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Engaging Young Donors	1	04/22/2010	Relationship Building
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development
Promoting your Programs and Events	1	09/22/2010	Relationship Building
Designing an Email Campaign	1	10/06/2010	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Maximizing Media Relations	1	09/02/2009	Relationship Building
Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills	1	09/02/2009	Relationship Building
Your Nonprofit Marketing Plan: A Roadmap to Building Support for Your Organization	3	09/03/2009	Relationship Building
7 Practical Keys to Powerfully Building Your Brand: Part 1 - Importance of Your Brand	1	11/09/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 2 - Creation of Your Brand	1	11/12/2010	Planning for the Future

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Effective Cost Management for Today's Economy Part IV	1	09/28/2010	Fiscal Responsibility

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Keeping Your Volunteers in Satisfying Volunteer Work	1	06/15/2010	Organizational Planning

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Basic Nonprofit Financial Management Institute	6	02/03/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 50

Planning for the Future 4.00

7 Practical Keys to Powerfully Building Your Brand:
 Part 1 - Importance of Your Brand 1 11/09/2010 Planning for the Future

7 Practical Keys to Powerfully Building Your Brand:
 Part 2 - Creation of Your Brand 1 11/12/2010 Planning for the Future

Relationship Building 16.00

Nurturing a Powerful and Productive Board/CEO
 Relationship 1 05/11/2010 Relationship Building

Promoting your Programs and Events 1 09/22/2010 Relationship Building

Engaging Young Donors 1 04/22/2010 Relationship Building

Maximizing Media Relations 1 09/02/2009 Relationship Building

Developing Extraordinary Personal Relationships:
 Honing Your Interpersonal Skills 1 09/02/2009 Relationship Building

Your Nonprofit Marketing Plan: A Roadmap to
 Building Support for Your Organization 3 09/03/2009 Relationship Building

Organizational Planning 6.00

Risk Management - Protecting Your Program's
 Mission 1 09/02/2010 Organizational Planning

Your Best Board Meeting Ever! 1 04/21/2010 Organizational Planning

Keeping Your Volunteers in Satisfying Volunteer
 Work 1 06/15/2010 Organizational Planning

Fiscal Responsibility 16.00

Identity Theft – It Happened To Us, It Can Happen
 To You 1 02/10/2011 Fiscal Responsibility

Effective Cost Management for Today's Economy
 Part IV 1 09/28/2010 Fiscal Responsibility

Basic Nonprofit Financial Management Institute 6 02/03/2011 Fiscal Responsibility

Foodservice Knowledge 2.00

Designing Meal Delivery Systems 1 09/01/2010 Foodservice Knowledge

Revenue Development	6.00			
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development	
Designing an Email Campaign	1	10/06/2010	Revenue Development	
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development	

OFFICIAL TRANSCRIPT

Enrollee: **Sredersas, S.**
Date Enrolled: **July 26, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4348.pdf>

Mrs. Shawn Sredersas

Meals Program Coordinator
Mecosta County Commission on Aging
and Senior Center
12954 80th Ave.
Mecosta, MI 49332

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 14

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emergency Preparedness - MOW Professionals	3		Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Direct Mail is Working and You Should be Doing It!	1	11/08/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building
Social Media 101	1	09/15/2011	Relationship Building

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Others Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
		10/25/2011	

Coursework Completed

Total Credits Earned: 14

Relationship Building	2.00			
Social Media 101		1	09/15/2011	Relationship Building
How to Get Heard: Communicating What Matters		1	08/16/2011	Relationship Building
Organizational Planning	3.00			
Emergency Preparedness - MOW Professionals		3		Organizational Planning
Fiscal Responsibility	7.00			
Budgeting and Cash Management for the Non-Profit Organization — Part 2		1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different		1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1		1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention		3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3		1	08/31/2011	Fiscal Responsibility
Foodservice Knowledge	1.00			
Food Safety and Sanitation		1	03/17/2011	Foodservice Knowledge
Revenue Development	1.00			
Direct Mail is Working and You Should be Doing It!		1	11/08/2011	Revenue Development
Others				
			10/25/2011	

OFFICIAL TRANSCRIPT

Enrollee: **Geiss, S.**
 Date Enrolled: **June 17, 2009**

Mrs. Sharon Geiss

Executive Director
 Mid-America Nutrition Program, Inc.
 1538 N Industrial Ave
 Ottawa, KS 66067

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-2505.pdf>

Certificates and Achievements

Leadership Certificate - May 2011

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 34

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing Vision and Mission	3	06/03/2009	Planning for the Future
What Boards do with a Strategic Plan	1	09/01/2009	Planning for the Future
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1	1	09/01/2010	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Identity Theft – It Happened To Us, It Can Happen To You	1	02/10/2011	Fiscal Responsibility
Emergency Preparedness: Is Your Program Ready?	3	05/17/2011	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Growing a Giving and Getting Board	1	01/21/2011	Planning for the Future
X Factors of Sustainability	1	01/28/2011	Planning for the Future
Preparing Successful Grant Proposals	1	04/14/2011	Relationship Building
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Your Nonprofit Marketing Plan: A Roadmap to Building Support for Your Organization	3	09/03/2009	Relationship Building
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Online Writing: Crafting Web and E-News Content to Engage Your Supporters	3	09/02/2010	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Finding the Best Volunteer for the Job	1	06/11/2010	Organizational Planning
Keeping Your Volunteers in Satisfying Volunteer Work	1	06/15/2010	Organizational Planning

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 68

Planning for the Future

24.00

Developing Vision and Mission	3	06/03/2009	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1	1	09/01/2010	Planning for the Future
What Boards do with a Strategic Plan	1	09/01/2009	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
Growing a Giving and Getting Board	1	01/21/2011	Planning for the Future
X Factors of Sustainability	1	01/28/2011	Planning for the Future

Relationship Building

20.00

What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Preparing Successful Grant Proposals	1	04/14/2011	Relationship Building
Online Writing: Crafting Web and E-News Content to Engage Your Supporters	3	09/02/2010	Relationship Building
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Your Nonprofit Marketing Plan: A Roadmap to Building Support for Your Organization	3	09/03/2009	Relationship Building
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building

Organizational Planning

10.00

Emergency Preparedness: Is Your Program Ready?	3	05/17/2011	Organizational Planning
Finding the Best Volunteer for the Job	1	06/11/2010	Organizational Planning
Keeping Your Volunteers in Satisfying Volunteer Work	1	06/15/2010	Organizational Planning

Fiscal Responsibility

6.00

Identity Theft – It Happened To Us, It Can Happen To You	1	02/10/2011	Fiscal Responsibility
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Foodservice Knowledge	6.00		
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Revenue Development	2.00		
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development

OFFICIAL TRANSCRIPT

Ms. Heather Amaral

Enrollee: **Amaral, H.**

Date Enrolled: **November 21, 2011**

Executive Director
 Meals On Wheels of RI
 70 Bath Street
 Providence, RI 02908

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4626.pdf>

Certificates and Achievements

Leadership Certificate - November 2011

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 16

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emergency Preparedness: Is Your Program Ready?	3	09/22/2011	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Growing a Giving and Getting Board	1	01/21/2011	Planning for the Future
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Social Media 101	1	09/15/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 32

Planning for the Future	8.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2		3	09/01/2010	Planning for the Future
Growing a Giving and Getting Board		1	01/21/2011	Planning for the Future
Relationship Building	4.00			
Developing, Cultivating and Maintaining Relationships with Foundations		1	08/30/2011	Relationship Building
Social Media 101		1	09/15/2011	Relationship Building
Organizational Planning	8.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Emergency Preparedness: Is Your Program Ready?		3	09/22/2011	Organizational Planning
Fiscal Responsibility	6.00			
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention		3	08/31/2011	Fiscal Responsibility
Foodservice Knowledge	2.00			
Dietary Guidelines 2010 — Translating Research to Application		1	08/31/2011	Foodservice Knowledge
Revenue Development	4.00			
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks		1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)		1	08/30/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **McQueen, J.**
 Date Enrolled: **August 10, 2010**

Mrs. Jayne McQueen

President and CEO
 Mobile Meals of Spartanburg
 P.O. Box 461, 419 E. Main St.
 Spartanburg, SC 29304

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3829.pdf>

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 23

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing Vision and Mission	3	06/03/2009	Planning for the Future
What Boards do with a Strategic Plan	1	09/01/2009	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning
11 Creative Ways to Look for and Orient New Board Members (Part 2 in the Board Recruitment Series)	1	10/11/2011	Relationship Building

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 23

Planning for the Future	14.00		
Developing Vision and Mission	3	06/03/2009	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
What Boards do with a Strategic Plan	1	09/01/2009	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future
Relationship Building	2.00		
11 Creative Ways to Look for and Orient New Board Members (Part 2 in the Board Recruitment Series)	1	10/11/2011	Relationship Building
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Organizational Planning	2.00		
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning
Foodservice Knowledge	2.00		
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
Revenue Development	3.00		
Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Stevens, M.**

Date Enrolled: **November 11, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3765.pdf>

Ms. Maureen Stevens

Executive Director

Mobile Meals of Toledo, Inc.

2200 Jefferson Ave

Toledo, OH 43604

Certificates and Achievements

Leadership Certificate - November 2009

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 23

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Developing Effective Oversight Boards	1	11/11/2009	Relationship Building
Developing Vision and Mission	1	11/12/2009	Planning for the Future
Strategic Long Term Planning	1	11/12/2009	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future
Accounting and Financial Management	3	11/11/2009	Fiscal Responsibility
Conducting Effective Meetings	1	11/11/2009	Organizational Planning
Decision Making and Problem Solving	1	11/12/2009	Organizational Planning
Time and Stress Management	1	11/13/2009	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Development 101	1	11/13/2009	Revenue Development
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
Communications 101	1	11/13/2009	Relationship Building
Developing Successful Personal Relationships	1	11/13/2009	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge
Nutrition 101	1	11/12/2009	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Management 101	1	11/11/2009	Organizational Planning
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future

Coursework Completed

Total Credits Earned: 46

Planning for the Future	12.00			
Developing Vision and Mission		1	11/12/2009	Planning for the Future
Strategic Long Term Planning		1	11/12/2009	Planning for the Future
Grooming the Next Generation of Leaders		3	09/03/2009	Planning for the Future
Recruiting the Next Generation of Volunteers		1	09/01/2010	Planning for the Future
Relationship Building	12.00			
What Do Great Boards Really Do?		1	09/02/2009	Relationship Building
Developing Effective Oversight Boards		1	11/11/2009	Relationship Building
The Dreaded Donor Engagement Gap		1	09/02/2010	Relationship Building
Influence: Gaining Commitment, Getting Results		1	09/03/2009	Relationship Building
Communications 101		1	11/13/2009	Relationship Building
Developing Successful Personal Relationships		1	11/13/2009	Relationship Building
Organizational Planning	8.00			
Time and Stress Management		1	11/13/2009	Organizational Planning
Conducting Effective Meetings		1	11/11/2009	Organizational Planning
Decision Making and Problem Solving		1	11/12/2009	Organizational Planning
Volunteer Management 101		1	11/11/2009	Organizational Planning
Fiscal Responsibility	6.00			
Accounting and Financial Management		3	11/11/2009	Fiscal Responsibility
Foodservice Knowledge	4.00			
Basic Nutrition Older Adults		1	09/04/2009	Foodservice Knowledge
Nutrition 101		1	11/12/2009	Foodservice Knowledge
Revenue Development	4.00			
Direct Mail Is Working - and You Should Be Doing It!		1	09/02/2010	Revenue Development
Development 101		1	11/13/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Downing, K.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-4005.pdf>

**Ms. Kathleen D.
 Downing**

CEO
 Mobile Meals, Inc.
 1063 S Broadway
 Akron, OH 44311

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 2

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building

Coursework Completed

Total Credits Earned: 2

Relationship Building	1.00		
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building
Organizational Planning	1.00		
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

OFFICIAL TRANSCRIPT

Enrollee: **Bechtel, P.**
 Date Enrolled: **August 03, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3808.pdf>

Ms. Pamela S. Bechtel

Executive Director
 Meals On Wheels of Lehigh County,
 Inc.
 4234 Dorney Park Road
 Allentown, PA 18104

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 21

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Nurturing a Powerful and Productive Board/CEO Relationship	1	05/11/2010	Relationship Building
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
How to Recruit Exceptional Board Members (Part 1 in the Board Recruitment Series)	1	10/04/2011	Relationship Building
11 Creative Ways to Look for and Orient New Board Members (Part 2 in the Board Recruitment Series)	1	10/11/2011	Relationship Building

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emergency Preparedness - MOW Professionals	3		Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Growing a Giving and Getting Board	1	01/21/2011	Planning for the Future

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Intro to Evolving Food Trends	1	06/16/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building

Coursework Completed

Total Credits Earned: 21

Planning for the Future	8.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2		3	09/01/2010	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board		1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization		3	08/31/2011	Planning for the Future
Growing a Giving and Getting Board		1	01/21/2011	Planning for the Future
Relationship Building	8.00			
What Do Great Boards Really Do?		1	09/02/2009	Relationship Building
How to Recruit Exceptional Board Members (Part 1 in the Board Recruitment Series)		1	10/04/2011	Relationship Building
11 Creative Ways to Look for and Orient New Board Members (Part 2 in the Board Recruitment Series)		1	10/11/2011	Relationship Building
Nurturing a Powerful and Productive Board/CEO Relationship		1	05/11/2010	Relationship Building
Influence: Gaining Commitment, Getting Results		1	09/03/2009	Relationship Building
Maximizing Media Relations — Part 1		1	08/30/2011	Relationship Building
How to Get Heard: Communicating What Matters		1	08/16/2011	Relationship Building
Sharing the Impact of Your Volunteer Program with Your Community		1	08/30/2011	Relationship Building
Organizational Planning	4.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Emergency Preparedness - MOW Professionals		3		Organizational Planning
Foodservice Knowledge	1.00			
Intro to Evolving Food Trends		1	06/16/2011	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Meeks, M.**
 Date Enrolled: **August 28, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3431.pdf>

Ms. Michelle Meeks

Former Food Service Director
 Meals on Wheels of Northwest
 Indiana
 8446 Virginia St.
 Merrillville, IN 46410

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 6

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 6

Fiscal Responsibility 3.00

Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
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Foodservice Knowledge 3.00

Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Noe, S.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3983.pdf>

Ms. Sandra Noe

Executive Director
 Meals on Wheels of Northwest
 Indiana
 8446 Virginia St.
 Merrillville, IN 46410

Certificates and Achievements

Leadership Certificate - September 2011
 Fellows Graduate - August 2010

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 19

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Nurturing a Powerful and Productive Board/CEO Relationship	1	05/11/2010	Relationship Building
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 57

Planning for the Future	30.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2		3	09/01/2010	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board		1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization		3	08/31/2011	Planning for the Future
Grooming the Next Generation of Leaders		3	09/03/2009	Planning for the Future
Relationship Building	9.00			
What Do Great Boards Really Do?		1	09/02/2009	Relationship Building
Nurturing a Powerful and Productive Board/CEO Relationship		1	05/11/2010	Relationship Building
The Dreaded Donor Engagement Gap		1	09/02/2010	Relationship Building
Organizational Planning	3.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Fiscal Responsibility	9.00			
Budgeting and Cash Management for the Non-Profit Organization — Part 2		1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different		1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1		1	08/30/2011	Fiscal Responsibility
Foodservice Knowledge	3.00			
Intro to Making Appealing Menus		1	07/26/2011	Foodservice Knowledge
Revenue Development	3.00			
Copywriting: How to Write an Appeal that Gets Results!		1	09/01/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Barry, T.**

Date Enrolled: **November 11, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3769.pdf>

Ms. Teresa Barry

Executive Director

Meals on Wheels of Stark & Wayne

Counties

2363 Nave St. SE

Massillon, OH 44646

Certificates and Achievements

Leadership Certificate - November 2009

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 18

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Developing Effective Oversight Boards	1	11/11/2009	Relationship Building
Developing Vision and Mission	1	11/12/2009	Planning for the Future
Strategic Long Term Planning	1	11/12/2009	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Accounting and Financial Management	3	11/11/2009	Fiscal Responsibility
Conducting Effective Meetings	1	11/11/2009	Organizational Planning
Decision Making and Problem Solving	1	11/12/2009	Organizational Planning
Time and Stress Management	1	11/13/2009	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Development 101	1	11/13/2009	Revenue Development
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Communications 101	1	11/13/2009	Relationship Building
Developing Successful Personal Relationships	1	11/13/2009	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Nutrition 101	1	11/12/2009	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Management 101	1	11/11/2009	Organizational Planning

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 36

Planning for the Future	6.00			
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future	
Developing Vision and Mission	1	11/12/2009	Planning for the Future	
Strategic Long Term Planning	1	11/12/2009	Planning for the Future	
Relationship Building	6.00			
Developing Effective Oversight Boards	1	11/11/2009	Relationship Building	
Communications 101	1	11/13/2009	Relationship Building	
Developing Successful Personal Relationships	1	11/13/2009	Relationship Building	
Organizational Planning	8.00			
Time and Stress Management	1	11/13/2009	Organizational Planning	
Conducting Effective Meetings	1	11/11/2009	Organizational Planning	
Decision Making and Problem Solving	1	11/12/2009	Organizational Planning	
Volunteer Management 101	1	11/11/2009	Organizational Planning	
Fiscal Responsibility	10.00			
Accounting and Financial Management	3	11/11/2009	Fiscal Responsibility	
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility	
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility	
Foodservice Knowledge	2.00			
Nutrition 101	1	11/12/2009	Foodservice Knowledge	
Revenue Development	4.00			
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development	
Development 101	1	11/13/2009	Revenue Development	

OFFICIAL TRANSCRIPT

Enrollee: **Logsdon, N.**

Date Enrolled: **November 11, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3770.pdf>

Ms. Nora Logsdon

Dietitian/Program Director

Meals on Wheels of Stark & Wayne

Counties

2363 Nave St. SE

Massillon, OH 44646

Certificates and Achievements

Leadership Certificate - November 2009

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 25

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing Effective Oversight Boards	1	11/11/2009	Relationship Building
Developing Vision and Mission	1	11/12/2009	Planning for the Future
Strategic Long Term Planning	1	11/12/2009	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emergency Preparedness - MOW Professionals	3		Organizational Planning
Accounting and Financial Management	3	11/11/2009	Fiscal Responsibility
Conducting Effective Meetings	1	11/11/2009	Organizational Planning
Decision Making and Problem Solving	1	11/12/2009	Organizational Planning
Time and Stress Management	1	11/13/2009	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Development 101	1	11/13/2009	Revenue Development
Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Communications 101	1	11/13/2009	Relationship Building
Developing Successful Personal Relationships	1	11/13/2009	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Nutrition 101	1	11/12/2009	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Management 101	1	11/11/2009	Organizational Planning
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 50

Planning for the Future	8.00			
Developing Vision and Mission	1	11/12/2009	Planning for the Future	
Strategic Long Term Planning	1	11/12/2009	Planning for the Future	
Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future	
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future	
Relationship Building	8.00			
Developing Effective Oversight Boards	1	11/11/2009	Relationship Building	
Communications 101	1	11/13/2009	Relationship Building	
Developing Successful Personal Relationships	1	11/13/2009	Relationship Building	
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building	
Organizational Planning	14.00			
Time and Stress Management	1	11/13/2009	Organizational Planning	
Conducting Effective Meetings	1	11/11/2009	Organizational Planning	
Decision Making and Problem Solving	1	11/12/2009	Organizational Planning	
Emergency Preparedness - MOW Professionals	3		Organizational Planning	
Volunteer Management 101	1	11/11/2009	Organizational Planning	
Fiscal Responsibility	12.00			
Accounting and Financial Management	3	11/11/2009	Fiscal Responsibility	
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility	
Foodservice Knowledge	4.00			
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge	
Nutrition 101	1	11/12/2009	Foodservice Knowledge	
Revenue Development	4.00			

Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Development 101	1	11/13/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Winstead, A.**
 Date Enrolled: **August 17, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3419.pdf>

Mr. Alan Winstead

Executive Director
 Meals On Wheels of Wake County
 PO Box 37639
 Raleigh, NC 27627

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 15

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1	1	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 15

Planning for the Future	5.00			
Emotional Intelligence: The Key to Succession Management - Part 2		1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1		1	09/01/2010	Planning for the Future
Grooming the Next Generation of Leaders		3	09/03/2009	Planning for the Future
Relationship Building	1.00			
What Do Great Boards Really Do?		1	09/02/2009	Relationship Building
Organizational Planning	1.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Fiscal Responsibility	7.00			
Budgeting and Cash Management for the Non-Profit Organization — Part 2		1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different		1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1		1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention		3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3		1	08/31/2011	Fiscal Responsibility
Revenue Development	1.00			
Copywriting: How to Write an Appeal that Gets Results!		1	09/01/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Nenow, J.**
 Date Enrolled: **August 03, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3810.pdf>

Mrs. JoAnn Nenow
 Executive Director
 Meals on Wheels of Northampton
 County
 4240 Fritch Drive
 Bethlehem, PA 18020

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 11

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future

Financial Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 11

Planning for the Future	1.00			
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future	
Relationship Building	2.00			
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building	
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building	
Organizational Planning	1.00			
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning	
Fiscal Responsibility	6.00			
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility	
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility	
Revenue Development	1.00			
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development	

OFFICIAL TRANSCRIPT

Enrollee: **Barrett, D.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3863.pdf>

Ms. Donna M. Barrett

Director of Operations
 North Area Meals on Wheels, Inc
 413 Church Street
 North Syracuse, NY 13212

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 3

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Your Best Board Meeting Ever!	1	04/21/2010	Organizational Planning

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future

Others Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
		10/01/2010	

Coursework Completed

Total Credits Earned: 3

Planning for the Future 1.00

Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
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Organizational Planning 2.00

Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
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Your Best Board Meeting Ever!	1	04/21/2010	Organizational Planning
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Others

10/01/2010

OFFICIAL TRANSCRIPT

Enrollee: **Schmid, N.**

Date Enrolled: **November 08, 2011**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4624.pdf>

Ms. Nancy Schmid

Project Director Nutrition

Onondaga County Dept. of Aging &
 Youth

421 Montgomery St. 13th Floor
 Syracuse, NY 13202

Certificates and Achievements

Leadership Certificate - November 2011

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 24

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Developing Vision and Mission	3	06/03/2009	Planning for the Future
What Boards do with a Strategic Plan	1	09/01/2009	Planning for the Future
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1	1	09/01/2010	Planning for the Future

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Direct Mail is Working and You Should be Doing It!	1	11/08/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Finding the Best Volunteer for the Job	1	06/11/2010	Organizational Planning

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Others Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
		10/01/2010	

Coursework Completed

Total Credits Earned: 48

Planning for the Future	18.00		
Developing Vision and Mission	3	06/03/2009	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1	1	09/01/2010	Planning for the Future
What Boards do with a Strategic Plan	1	09/01/2009	Planning for the Future
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future
Relationship Building	4.00		
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
Organizational Planning	2.00		
Finding the Best Volunteer for the Job	1	06/11/2010	Organizational Planning
Fiscal Responsibility	14.00		
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility
Foodservice Knowledge	8.00		
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge
Revenue Development	2.00		
Direct Mail is Working and You Should be Doing It!	1	11/08/2011	Revenue Development

Others

10/01/2010

OFFICIAL TRANSCRIPT

Enrollee: **Belisle, W.**
 Date Enrolled: **August 26, 2010**

Mrs. Wilda Belisle

Nutrition Director
 Osceola Council on Aging, Inc.
 700 Generation Point
 Kissimmee, FL 34744

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-4136.pdf>

Certificates and Achievements

Fellows Graduate - August 2010
 Leadership Certificate - November 2009

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 33

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Developing Effective Oversight Boards	1	11/11/2009	Relationship Building
Developing Vision and Mission	1	11/12/2009	Planning for the Future
Strategic Long Term Planning	1	11/12/2009	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future
Accounting and Financial Management	3	11/11/2009	Fiscal Responsibility
Conducting Effective Meetings	1	11/11/2009	Organizational Planning
Decision Making and Problem Solving	1	11/12/2009	Organizational Planning
Time and Stress Management	1	11/13/2009	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Development 101	1	11/13/2009	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Influence: Gaining Commitment, Getting Results	1	09/04/2009	Relationship Building
Communications 101	1	11/13/2009	Relationship Building
Developing Successful Personal Relationships	1	11/13/2009	Relationship Building
Effective Online Storytelling	1	08/06/2010	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Nutrition 101	1	11/12/2009	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Management 101	1	11/11/2009	Organizational Planning

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Basic Nonprofit Financial Management Institute	6	02/03/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 99

Planning for the Future 15.00

Developing Vision and Mission	1	11/12/2009	Planning for the Future
Strategic Long Term Planning	1	11/12/2009	Planning for the Future
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future

Relationship Building 18.00

What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Developing Effective Oversight Boards	1	11/11/2009	Relationship Building
Influence: Gaining Commitment, Getting Results	1	09/04/2009	Relationship Building
Effective Online Storytelling	1	08/06/2010	Relationship Building
Communications 101	1	11/13/2009	Relationship Building
Developing Successful Personal Relationships	1	11/13/2009	Relationship Building

Organizational Planning 12.00

Time and Stress Management	1	11/13/2009	Organizational Planning
Conducting Effective Meetings	1	11/11/2009	Organizational Planning
Decision Making and Problem Solving	1	11/12/2009	Organizational Planning
Volunteer Management 101	1	11/11/2009	Organizational Planning

Fiscal Responsibility 48.00

Accounting and Financial Management	3	11/11/2009	Fiscal Responsibility
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Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility
Basic Nonprofit Financial Management Institute	6	02/03/2011	Fiscal Responsibility
Foodservice Knowledge	3.00		
Nutrition 101	1	11/12/2009	Foodservice Knowledge
Revenue Development	3.00		
Development 101	1	11/13/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Davey, M.**
Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3929.pdf>

Mrs. Margaret Davey

Executive Director
Western Oakland Meals on Wheels
3176 Pikewood Court
Commerce Twp., MI 48382

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 6

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Maximizing Media Relations	1	09/02/2009	Relationship Building

Financial Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 6

Relationship Building 1.00

Maximizing Media Relations	1	09/02/2009	Relationship Building
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Organizational Planning 1.00

Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning
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Fiscal Responsibility 4.00

Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
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Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
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Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
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Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility
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OFFICIAL TRANSCRIPT

Enrollee: **Eradiri, J.**

Date Enrolled: **November 19, 2008**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3748.pdf>

Ms. Jacqueline Eradiri

Executive Director

Ridgewood Older Adult Center

59-14 70th Ave.

Ridgewood, NY 11385

Certificates and Achievements

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 11

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future

Coursework Completed

Total Credits Earned: 22

Planning for the Future	8.00			
Changing the Culture of Your Organization: Becoming a Fundraising Organization		1	11/17/2008	Planning for the Future
Creating a Philanthropic Case for Support Tailored to Your Program		1	11/17/2008	Planning for the Future
Creating Your Fundraising Plan		1	11/18/2008	Planning for the Future
Improving Your Current Situation		1	11/18/2008	Planning for the Future
Revenue Development	14.00			
Development 101		1	11/17/2008	Revenue Development
Introduction to Major Gifts		3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less		3	11/18/2008	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Barrington, S.**

Date Enrolled: **November 19, 2008**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3700.pdf>

Ms. Susan Barrington

Executive Director

Sedona Community Center

2615 Melody Lane

Sedona, AZ 86336

Certificates and Achievements

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 11

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future

Coursework Completed

Total Credits Earned: 22

Planning for the Future	8.00			
Changing the Culture of Your Organization: Becoming a Fundraising Organization		1	11/17/2008	Planning for the Future
Creating a Philanthropic Case for Support Tailored to Your Program		1	11/17/2008	Planning for the Future
Creating Your Fundraising Plan		1	11/18/2008	Planning for the Future
Improving Your Current Situation		1	11/18/2008	Planning for the Future
Revenue Development	14.00			
Development 101		1	11/17/2008	Revenue Development
Introduction to Major Gifts		3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less		3	11/18/2008	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Leza, B.**

Date Enrolled: **November 11, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3762.pdf>

Ms. Brenda Leza

Assistant Director

Sedona Community Center

2615 Melody Lane

Sedona, AZ 86336

Certificates and Achievements

Leadership Certificate - November 2009

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 20

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Developing a Strategy for the Future	1	09/04/2009	Planning for the Future
Developing Vision and Mission	1	11/12/2009	Planning for the Future
Strategic Long Term Planning	1	11/12/2009	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future
Conducting Effective Meetings	1	11/11/2009	Organizational Planning
Decision Making and Problem Solving	1	11/12/2009	Organizational Planning
Time and Stress Management	1	11/13/2009	Organizational Planning
Communication and Listening Skills	1	08/31/2010	Relationship Building

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Development 101	1	11/13/2009	Revenue Development
Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
Communications 101	1	11/13/2009	Relationship Building
Developing Successful Personal Relationships	1	11/13/2009	Relationship Building
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Nutrition 101	1	11/12/2009	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Management 101	1	11/11/2009	Organizational Planning

Coursework Completed

Total Credits Earned: 40

Planning for the Future	14.00			
Developing a Strategy for the Future		1	09/04/2009	Planning for the Future
Developing Vision and Mission		1	11/12/2009	Planning for the Future
Strategic Long Term Planning		1	11/12/2009	Planning for the Future
Grooming the Next Generation of Leaders		3	09/03/2009	Planning for the Future
Capital Campaigns: Knowing When You Are Ready		1	08/31/2010	Planning for the Future
Relationship Building	12.00			
What Do Great Boards Really Do?		1	09/02/2009	Relationship Building
Communication and Listening Skills		1	08/31/2010	Relationship Building
Public Speaking: Tips to Becoming an Effective Presenter		1	09/01/2010	Relationship Building
Influence: Gaining Commitment, Getting Results		1	09/03/2009	Relationship Building
Communications 101		1	11/13/2009	Relationship Building
Developing Successful Personal Relationships		1	11/13/2009	Relationship Building
Organizational Planning	8.00			
Time and Stress Management		1	11/13/2009	Organizational Planning
Conducting Effective Meetings		1	11/11/2009	Organizational Planning
Decision Making and Problem Solving		1	11/12/2009	Organizational Planning
Volunteer Management 101		1	11/11/2009	Organizational Planning
Foodservice Knowledge	2.00			
Nutrition 101		1	11/12/2009	Foodservice Knowledge
Revenue Development	4.00			
Seeing Your Organization through Donors' Eyes		1	09/01/2010	Revenue Development
Development 101		1	11/13/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Smythe, J.**

Date Enrolled: **November 09, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3526.pdf>

Mr. Jeffrey M. Smythe

MPA

Executive Director

Senior Citizen Services of

Metropolitan Atlanta, Inc.

1705 Commerce Drive, NW

Atlanta, GA 30318

Certificates and Achievements

Leadership Certificate - November 2009

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 25

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing Effective Oversight Boards	1	11/11/2009	Relationship Building
Developing Vision and Mission	1	11/12/2009	Planning for the Future
Strategic Long Term Planning	1	11/12/2009	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Accounting and Financial Management	3	11/11/2009	Fiscal Responsibility
Conducting Effective Meetings	1	11/11/2009	Organizational Planning
Decision Making and Problem Solving	1	11/12/2009	Organizational Planning
Time and Stress Management	1	11/13/2009	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Development 101	1	11/13/2009	Revenue Development
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Communications 101	1	11/13/2009	Relationship Building
Developing Successful Personal Relationships	1	11/13/2009	Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building
Creative Marketing at the Local Level	1	09/01/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Nutrition 101	1	11/12/2009	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Management 101	1	11/11/2009	Organizational Planning
Measuring the Effectiveness of Your Volunteer Program	1	08/30/2011	Organizational Planning

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 50

Planning for the Future	12.00			
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011		Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011		Planning for the Future
Developing Vision and Mission	1	11/12/2009		Planning for the Future
Strategic Long Term Planning	1	11/12/2009		Planning for the Future
Relationship Building	14.00			
Developing Effective Oversight Boards	1	11/11/2009		Relationship Building
The Dreaded Donor Engagement Gap	1	09/02/2010		Relationship Building
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011		Relationship Building
Creative Marketing at the Local Level	1	09/01/2011		Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011		Relationship Building
Communications 101	1	11/13/2009		Relationship Building
Developing Successful Personal Relationships	1	11/13/2009		Relationship Building
Organizational Planning	10.00			
Time and Stress Management	1	11/13/2009		Organizational Planning
Conducting Effective Meetings	1	11/11/2009		Organizational Planning
Decision Making and Problem Solving	1	11/12/2009		Organizational Planning
Measuring the Effectiveness of Your Volunteer Program	1	08/30/2011		Organizational Planning
Volunteer Management 101	1	11/11/2009		Organizational Planning
Fiscal Responsibility	8.00			
Accounting and Financial Management	3	11/11/2009		Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011		Fiscal Responsibility
Foodservice Knowledge	2.00			

Nutrition 101	1	11/12/2009	Foodservice Knowledge
Revenue Development	4.00		
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Development 101	1	11/13/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Woffinden, M.**

Date Enrolled: **September 21, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3483.pdf>

Ms. Marcee Woffinden

Program Director

Senior Life Resources, Meals On
Wheels

8656 W. Gage Blvd., Ste. 301
Kennewick, WA 99336

Certificates and Achievements

Leadership Certificate - July 2011

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 26

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1	1	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future
Direct Mail is Working and You Should be Doing It!	1	11/08/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
7 Practical Keys to Powerfully Building Your Brand: Part 1 - Importance of Your Brand	1	11/09/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand	1	11/16/2010	Planning for the Future
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Recruiting the Next Generation of Volunteers	1	11/03/2010	Planning for the Future
Volunteer Realities: The Good, The Bad and The Ugly	1	06/23/2011	Organizational Planning

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 78

Planning for the Future	27.00			
Emotional Intelligence: The Key to Succession Management - Part 2		1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1		1	09/01/2010	Planning for the Future
Changing the Culture of Your Organization: Becoming a Fundraising Organization		1	11/17/2008	Planning for the Future
Creating a Philanthropic Case for Support Tailored to Your Program		1	11/17/2008	Planning for the Future
Creating Your Fundraising Plan		1	11/18/2008	Planning for the Future
Improving Your Current Situation		1	11/18/2008	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 1 - Importance of Your Brand		1	11/09/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand		1	11/16/2010	Planning for the Future
Recruiting the Next Generation of Volunteers		1	11/03/2010	Planning for the Future
Relationship Building	6.00			
Developing a Public Awareness Campaign		1	08/31/2010	Relationship Building
How to Get Heard: Communicating What Matters		1	08/16/2011	Relationship Building
Organizational Planning	9.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Decision Making and Problem Solving		1	08/31/2010	Organizational Planning
Volunteer Realities: The Good, The Bad and The Ugly		1	06/23/2011	Organizational Planning
Fiscal Responsibility	9.00			
Financial Vulnerability and Fraud in Nonprofit Organizations		3	09/02/2010	Fiscal Responsibility
Foodservice Knowledge	3.00			
Food Safety and Sanitation		1	03/17/2011	Foodservice Knowledge

Revenue Development	24.00			
Development 101		1	11/17/2008	Revenue Development
Introduction to Major Gifts		3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less		3	11/18/2008	Revenue Development
Direct Mail is Working and You Should be Doing It!		1	11/08/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **O'Brien, M.**
Date Enrolled: **July 27, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4350.pdf>

Mrs. Melissa O'Brien

Director of Nutrition
Senior Services Center of Will County
251 N Center Street
Joliet, IL 60435

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 9

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Social Media 101	1	09/15/2011	Relationship Building

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 9

Relationship Building	1.00			
Social Media 101		1	09/15/2011	Relationship Building
Foodservice Knowledge	8.00			
Breathing New Life into the Congregate Program		1	09/01/2011	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses		1	08/30/2011	Foodservice Knowledge
Intro to Food Safety on the Go		1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk		1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application		1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun		3	08/31/2011	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **McCrystal, L.**
 Date Enrolled: **August 19, 2010**

Mrs. Lisa McCrystal

Nutrition Services Director
 Seniors First, Inc.
 5395 LB McLeod Road
 Orlando, FL 32811

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3869.pdf>

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 7

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building
Social Media 101	1	09/15/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future

Others Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
		10/25/2011	

Coursework Completed

Total Credits Earned: 7

Planning for the Future 1.00

Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
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Relationship Building 2.00

Social Media 101	1	09/15/2011	Relationship Building
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How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building
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Foodservice Knowledge 4.00

Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
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Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
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Others

10/25/2011

OFFICIAL TRANSCRIPT

Enrollee: **Leuckel, L.**

Date Enrolled: **September 04, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3443.pdf>

Ms. Linda Leuckel

Former CEO

SPAN, Inc.

1800 Malone

Denton, TX 76201

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 4

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future

Coursework Completed

Total Credits Earned: 4

Planning for the Future

3.00

Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future
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Relationship Building

1.00

What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
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OFFICIAL TRANSCRIPT

Enrollee: **Almeida, P.**

Date Enrolled: **November 19, 2008**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3699.pdf>

Ms. Pam Almeida

Executive Director

Valley Meals On Wheels

2515 S. University Rd.

Spokane Valley, WA 99206

Certificates and Achievements

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 15

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 30

Planning for the Future	8.00			
Changing the Culture of Your Organization: Becoming a Fundraising Organization		1	11/17/2008	Planning for the Future
Creating a Philanthropic Case for Support Tailored to Your Program		1	11/17/2008	Planning for the Future
Creating Your Fundraising Plan		1	11/18/2008	Planning for the Future
Improving Your Current Situation		1	11/18/2008	Planning for the Future
Organizational Planning	2.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Foodservice Knowledge	6.00			
Hunger and Food Insecurity Among Older Adults		3	09/02/2010	Foodservice Knowledge
Revenue Development	14.00			
Development 101		1	11/17/2008	Revenue Development
Introduction to Major Gifts		3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less		3	11/18/2008	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Sykora, D.**
 Date Enrolled: **August 17, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4380.pdf>

Mr. David P. Sykora

Executive Director
 St. Louis Area Agency on Aging
 1520 Market Street, Ste 4086
 St. Louis, MO 63103

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 12

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emergency Preparedness - MOW Professionals	3		Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Social Media 101	1	09/15/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 12

Planning for the Future 3.00

Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
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Relationship Building 2.00

Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
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Social Media 101	1	09/15/2011	Relationship Building
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Organizational Planning 4.00

Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning
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Emergency Preparedness - MOW Professionals	3		Organizational Planning
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Fiscal Responsibility 1.00

Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility
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Foodservice Knowledge 1.00

Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
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Revenue Development 1.00

Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
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OFFICIAL TRANSCRIPT

Enrollee: **Buffington, A.**

Date Enrolled: **January 07, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3560.pdf>

**Mrs. Anna Carol
Buffington**

Executive Director
State College Area Meals On
Wheels, Inc.
205 S Garner St
State College, PA 16801

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 22

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emergency Preparedness: Is Your Program Ready?	3	07/22/2011	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 22

Relationship Building	1.00			
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building	
Organizational Planning	4.00			
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning	
Emergency Preparedness: Is Your Program Ready?	3	07/22/2011	Organizational Planning	
Fiscal Responsibility	3.00			
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility	
Foodservice Knowledge	13.00			
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge	
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge	
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge	
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge	
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge	
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge	
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge	
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge	
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge	
Revenue Development	1.00			
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development	

OFFICIAL TRANSCRIPT

Enrollee: **DeWitt, S.**

Date Enrolled: **November 19, 2008**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3746.pdf>

Mrs. Sharon Lee DeWitt

Former Executive Director

Suffolk Meals On Wheels Inc.

P.O. Box 1545

Suffolk, VA 23439

Certificates and Achievements

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 11

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future

Coursework Completed

Total Credits Earned: 22

Planning for the Future	8.00			
Changing the Culture of Your Organization: Becoming a Fundraising Organization		1	11/17/2008	Planning for the Future
Creating a Philanthropic Case for Support Tailored to Your Program		1	11/17/2008	Planning for the Future
Creating Your Fundraising Plan		1	11/18/2008	Planning for the Future
Improving Your Current Situation		1	11/18/2008	Planning for the Future
Revenue Development	14.00			
Development 101		1	11/17/2008	Revenue Development
Introduction to Major Gifts		3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less		3	11/18/2008	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Scott, K.**
 Date Enrolled: **July 27, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3326.pdf>

Mrs. Kathey Scott

Executive Director
 Tri-County Senior Nutrition Project, Inc.
 4114 Airport Dr
 Denison, TX 75020

Certificates and Achievements

Leadership Certificate - November 2009

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 16

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Developing Vision and Mission	1	11/12/2009	Planning for the Future
Strategic Long Term Planning	1	11/12/2009	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future
Conducting Effective Meetings	1	11/11/2009	Organizational Planning
Decision Making and Problem Solving	1	11/12/2009	Organizational Planning
Time and Stress Management	1	11/13/2009	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Development 101	1	11/13/2009	Revenue Development
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
Communications 101	1	11/13/2009	Relationship Building
Developing Successful Personal Relationships	1	11/13/2009	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Nutrition 101	1	11/12/2009	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Management 101	1	11/11/2009	Organizational Planning

Coursework Completed

Total Credits Earned: 32

Planning for the Future	10.00			
Developing Vision and Mission		1	11/12/2009	Planning for the Future
Strategic Long Term Planning		1	11/12/2009	Planning for the Future
Grooming the Next Generation of Leaders		3	09/03/2009	Planning for the Future
Relationship Building	8.00			
What Do Great Boards Really Do?		1	09/02/2009	Relationship Building
Influence: Gaining Commitment, Getting Results		1	09/03/2009	Relationship Building
Communications 101		1	11/13/2009	Relationship Building
Developing Successful Personal Relationships		1	11/13/2009	Relationship Building
Organizational Planning	8.00			
Time and Stress Management		1	11/13/2009	Organizational Planning
Conducting Effective Meetings		1	11/11/2009	Organizational Planning
Decision Making and Problem Solving		1	11/12/2009	Organizational Planning
Volunteer Management 101		1	11/11/2009	Organizational Planning
Foodservice Knowledge	2.00			
Nutrition 101		1	11/12/2009	Foodservice Knowledge
Revenue Development	4.00			
Maximizing Technology for Effective Fundraising		1	05/19/2010	Revenue Development
Development 101		1	11/13/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Mathews, S.**
 Date Enrolled: **August 19, 2010**

Mrs. Sandra L. Mathews

Executive Director
 Trumbull Mobile Meals, Inc.
 323 East Market St.
 Warren, OH 44481

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-4048.pdf>

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 22

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Institute for Board Members and Executive Directors of Nonprofit Organizations	6	03/11/2011	Relationship Building

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Designing an Email Campaign	1	10/06/2010	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 22

Relationship Building	6.00			
Institute for Board Members and Executive Directors of Nonprofit Organizations	6	03/11/2011	Relationship Building	
Fiscal Responsibility	7.00			
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility	
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility	
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility	
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility	
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility	
Foodservice Knowledge	7.00			
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge	
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge	
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge	
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge	
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge	
Revenue Development	2.00			
Designing an Email Campaign	1	10/06/2010	Revenue Development	
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development	

OFFICIAL TRANSCRIPT

Enrollee: **Shippers, P.**
 Date Enrolled: **July 10, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-2551.pdf>

Mr. Phil Shippers

MOW Director
 Visiting Nurse Service Meals On
 Wheels
 2180 Empire Blvd.
 Webster, NY 14580

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 12

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Developing a Strategy for the Future	1	09/02/2009	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
X Factors of Sustainability	1	09/01/2010	Planning for the Future

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Others Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
		10/01/2010	

Coursework Completed

Total Credits Earned: 12

Planning for the Future	5.00		
Developing a Strategy for the Future	1	09/02/2009	Planning for the Future
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Relationship Building	2.00		
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
Organizational Planning	1.00		
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
Fiscal Responsibility	3.00		
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility
Foodservice Knowledge	1.00		
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge
Others			
		10/01/2010	

OFFICIAL TRANSCRIPT

Enrollee: **Hodges, M.**

Date Enrolled: **August 19, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-4041.pdf>

Mr. Michael L. Hodges

Nutrition & Transportation Manager

Wesley Community Services

2091 Radcliff Drive

Cincinnati, OH 45204

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 11

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 11

Foodservice Knowledge 11.00

Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Mayer, M.**

Date Enrolled: **September 21, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3467.pdf>

Ms. Marcia Mayer

Community Resource Director
Western South Dakota Senior
Services, Inc.

303 N. Maple Ave.
Rapid City, SD 57701

Certificates and Achievements

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 11

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future

Coursework Completed

Total Credits Earned: 22

Planning for the Future	8.00			
Changing the Culture of Your Organization: Becoming a Fundraising Organization		1	11/17/2008	Planning for the Future
Creating a Philanthropic Case for Support Tailored to Your Program		1	11/17/2008	Planning for the Future
Creating Your Fundraising Plan		1	11/18/2008	Planning for the Future
Improving Your Current Situation		1	11/18/2008	Planning for the Future
Revenue Development	14.00			
Development 101		1	11/17/2008	Revenue Development
Introduction to Major Gifts		3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less		3	11/18/2008	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Bowers, M.**

Date Enrolled: **September 04, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3444.pdf>

Ms. Myrt Bowers R.N.

Executive Director
Witwer Center, Inc.
605 Second Ave. S.E.
Cedar Rapids, IA 52401

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 10

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 10

Planning for the Future	1.00			
X Factors of Sustainability		1	09/01/2010	Planning for the Future
Relationship Building	1.00			
The Dreaded Donor Engagement Gap		1	09/02/2010	Relationship Building
Fiscal Responsibility	3.00			
Effective Cost Management for Today's Economy - Parts 1 & 2		3	09/02/2009	Fiscal Responsibility
Foodservice Knowledge	3.00			
Evidenced Based Research - Using Data to Support Your Case		3	09/03/2009	Foodservice Knowledge
Revenue Development	2.00			
Direct Mail Is Working - and You Should Be Doing It!		1	09/02/2010	Revenue Development
Seeing Your Organization through Donors' Eyes		1	09/01/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Whitlock, E.**
 Date Enrolled: **September 27, 2011**

Mrs. Ellen D. Whitlock

Executive Director
 Senior Resources of Guilford
 P.O. Box 21993
 Greensboro, NC 27420

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4574.pdf>

Certificates and Achievements

Leadership Certificate - September 2011

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 18

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Institute for Board Members and Executive Directors of Nonprofit Organizations	6	03/11/2011	Relationship Building
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 36

Planning for the Future

4.00

Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future

Relationship Building

14.00

Institute for Board Members and Executive Directors of Nonprofit Organizations	6	03/11/2011	Relationship Building
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building

Organizational Planning

2.00

Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning
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Fiscal Responsibility

12.00

Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility

Foodservice Knowledge

2.00

Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
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Revenue Development

2.00

Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
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OFFICIAL TRANSCRIPT

Enrollee: **Topete, P.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3975.pdf>

Ms. Patti Topete

Former Nutrition Program Director
 Oldtimers Foundation
 3355 E. Gage Avenue
 Huntington Park, CA 90255

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 20

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1	1	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Growing a Giving and Getting Board	1	01/21/2011	Planning for the Future

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Effective Online Storytelling	1	08/06/2010	Relationship Building
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Basic Nonprofit Financial Management Institute	6	02/03/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 20

Planning for the Future	3.00			
Emotional Intelligence: The Key to Succession Management - Part 2		1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1		1	09/01/2010	Planning for the Future
Growing a Giving and Getting Board		1	01/21/2011	Planning for the Future
Relationship Building	2.00			
Developing a Public Awareness Campaign		1	08/31/2010	Relationship Building
Effective Online Storytelling		1	08/06/2010	Relationship Building
Organizational Planning	2.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Decision Making and Problem Solving		1	08/31/2010	Organizational Planning
Fiscal Responsibility	9.00			
Effective Cost Management for Today's Economy - Parts 1 & 2		3	09/02/2009	Fiscal Responsibility
Basic Nonprofit Financial Management Institute		6	02/03/2011	Fiscal Responsibility
Foodservice Knowledge	4.00			
Basic Nutrition Older Adults		1	09/04/2009	Foodservice Knowledge
Evidenced Based Research - Using Data to Support Your Case		3	09/03/2009	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Ditty, M.**

Date Enrolled: **August 19, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-4064.pdf>

Dr. Marilyn L. Ditty

CEO

Age Well Senior Services, Inc.

24300 El Toro

Laguna Woods, CA 92637

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 8

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1	1	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Engaging Young Donors	1	04/22/2010	Relationship Building

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 8

Planning for the Future	2.00			
Emotional Intelligence: The Key to Succession Management - Part 2		1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1		1	09/01/2010	Planning for the Future
Relationship Building	1.00			
Engaging Young Donors		1	04/22/2010	Relationship Building
Organizational Planning	2.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Decision Making and Problem Solving		1	08/31/2010	Organizational Planning
Fiscal Responsibility	3.00			
Financial Vulnerability and Fraud in Nonprofit Organizations		3	09/02/2010	Fiscal Responsibility

OFFICIAL TRANSCRIPT

Enrollee: **Smith, S.**

Date Enrolled: **April 14, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3623.pdf>

Ms. Shawn Smith

Nutrition Program Director
Old Colony Elderly Services, Inc.
144 Main Street
Brockton, MA 02301

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 8

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Your Best Board Meeting Ever!	1	04/21/2010	Organizational Planning
Emergency Preparedness: Is Your Program Ready?	3	09/22/2011	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Engaging Young Donors	1	04/22/2010	Relationship Building
Designing an Email Campaign	1	10/06/2010	Revenue Development
Taking Donor Relationships Offline	1	10/14/2010	Relationship Building
X Factors of Sustainability	1	01/28/2011	Planning for the Future

Coursework Completed

Total Credits Earned: 8

Planning for the Future	1.00			
X Factors of Sustainability		1	01/28/2011	Planning for the Future
Relationship Building	2.00			
Taking Donor Relationships Offline		1	10/14/2010	Relationship Building
Engaging Young Donors		1	04/22/2010	Relationship Building
Organizational Planning	4.00			
Your Best Board Meeting Ever!		1	04/21/2010	Organizational Planning
Emergency Preparedness: Is Your Program Ready?		3	09/22/2011	Organizational Planning
Revenue Development	1.00			
Designing an Email Campaign		1	10/06/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Clark, P.**

Date Enrolled: **November 19, 2008**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3703.pdf>

Mrs. Patty Clark

Executive Director

Meals On Wheels of Palo Pinto

County, Inc.

1410 SE MLK Jr. Street

Mineral Wells, TX 76067

Certificates and Achievements

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 17

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building

Coursework Completed

Total Credits Earned: 34

Planning for the Future

14.00

Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future

Relationship Building

4.00

Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building

Organizational Planning

2.00

Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
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Revenue Development

14.00

Development 101	1	11/17/2008	Revenue Development
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Cain, C.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3985.pdf>

Mr. Connell Cain

Program Coordinator
 Senior Citizens Association Home
 Delivered Meals
 600 Senior Way
 Florence, SC 29505

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 6

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 6

Organizational Planning	1.00		
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning
Foodservice Knowledge	5.00		
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Britt, D.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-4031.pdf>

Mrs. Deborah Britt

Executive Director
 Fayette Senior Services
 4 Center Drive
 Fayetteville, GA 30214

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 10

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 10

Planning for the Future 4.00

Board CPR: Restoring Health and Vitality to Your Board 1 08/31/2011 Planning for the Future

Leading Strategic Change in Your Organization 3 08/31/2011 Planning for the Future

Relationship Building 1.00

Developing, Cultivating and Maintaining Relationships with Foundations 1 08/30/2011 Relationship Building

Foodservice Knowledge 1.00

Breathing New Life into the Congregate Program 1 09/01/2011 Foodservice Knowledge

Revenue Development 4.00

Seeing Your Organization through Donors' Eyes 1 09/01/2010 Revenue Development

Best Practices in Gift Planning and How to Integrate Them into All of Your Asks 1 08/30/2011 Revenue Development

What is Planned Giving? Why Should We Start a Program Now (and How?) 1 08/30/2011 Revenue Development

Fundraising for Small Nonprofits 1 06/21/2011 Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Plunkett, G.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-4030.pdf>

Ms. Ginnie Plunkett

Meals On Wheels Coordinator
 Fayette Senior Services
 4 Center Dr.
 Fayetteville, GA 30214

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 9

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building
Social Media 101	1	09/15/2011	Relationship Building

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Volunteer Engagement	1	08/30/2011	Relationship Building
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future
Changes in Volunteering Means Changes in Volunteer Management	3	08/31/2011	Planning for the Future

Coursework Completed

Total Credits Earned: 9

Planning for the Future 4.00

Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future
Changes in Volunteering Means Changes in Volunteer Management	3	08/31/2011	Planning for the Future

Relationship Building 3.00

Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building
Social Media 101	1	09/15/2011	Relationship Building
Volunteer Engagement	1	08/30/2011	Relationship Building

Foodservice Knowledge 2.00

Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Roswall, R.**
 Date Enrolled: **September 04, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3441.pdf>

Mr. Robert Roswall
 Director
 Cabell County Community Services
 Organization (CCCSO)
 724 10th Ave.
 Huntington, WV 25701

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 17

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Developing a Strategy for the Future	1	09/04/2009	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Growing a Giving and Getting Board	1	01/21/2011	Planning for the Future
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 17

Planning for the Future	9.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2		3	09/01/2010	Planning for the Future
Developing a Strategy for the Future		1	09/04/2009	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board		1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization		3	08/31/2011	Planning for the Future
Growing a Giving and Getting Board		1	01/21/2011	Planning for the Future
Relationship Building	4.00			
What Do Great Boards Really Do?		1	09/02/2009	Relationship Building
Developing, Cultivating and Maintaining Relationships with Foundations		1	08/30/2011	Relationship Building
Developing a Public Awareness Campaign		1	08/31/2010	Relationship Building
Maximizing Media Relations — Part 1		1	08/30/2011	Relationship Building
Organizational Planning	2.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Decision Making and Problem Solving		1	08/31/2010	Organizational Planning
Foodservice Knowledge	1.00			
Breathing New Life into the Congregate Program		1	09/01/2011	Foodservice Knowledge
Revenue Development	1.00			
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks		1	08/30/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Kugaraj, K.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3843.pdf>

Ms. Krista Kugaraj

Volunteer Coordinator
 Council on Aging of Martin County,
 Inc.
 1071 SE 10th St.
 Stuart, FL 34996

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 3

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Volunteer Performance and Evaluation	1	09/02/2010	Organizational Planning

Coursework Completed

Total Credits Earned: 3

Planning for the Future	2.00		
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Organizational Planning	1.00		
Volunteer Performance and Evaluation	1	09/02/2010	Organizational Planning

OFFICIAL TRANSCRIPT

Enrollee: **Bowes, L.**

Date Enrolled: **September 21, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3464.pdf>

Mrs. Lynn Bowes

Director, Elder Nutrition Program

Blue Grass Community Action

Partnership

111 Professional Ct.

Frankfort, KY 40602

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 18

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Maximizing Media Relations	1	09/02/2009	Relationship Building
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building
Maximizing Media Relations — Part 2	1	08/30/2011	Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Effective Cost Management for Today's Economy Part III	1	09/21/2010	Fiscal Responsibility
Intro to Evolving Food Trends	1	06/16/2011	Foodservice Knowledge
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future

Coursework Completed

Total Credits Earned: 18

Planning for the Future	1.00		
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future
Relationship Building	6.00		
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building
Maximizing Media Relations	1	09/02/2009	Relationship Building
Maximizing Media Relations — Part 2	1	08/30/2011	Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building
Fiscal Responsibility	1.00		
Effective Cost Management for Today's Economy Part III	1	09/21/2010	Fiscal Responsibility
Foodservice Knowledge	10.00		
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge
Intro to Evolving Food Trends	1	06/16/2011	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Russell, S.**
 Date Enrolled: **August 09, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3816.pdf>

Ms. Susan Russell

Director of Community Services
 Central Vermont Council on Aging, Inc.
 59 N. Main St., Suite 200
 Barre, VT 05641

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 19

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
11 Creative Ways to Look for and Orient New Board Members (Part 2 in the Board Recruitment Series)	1	10/11/2011	Relationship Building

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Your Best Board Meeting Ever!	1	04/21/2010	Organizational Planning
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning
Emergency Preparedness: Is Your Program Ready?	3	11/03/2010	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand	1	11/16/2010	Planning for the Future

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part III	1	09/21/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part IV	1	09/28/2010	Fiscal Responsibility

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 19

Planning for the Future	4.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future	
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand	1	11/16/2010	Planning for the Future	
Relationship Building	1.00			
11 Creative Ways to Look for and Orient New Board Members (Part 2 in the Board Recruitment Series)	1	10/11/2011	Relationship Building	
Organizational Planning	6.00			
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning	
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning	
Your Best Board Meeting Ever!	1	04/21/2010	Organizational Planning	
Emergency Preparedness: Is Your Program Ready?	3	11/03/2010	Organizational Planning	
Fiscal Responsibility	7.00			
Effective Cost Management for Today's Economy Part III	1	09/21/2010	Fiscal Responsibility	
Effective Cost Management for Today's Economy Part IV	1	09/28/2010	Fiscal Responsibility	
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility	
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility	
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility	
Revenue Development	1.00			
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development	

OFFICIAL TRANSCRIPT

Enrollee: **Schlegel, K.**

Date Enrolled: **September 21, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3466.pdf>

Ms. Karen Schlegel

Nutrition Manager
Mobile Meals of Toledo, Inc.
2200 Jefferson Ave.
Toledo, OH 43604-7120

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 11

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part III	1	09/21/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part IV	1	09/28/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 11

Fiscal Responsibility	7.00			
Effective Cost Management for Today's Economy - Parts 1 & 2		3	09/02/2009	Fiscal Responsibility
Effective Cost Management for Today's Economy Part III		1	09/21/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part IV		1	09/28/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part I		1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II		1	09/16/2010	Fiscal Responsibility
Foodservice Knowledge	4.00			
Basic Nutrition Older Adults		1	09/04/2009	Foodservice Knowledge
Evidenced Based Research - Using Data to Support Your Case		3	09/03/2009	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Stewart, R.**
 Date Enrolled: **August 14, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3417.pdf>

Ms. Renae Stewart

Volunteer Coordinator
 Meals on Wheels of Shawnee and
 Jefferson Counties, Inc.
 5724 SW Huntoon
 Topeka, KS 66604

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 14

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Telling Your Story to the Media and Your Supporters	1	09/03/2009	Relationship Building
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Online Writing: Crafting Web and E-News Content to Engage Your Supporters	3	09/02/2010	Relationship Building

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
From Recruitment to Retention - A Primer for an Effective Volunteer Program	1	09/02/2009	Organizational Planning
From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps	1	09/02/2009	Relationship Building
Managing and Marketing Volunteer Programs	3	09/03/2009	Organizational Planning
Finding the Best Volunteer for the Job	1	06/11/2010	Organizational Planning
Fundraising and Volunteers	1	08/31/2010	Revenue Development
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	11/03/2010	Planning for the Future

Coursework Completed

Total Credits Earned: 14

Planning for the Future	2.00			
Recruiting the Next Generation of Volunteers		1	09/01/2010	Planning for the Future
Recruiting the Next Generation of Volunteers		1	11/03/2010	Planning for the Future
Relationship Building	6.00			
Online Writing: Crafting Web and E-News Content to Engage Your Supporters		3	09/02/2010	Relationship Building
Developing a Public Awareness Campaign		1	08/31/2010	Relationship Building
Telling Your Story to the Media and Your Supporters		1	09/03/2009	Relationship Building
From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps		1	09/02/2009	Relationship Building
Organizational Planning	5.00			
From Recruitment to Retention - A Primer for an Effective Volunteer Program		1	09/02/2009	Organizational Planning
Managing and Marketing Volunteer Programs		3	09/03/2009	Organizational Planning
Finding the Best Volunteer for the Job		1	06/11/2010	Organizational Planning
Revenue Development	1.00			
Fundraising and Volunteers		1	08/31/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Koebel, A.**
 Date Enrolled: **July 14, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4332.pdf>

Mrs. Anna Koebel

Executive Director
 Senior Nutrition Services Region IV
 1708 Colfax Avenue
 Benton Harbor, MI 49022

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 12

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Identity Theft – It Happened To Us, It Can Happen To You	1	02/10/2011	Fiscal Responsibility

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
X Factors of Sustainability	1	01/28/2011	Planning for the Future
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
7 Practical Keys to Powerfully Building Your Brand: Part 1 - Importance of Your Brand	1	11/09/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 2 - Creation of Your Brand	1	11/12/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand	1	11/16/2010	Planning for the Future
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	01/25/2011	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Realities: The Good, The Bad and The Ugly	1	06/23/2011	Organizational Planning

Coursework Completed

Total Credits Earned: 12

Planning for the Future	4.00			
X Factors of Sustainability		1	01/28/2011	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 1 - Importance of Your Brand		1	11/09/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 2 - Creation of Your Brand		1	11/12/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand		1	11/16/2010	Planning for the Future
Relationship Building	1.00			
How to Get Heard: Communicating What Matters		1	08/16/2011	Relationship Building
Organizational Planning	1.00			
Volunteer Realities: The Good, The Bad and The Ugly		1	06/23/2011	Organizational Planning
Fiscal Responsibility	1.00			
Identity Theft – It Happened To Us, It Can Happen To You		1	02/10/2011	Fiscal Responsibility
Foodservice Knowledge	4.00			
Menu Planning for Customer Satisfaction		1	12/09/2010	Foodservice Knowledge
Designing Meal Delivery Systems		1	01/25/2011	Foodservice Knowledge
Food Safety and Sanitation		1	03/17/2011	Foodservice Knowledge
Intro to Making Appealing Menus		1	07/26/2011	Foodservice Knowledge
Revenue Development	1.00			
Fundraising for Small Nonprofits		1	06/21/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Halamka, C.**

Date Enrolled: **September 27, 2011**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4559.pdf>

Ms. Coleen Halamka

Associate Administrator

Senior Nutrition Services Region IV

1708 Colfax Ave.

Benton Harbor, MI 49022

Certificates and Achievements

Leadership Certificate - September 2011

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 23

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emergency Preparedness - MOW Professionals	3		Organizational Planning
Identity Theft – It Happened To Us, It Can Happen To You	1	02/10/2011	Fiscal Responsibility

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
X Factors of Sustainability	1	01/28/2011	Planning for the Future
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
7 Practical Keys to Powerfully Building Your Brand: Part 1 - Importance of Your Brand	1	11/09/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 2 - Creation of Your Brand	1	11/12/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand	1	11/16/2010	Planning for the Future
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building
Maximizing Media Relations — Part 2	1	08/30/2011	Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	01/25/2011	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Realities: The Good, The Bad and The Ugly	1	06/23/2011	Organizational Planning
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building

Coursework Completed

Total Credits Earned: 46

Planning for the Future	8.00			
X Factors of Sustainability		1	01/28/2011	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 1 - Importance of Your Brand		1	11/09/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 2 - Creation of Your Brand		1	11/12/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand		1	11/16/2010	Planning for the Future
Relationship Building	8.00			
Maximizing Media Relations — Part 2		1	08/30/2011	Relationship Building
Maximizing Media Relations — Part 1		1	08/30/2011	Relationship Building
How to Get Heard: Communicating What Matters		1	08/16/2011	Relationship Building
Sharing the Impact of Your Volunteer Program with Your Community		1	08/30/2011	Relationship Building
Organizational Planning	8.00			
Emergency Preparedness - MOW Professionals		3		Organizational Planning
Volunteer Realities: The Good, The Bad and The Ugly		1	06/23/2011	Organizational Planning
Fiscal Responsibility	2.00			
Identity Theft – It Happened To Us, It Can Happen To You		1	02/10/2011	Fiscal Responsibility
Foodservice Knowledge	18.00			

Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	01/25/2011	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge
Revenue Development	2.00		
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Blauwkamp, S.**
 Date Enrolled: **July 13, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3708.pdf>

**Mrs. Samantha
 Blauwkamp**

Executive Director
 Meals on Wheels of Albuquerque
 P.O. Box 92614
 Albuquerque, NM 87199-2614

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 12

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Your Best Board Meeting Ever!	1	04/21/2010	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Growing a Giving and Getting Board	1	01/21/2011	Planning for the Future
Preparing Successful Grant Proposals	1	04/14/2011	Relationship Building

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Influence: Gaining Commitment, Getting Results	1	09/04/2009	Relationship Building
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 12

Planning for the Future 2.00

X Factors of Sustainability	1	09/01/2010	Planning for the Future
Growing a Giving and Getting Board	1	01/21/2011	Planning for the Future

Relationship Building 4.00

What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Preparing Successful Grant Proposals	1	04/14/2011	Relationship Building
Influence: Gaining Commitment, Getting Results	1	09/04/2009	Relationship Building
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building

Organizational Planning 2.00

Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
Your Best Board Meeting Ever!	1	04/21/2010	Organizational Planning

Fiscal Responsibility 3.00

Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility
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Revenue Development 1.00

Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
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OFFICIAL TRANSCRIPT

Enrollee: **Hughes, K.**
 Date Enrolled: **July 14, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4334.pdf>

Ms. Katie Hughes

Nutrition Coordinator
 St. Joseph County Commission on
 Aging
 103 S Douglas
 Three Rivers, MI 49093

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 12

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emergency Preparedness - MOW Professionals	3		Organizational Planning

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 12

Organizational Planning 3.00

Emergency Preparedness - MOW Professionals	3		Organizational Planning
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Foodservice Knowledge 9.00

Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge
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Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
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Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
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Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
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Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
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Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
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Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Ward, L.**

Date Enrolled: **August 19, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3890.pdf>

Ms. Linda Ward

Director

Catholic Family and Community

Services-Aging Services

48 Wyker Road

Franklin, NJ 07416

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 19

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emergency Preparedness - MOW Professionals	3		Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 19

Planning for the Future	7.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2		3	09/01/2010	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board		1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization		3	08/31/2011	Planning for the Future
Relationship Building	1.00			
Developing, Cultivating and Maintaining Relationships with Foundations		1	08/30/2011	Relationship Building
Organizational Planning	4.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Emergency Preparedness - MOW Professionals		3		Organizational Planning
Fiscal Responsibility	4.00			
Financial Vulnerability and Fraud in Nonprofit Organizations		3	09/02/2010	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1		1	08/30/2011	Fiscal Responsibility
Revenue Development	3.00			
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks		1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)		1	08/30/2011	Revenue Development
Maximizing Technology for Effective Fundraising		1	05/19/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Patoine, J.**

Date Enrolled: **September 21, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3472.pdf>

Ms. Jenny Patoine

Community Specialist -

Nutrition/Wellness Dept.

Area Agency on Aging for NE VT

481 Summer St., Ste. 101

Suite 101

St. Johnsbury, VT 05819

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 3

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emergency Preparedness: Is Your Program Ready?	3	11/03/2010	Organizational Planning

Coursework Completed

Total Credits Earned: 3

Organizational Planning

3.00

Emergency Preparedness: Is Your Program Ready?	3	11/03/2010	Organizational Planning
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OFFICIAL TRANSCRIPT

Enrollee: **Hay, C.**
 Date Enrolled: **August 03, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3811.pdf>

Ms. Cindy Hay

CFO
 Meals on Wheels of Northampton
 County
 4240 Fritch Drive
 Bethlehem, PA 18020

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 7

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 7

Fiscal Responsibility 7.00

Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

OFFICIAL TRANSCRIPT

Enrollee: **Ferrone, N.**

Date Enrolled: **June 14, 2011**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4323.pdf>

Nancy Ferrone

Dietitian

Meals On Wheels of Central
Maryland, Inc.

515 South Haven Street
Baltimore, MD 21224

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 1

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Intro to Evolving Food Trends	1	06/16/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 1

Foodservice Knowledge	1.00		
Intro to Evolving Food Trends	1	06/16/2011	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Sokol, P.**
 Date Enrolled: **August 26, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-4140.pdf>

Mr. Peter Sokol

VP of Operations
 Meals On Wheels Serving Central VA
 & the Central VA Foodbank
 1415 Rhoadmiller Street
 Richmond, VA 23220

Certificates and Achievements

Fellows Graduate - August 2010

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 9

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emergency Preparedness - MOW Professionals	3		Organizational Planning

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 18

Planning for the Future	8.00			
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011		Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011		Planning for the Future
Relationship Building	2.00			
Influence: Gaining Commitment, Getting Results	1	09/03/2009		Relationship Building
Organizational Planning	6.00			
Emergency Preparedness - MOW Professionals	3			Organizational Planning
Fiscal Responsibility	2.00			
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011		Fiscal Responsibility

OFFICIAL TRANSCRIPT

Enrollee: **Fegers, T.**
 Date Enrolled: **August 06, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3398.pdf>

Ms. Toni Fegers

Former Director
 Lanakila Pacific Meals on Wheels and
 More
 1809 Bachelot Street
 Honolulu, HI 96815

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 9

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future

Coursework Completed

Total Credits Earned: 9

Planning for the Future 4.00

Grooming the Next Generation of Leaders 3 09/03/2009 Planning for the Future

Recruiting the Next Generation of Volunteers 1 08/31/2010 Planning for the Future

Relationship Building 2.00

What Do Great Boards Really Do? 1 09/02/2009 Relationship Building

Public Speaking: Tips to Becoming an Effective Presenter 1 09/01/2010 Relationship Building

Organizational Planning 1.00

Decision Making and Problem Solving 1 08/31/2010 Organizational Planning

Foodservice Knowledge 1.00

Wellness Interventions for Older Adults at Senior Centers 1 09/02/2010 Foodservice Knowledge

Revenue Development 1.00

Seeing Your Organization through Donors' Eyes 1 09/01/2010 Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Wold, H.**
 Date Enrolled: **November 11, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3773.pdf>

Ms. Heidi Wold

Director
 Salem Keizer Meals on Wheels
 685 Marion St. NE
 Salem, OR 97301

Certificates and Achievements

Leadership Certificate - November 2009

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 21

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Developing a Strategy for the Future	1	09/02/2009	Planning for the Future
Developing Effective Oversight Boards	1	11/11/2009	Relationship Building
Developing Vision and Mission	1	11/12/2009	Planning for the Future
Strategic Long Term Planning	1	11/12/2009	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future
Accounting and Financial Management	3	11/11/2009	Fiscal Responsibility
Conducting Effective Meetings	1	11/11/2009	Organizational Planning
Decision Making and Problem Solving	1	11/12/2009	Organizational Planning
Time and Stress Management	1	11/13/2009	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Excellence in Grant Writing	1	09/04/2009	Revenue Development
Development 101	1	11/13/2009	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
Communications 101	1	11/13/2009	Relationship Building
Developing Successful Personal Relationships	1	11/13/2009	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Nutrition 101	1	11/12/2009	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Management 101	1	11/11/2009	Organizational Planning

Coursework Completed

Total Credits Earned: 42

Planning for the Future	12.00			
Developing a Strategy for the Future		1	09/02/2009	Planning for the Future
Developing Vision and Mission		1	11/12/2009	Planning for the Future
Strategic Long Term Planning		1	11/12/2009	Planning for the Future
Grooming the Next Generation of Leaders		3	09/03/2009	Planning for the Future
Relationship Building	10.00			
What Do Great Boards Really Do?		1	09/02/2009	Relationship Building
Developing Effective Oversight Boards		1	11/11/2009	Relationship Building
Influence: Gaining Commitment, Getting Results		1	09/03/2009	Relationship Building
Communications 101		1	11/13/2009	Relationship Building
Developing Successful Personal Relationships		1	11/13/2009	Relationship Building
Organizational Planning	8.00			
Time and Stress Management		1	11/13/2009	Organizational Planning
Conducting Effective Meetings		1	11/11/2009	Organizational Planning
Decision Making and Problem Solving		1	11/12/2009	Organizational Planning
Volunteer Management 101		1	11/11/2009	Organizational Planning
Fiscal Responsibility	6.00			
Accounting and Financial Management		3	11/11/2009	Fiscal Responsibility
Foodservice Knowledge	2.00			
Nutrition 101		1	11/12/2009	Foodservice Knowledge
Revenue Development	4.00			
Excellence in Grant Writing		1	09/04/2009	Revenue Development
Development 101		1	11/13/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Maitland, R.**

Date Enrolled: **August 17, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3842.pdf>

Ms. Rebecca Maitland

Director of Research and Grants

Fort Bend Seniors Meals on Wheels

P.O. Box 1488

Rosenberg, TX 77471

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 5

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 5

Relationship Building	1.00			
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011		Relationship Building
Fiscal Responsibility	3.00			
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011		Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011		Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011		Fiscal Responsibility
Revenue Development	1.00			
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011		Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Persson, E.**

Date Enrolled: **September 14, 2011**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4543.pdf>

Mrs. and Mr. Emily

Persson

Membership Director
 Meals On Wheels Association of
 America
 203 S. Union St.
 Alexandria, VA 22314

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 3

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
How to Recruit Exceptional Board Members (Part 1 in the Board Recruitment Series)	1	10/04/2011	Relationship Building
11 Creative Ways to Look for and Orient New Board Members (Part 2 in the Board Recruitment Series)	1	10/11/2011	Relationship Building

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Social Media 101	1	09/15/2011	Relationship Building

Coursework Completed

Total Credits Earned: 3

Relationship Building

3.00

How to Recruit Exceptional Board Members (Part 1 in the Board Recruitment Series)	1	10/04/2011	Relationship Building
11 Creative Ways to Look for and Orient New Board Members (Part 2 in the Board Recruitment Series)	1	10/11/2011	Relationship Building
Social Media 101	1	09/15/2011	Relationship Building

OFFICIAL TRANSCRIPT

Enrollee: **Brown, C.**

Date Enrolled: **September 21, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3487.pdf>

Mrs. Colleen Brown

Fund Development Director
Broward Meals On Wheels
3810 Inverray Blvd. Suite 305
Lauderhill, FL 33319

Certificates and Achievements

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 28

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emergency Preparedness - MOW Professionals	3		Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future
Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Online Storytelling	1	08/06/2010	Relationship Building

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Fundraising and Volunteers	1	08/31/2010	Revenue Development
Changes in Volunteering Means Changes in Volunteer Management	3	08/31/2011	Planning for the Future

Coursework Completed

Total Credits Earned: 56

Planning for the Future 18.00

Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future
Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Changes in Volunteering Means Changes in Volunteer Management	3	08/31/2011	Planning for the Future

Relationship Building 6.00

The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Effective Online Storytelling	1	08/06/2010	Relationship Building

Organizational Planning 8.00

Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning
Emergency Preparedness - MOW Professionals	3		Organizational Planning

Revenue Development 24.00

Development 101	1	11/17/2008	Revenue Development
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development
Fundraising and Volunteers	1	08/31/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Gogolak, T.**
 Date Enrolled: **August 28, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3432.pdf>

Ms. Tula Gogolak
 Director of Community Relations and
 Development
 Meals on Wheels of Northwest
 Indiana
 8446 Virginia Street
 Merrillville, IN 46410

Certificates and Achievements

Leadership Certificate - September 2011

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 18

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development
Engaging Young Donors	1	04/22/2010	Relationship Building
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills	1	09/02/2009	Relationship Building
Your Nonprofit Marketing Plan: A Roadmap to Building Support for Your Organization	3	09/03/2009	Relationship Building
Telling Your Story to the Media and Your Supporters	1	09/03/2009	Relationship Building
Effective Online Storytelling	1	08/06/2010	Relationship Building
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand	1	11/16/2010	Planning for the Future
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 36

Planning for the Future 4.00

X Factors of Sustainability	1	09/01/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand	1	11/16/2010	Planning for the Future

Relationship Building 18.00

Engaging Young Donors	1	04/22/2010	Relationship Building
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills	1	09/02/2009	Relationship Building
Your Nonprofit Marketing Plan: A Roadmap to Building Support for Your Organization	3	09/03/2009	Relationship Building
Telling Your Story to the Media and Your Supporters	1	09/03/2009	Relationship Building
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building
Effective Online Storytelling	1	08/06/2010	Relationship Building

Organizational Planning 2.00

Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning
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Fiscal Responsibility 2.00

Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
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Foodservice Knowledge 2.00

Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
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Revenue Development 8.00

Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Oates, J.**

Date Enrolled: **September 21, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3481.pdf>

Ms. Julie Oates

Director of Development
Meals & Wheels, - We Deliver!
501 W. Waco Dr.
Waco, TX 76707

Certificates and Achievements

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 11

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future

Coursework Completed

Total Credits Earned: 22

Planning for the Future	8.00			
Changing the Culture of Your Organization: Becoming a Fundraising Organization		1	11/17/2008	Planning for the Future
Creating a Philanthropic Case for Support Tailored to Your Program		1	11/17/2008	Planning for the Future
Creating Your Fundraising Plan		1	11/18/2008	Planning for the Future
Improving Your Current Situation		1	11/18/2008	Planning for the Future
Revenue Development	14.00			
Development 101		1	11/17/2008	Revenue Development
Introduction to Major Gifts		3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less		3	11/18/2008	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Dalpae, M.**

Date Enrolled: **September 21, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3474.pdf>

Ms. Mollie Dalpae

Executive Director
Mid-City Concerns, Inc.
1222 W. 2nd Ave.
Spokane, WA 99212

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 4

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Effective Online Storytelling	1	08/06/2010	Relationship Building

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future

Coursework Completed

Total Credits Earned: 4

Planning for the Future **1.00**

Recruiting the Next Generation of Volunteers 1 09/01/2010 Planning for the Future

Relationship Building **1.00**

Effective Online Storytelling 1 08/06/2010 Relationship Building

Organizational Planning **1.00**

Decision Making and Problem Solving 1 08/31/2010 Organizational Planning

Revenue Development **1.00**

Direct Mail Is Working - and You Should Be Doing It! 1 09/02/2010 Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Lo, H.**

Date Enrolled: **September 21, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3470.pdf>

Ms. Hillary Lo

Development Specialist

Washington County Commission

Aging, Inc/Area Agency on Aging

140 W. Franklin St.

Fourth Floor

Hagerstown, MD 21734

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 1

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Online Storytelling	1	08/06/2010	Relationship Building

Coursework Completed

Total Credits Earned: 1

Relationship Building	1.00		
Effective Online Storytelling	1	08/06/2010	Relationship Building

OFFICIAL TRANSCRIPT

Enrollee: **Vadasz, E.**
Date Enrolled: **August 03, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3809.pdf>

Ms. Emily Vadasz

Director of Community Development
Meals on Wheels of Northampton
County
4240 Fritch Drive
Bethlehem, PA 18020

Coursework Completed

Date Updated: 12/2/2011
Total Credits Earned: 7

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Volunteer Performance and Evaluation	1	09/02/2010	Organizational Planning
Productive Cooperation Between Your Staff and Volunteers Will Benefit Your Clients	3	09/02/2010	Organizational Planning
Volunteer Realities: The Good, The Bad and The Ugly	1	06/23/2011	Organizational Planning

Coursework Completed

Total Credits Earned: 7

Planning for the Future	2.00		
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Organizational Planning	5.00		
Volunteer Performance and Evaluation	1	09/02/2010	Organizational Planning
Productive Cooperation Between Your Staff and Volunteers Will Benefit Your Clients	3	09/02/2010	Organizational Planning
Volunteer Realities: The Good, The Bad and The Ugly	1	06/23/2011	Organizational Planning

OFFICIAL TRANSCRIPT

Enrollee: **Paige, T.**
 Date Enrolled: **August 28, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3429.pdf>

Ms. Tiffani Paige

Former Program Director
 Meals For The Elderly
 310 E. Houston Harte
 San Angelo, TX 76903

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 13

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development
Engaging Young Donors	1	04/22/2010	Relationship Building
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development
Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development
Effective Online Storytelling	1	08/06/2010	Relationship Building
Online Writing: Crafting Web and E-News Content to Engage Your Supporters	3	09/02/2010	Relationship Building

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps	1	09/02/2009	Relationship Building

Coursework Completed

Total Credits Earned: 13

Planning for the Future 1.00

Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future
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Relationship Building 6.00

Engaging Young Donors	1	04/22/2010	Relationship Building
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Online Writing: Crafting Web and E-News Content to Engage Your Supporters	3	09/02/2010	Relationship Building
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Effective Online Storytelling	1	08/06/2010	Relationship Building
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From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps	1	09/02/2009	Relationship Building
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Revenue Development 6.00

Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
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Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development
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Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development
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e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development
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OFFICIAL TRANSCRIPT

Enrollee: **Saulter, B.**

Date Enrolled: **September 17, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3451.pdf>

Ms. Barbara Saulter RD

Former Nutrition Services Manager

Detroit Area Agency on Aging

1333 Brewery Park Blvd. Ste. 200

Detroit, MI 48207

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 6

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 6

Fiscal Responsibility 3.00

Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
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Foodservice Knowledge 3.00

Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Jakubchak, P.**

Date Enrolled: **September 17, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3454.pdf>

Ms. Paula Jakubchak

Senior Vice President of External
 Affairs

Mobile Meals of Spartanburg
 P.O. Box 461, 419 E. Main St.
 Spartanburg, SC 29304

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 15

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Creative Marketing at the Local Level	1	09/01/2011	Relationship Building

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
From Recruitment to Retention - A Primer for an Effective Volunteer Program	1	09/02/2009	Organizational Planning
Managing and Marketing Volunteer Programs	3	09/03/2009	Organizational Planning
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Volunteer Performance and Evaluation	1	09/02/2010	Organizational Planning
Measuring the Effectiveness of Your Volunteer Program	1	08/30/2011	Organizational Planning
Volunteer Engagement	1	08/30/2011	Relationship Building
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future

Coursework Completed

Total Credits Earned: 15

Planning for the Future	3.00			
Recruiting the Next Generation of Volunteers		1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers		1	09/01/2010	Planning for the Future
Positioning Your Agency for the Volunteers of Tomorrow		1	08/31/2011	Planning for the Future
Relationship Building	2.00			
Creative Marketing at the Local Level		1	09/01/2011	Relationship Building
Volunteer Engagement		1	08/30/2011	Relationship Building
Organizational Planning	6.00			
Volunteer Performance and Evaluation		1	09/02/2010	Organizational Planning
From Recruitment to Retention - A Primer for an Effective Volunteer Program		1	09/02/2009	Organizational Planning
Managing and Marketing Volunteer Programs		3	09/03/2009	Organizational Planning
Measuring the Effectiveness of Your Volunteer Program		1	08/30/2011	Organizational Planning
Foodservice Knowledge	4.00			
Intro to Food Safety on the Go		1	08/30/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun		3	08/31/2011	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Tanner, V.**

Date Enrolled: **August 10, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3833.pdf>

Ms. Vivian Tanner

Director of Volunteers
Mobile Meals of Spartanburg
P.O. Box 461, 419 E. Main St.
Spartanburg, SC 29304

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 9

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Volunteer Performance and Evaluation	1	09/02/2010	Organizational Planning
Productive Cooperation Between Your Staff and Volunteers Will Benefit Your Clients	3	09/02/2010	Organizational Planning

Coursework Completed

Total Credits Earned: 9

Planning for the Future	5.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2		3	09/01/2010	Planning for the Future
Recruiting the Next Generation of Volunteers		1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers		1	09/01/2010	Planning for the Future
Organizational Planning	4.00			
Volunteer Performance and Evaluation		1	09/02/2010	Organizational Planning
Productive Cooperation Between Your Staff and Volunteers Will Benefit Your Clients		3	09/02/2010	Organizational Planning

OFFICIAL TRANSCRIPT

Enrollee: **Malone, N.**
 Date Enrolled: **June 23, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-2517.pdf>

Ms. Neena Malone

Former Meals on Wheels Manager
 Senior Citizen Services of
 Metropolitan Atlanta, Inc.
 1705 Commerce Dr. NW
 Atlanta, GA 30318

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 11

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future

Coursework Completed

Total Credits Earned: 11

Planning for the Future	4.00			
Grooming the Next Generation of Leaders		3	09/03/2009	Planning for the Future
Recruiting the Next Generation of Volunteers		1	08/31/2010	Planning for the Future
Relationship Building	2.00			
What Do Great Boards Really Do?		1	09/02/2009	Relationship Building
Influence: Gaining Commitment, Getting Results		1	09/03/2009	Relationship Building
Organizational Planning	1.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Foodservice Knowledge	4.00			
Hunger and Food Insecurity Among Older Adults		3	09/02/2010	Foodservice Knowledge
Basic Nutrition Older Adults		1	09/04/2009	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Daniel, E.**
 Date Enrolled: **June 23, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3686.pdf>

Ms. Emilie Daniel

Executive Director
 Greater Randolph Senior Center
 6 Hale St.
 Randolph, VT 05060

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 17

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
How to Recruit Exceptional Board Members (Part 1 in the Board Recruitment Series)	1	10/04/2011	Relationship Building
11 Creative Ways to Look for and Orient New Board Members (Part 2 in the Board Recruitment Series)	1	10/11/2011	Relationship Building

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emergency Preparedness: Is Your Program Ready?	3	11/03/2010	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Fundraising and Volunteers	1	08/31/2010	Revenue Development

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Basic Nonprofit Financial Management Institute	6	05/19/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 17

Planning for the Future 2.00

Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future
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X Factors of Sustainability	1	09/01/2010	Planning for the Future
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Relationship Building 3.00

How to Recruit Exceptional Board Members (Part 1 in the Board Recruitment Series)	1	10/04/2011	Relationship Building
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11 Creative Ways to Look for and Orient New Board Members (Part 2 in the Board Recruitment Series)	1	10/11/2011	Relationship Building
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The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building
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Organizational Planning 3.00

Emergency Preparedness: Is Your Program Ready?	3	11/03/2010	Organizational Planning
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Fiscal Responsibility 6.00

Basic Nonprofit Financial Management Institute	6	05/19/2011	Fiscal Responsibility
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Revenue Development 3.00

Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
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Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
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Fundraising and Volunteers	1	08/31/2010	Revenue Development
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OFFICIAL TRANSCRIPT

Enrollee: **Davis, S.**

Date Enrolled: **October 11, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-4163.pdf>

Mrs. Shari Davis

Director

We Care Meals On Wheels, Inc.

377 Riford

Benton Harbor, MI 49022

Certificates and Achievements

Leadership Certificate - October 2010

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 26

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Part 1	1	09/02/2009	Fiscal Responsibility
Effective Cost Management for Today's Economy - Part 2	1	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 78

Planning for the Future	12.00		
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future
Relationship Building	3.00		
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Organizational Planning	3.00		
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning
Fiscal Responsibility	6.00		
Effective Cost Management for Today's Economy - Part 1	1	09/02/2009	Fiscal Responsibility
Effective Cost Management for Today's Economy - Part 2	1	09/02/2009	Fiscal Responsibility
Foodservice Knowledge	33.00		
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge

Revenue Development	21.00			
Development 101		1	11/17/2008	Revenue Development
Introduction to Major Gifts		3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less		3	11/18/2008	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Medina, A.**

Date Enrolled: **September 17, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3452.pdf>

Ms. Ana Medina

COO

Pinal-Gila Council for Senior Citizens

8969 W. McCartney Road

Casa Grande, AZ 85231

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 21

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Developing a Strategy for the Future	1	09/04/2009	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Web 2.0: Social Media for Non-profits	1	09/03/2009	Revenue Development
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 21

Planning for the Future 4.00

Emotional Intelligence: The Key to Succession Management - Parts 1 and 2 3 09/01/2010 Planning for the Future

Developing a Strategy for the Future 1 09/04/2009 Planning for the Future

Relationship Building 1.00

Marketing 101. How to Grow: Lessons from the Apple Tree 1 08/31/2011 Relationship Building

Fiscal Responsibility 3.00

Effective Cost Management for Today's Economy - Parts 1 & 2 3 09/02/2009 Fiscal Responsibility

Foodservice Knowledge 12.00

Wellness Interventions for Older Adults at Senior Centers 1 09/02/2010 Foodservice Knowledge

Food Safety and Sanitation: From Preparation to Table 1 08/31/2010 Foodservice Knowledge

Health Literacy on Wheels: MOW Volunteers Deliver Health Skills 1 08/31/2010 Foodservice Knowledge

Evidenced Based Research - Using Data to Support Your Case 3 09/03/2009 Foodservice Knowledge

Evolving Food Trends: Research and Industry Responses 1 08/30/2011 Foodservice Knowledge

Intro to Food Safety on the Go 1 08/30/2011 Foodservice Knowledge

Screening and Prioritizing Clients for Nutrition Risk 1 08/30/2011 Foodservice Knowledge

Put Some Appeal into Your Menus: Making Food Fun 3 08/31/2011 Foodservice Knowledge

Revenue Development 1.00

Web 2.0: Social Media for Non-profits 1 09/03/2009 Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Matthews, S.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3921.pdf>

Mrs. Sandra Matthews

Operations Manager
 Fort Bend Seniors Meals on Wheels
 P.O. Box 1488
 Rosenberg, TX 77471

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 9

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part IV	1	09/28/2010	Fiscal Responsibility

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Keeping Your Volunteers in Satisfying Volunteer Work	1	06/15/2010	Organizational Planning

Coursework Completed

Total Credits Earned: 9

Planning for the Future	3.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2		3	09/01/2010	Planning for the Future
Relationship Building	1.00			
Public Speaking: Tips to Becoming an Effective Presenter		1	09/01/2010	Relationship Building
Organizational Planning	2.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Keeping Your Volunteers in Satisfying Volunteer Work		1	06/15/2010	Organizational Planning
Fiscal Responsibility	3.00			
Effective Cost Management for Today's Economy Part IV		1	09/28/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part I		1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II		1	09/16/2010	Fiscal Responsibility

OFFICIAL TRANSCRIPT

Enrollee: **Whitacre, S.**
Date Enrolled: **August 17, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4393.pdf>

Ms. Susan Whitacre
Director of Volunteers
Fort Bend Seniors Meals on Wheels
P.O. Box 1488
Rosenberg, TX 77471

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 8

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building
Measuring the Effectiveness of Your Volunteer Program	1	08/30/2011	Organizational Planning
Volunteer Engagement	1	08/30/2011	Relationship Building
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future
Changes in Volunteering Means Changes in Volunteer Management	3	08/31/2011	Planning for the Future

Coursework Completed

Total Credits Earned: 8

Planning for the Future 4.00

Positioning Your Agency for the Volunteers of Tomorrow 1 08/31/2011 Planning for the Future

Changes in Volunteering Means Changes in Volunteer Management 3 08/31/2011 Planning for the Future

Relationship Building 2.00

Sharing the Impact of Your Volunteer Program with Your Community 1 08/30/2011 Relationship Building

Volunteer Engagement 1 08/30/2011 Relationship Building

Organizational Planning 1.00

Measuring the Effectiveness of Your Volunteer Program 1 08/30/2011 Organizational Planning

Revenue Development 1.00

Copywriting: How to Write an Appeal that Gets Results! 1 09/01/2011 Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Zinz, L.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-4049.pdf>

Ms. Lucille Zinz

Trumbull Mobile Meals, Inc.
 323 East Market St.
 Warren, OH 44481

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 2

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 2

Organizational Planning	1.00		
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
Foodservice Knowledge	1.00		
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Poniatowski, C.**
 Date Enrolled: **July 27, 2009**

Mrs. Charly Poniatowski

Nutrition Program Manager
 Council on Aging of Volusia County
 160 N Beach St.
 Daytona Beach, FL 32114

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3328.pdf>

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 6

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 6

Fiscal Responsibility 3.00

Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
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Foodservice Knowledge 3.00

Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Villarreal, A.**
 Date Enrolled: **July 20, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3718.pdf>

Ms. Anita Villarreal

Human Resource Director
 Central Virginia Area Agency on
 Aging, Inc
 PO Box 1390
 501 12th Street
 Lynchburg, VA 24505

Certificates and Achievements

Leadership Certificate - September 2011

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 15

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Volunteer Performance and Evaluation	1	09/02/2010	Organizational Planning
Productive Cooperation Between Your Staff and Volunteers Will Benefit Your Clients	3	09/02/2010	Organizational Planning
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building
Measuring the Effectiveness of Your Volunteer Program	1	08/30/2011	Organizational Planning
Volunteer Engagement	1	08/30/2011	Relationship Building
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 30

Planning for the Future 6.00

Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future

Relationship Building 4.00

Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building
Volunteer Engagement	1	08/30/2011	Relationship Building

Organizational Planning 10.00

Volunteer Performance and Evaluation	1	09/02/2010	Organizational Planning
Productive Cooperation Between Your Staff and Volunteers Will Benefit Your Clients	3	09/02/2010	Organizational Planning
Measuring the Effectiveness of Your Volunteer Program	1	08/30/2011	Organizational Planning

Fiscal Responsibility 6.00

Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
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Foodservice Knowledge 2.00

Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge
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Revenue Development 2.00

Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
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OFFICIAL TRANSCRIPT

Enrollee: **Martin, J.**
 Date Enrolled: **July 20, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3716.pdf>

Mrs. Jeanne E. Martin

Director
 Pascack Valley Meals On Wheels
 P.O. Box 291
 Westwood, NJ 07641

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 18

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Effective Online Storytelling	1	08/06/2010	Relationship Building
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building
Creative Marketing at the Local Level	1	09/01/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Keeping Your Volunteers in Satisfying Volunteer Work	1	06/15/2010	Organizational Planning
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Fundraising and Volunteers	1	08/31/2010	Revenue Development

Coursework Completed

Total Credits Earned: 18

Planning for the Future	8.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2		3	09/01/2010	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board		1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization		3	08/31/2011	Planning for the Future
Recruiting the Next Generation of Volunteers		1	08/31/2010	Planning for the Future
Relationship Building	5.00			
The Dreaded Donor Engagement Gap		1	09/02/2010	Relationship Building
Developing, Cultivating and Maintaining Relationships with Foundations		1	08/30/2011	Relationship Building
Creative Marketing at the Local Level		1	09/01/2011	Relationship Building
How to Get Heard: Communicating What Matters		1	08/16/2011	Relationship Building
Effective Online Storytelling		1	08/06/2010	Relationship Building
Organizational Planning	1.00			
Keeping Your Volunteers in Satisfying Volunteer Work		1	06/15/2010	Organizational Planning
Foodservice Knowledge	2.00			
Evolving Food Trends: Research and Industry Responses		1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk		1	08/30/2011	Foodservice Knowledge
Revenue Development	2.00			
Direct Mail Is Working - and You Should Be Doing It!		1	09/02/2010	Revenue Development
Fundraising and Volunteers		1	08/31/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Chestnut, J.**

Date Enrolled: **November 19, 2008**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3702.pdf>

Mrs. Jennifer Chestnut

Regional Director
 Valley Program for Aging Services,
 Inc
 325 Pine Avenue
 Waynesboro, VA 22980

Certificates and Achievements

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 13

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future

Coursework Completed

Total Credits Earned: 26

Planning for the Future	10.00			
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future	
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future	
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future	
Improving Your Current Situation	1	11/18/2008	Planning for the Future	
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future	
Revenue Development	16.00			
Development 101	1	11/17/2008	Revenue Development	
Introduction to Major Gifts	3	11/18/2008	Revenue Development	
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development	
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development	

OFFICIAL TRANSCRIPT

Enrollee: **Duderstadt, C.**

Date Enrolled: **October 11, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-4165.pdf>

Mrs. Cathy Duderstadt

Fiscal Manager
Mid-America Nutrition Program, Inc.
1538 N Industrial Ave
Ottawa, KS 66067

Certificates and Achievements

Leadership Certificate - July 2011

Development Certificate - October 2010

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 28

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Best Practices for Engaging and Equipping Board Members for Effective Board Service	1	09/02/2010	Revenue Development

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Identity Theft – It Happened To Us, It Can Happen To You	1	02/10/2011	Fiscal Responsibility

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Excellence in Grant Writing: Back to Basics	1	09/02/2009	Revenue Development
Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development
Engaging Young Donors	1	04/22/2010	Relationship Building
Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development
Designing an Email Campaign	1	10/06/2010	Revenue Development
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development
Web 2.0: Social Media for Non-profits	1	09/03/2009	Revenue Development
Effective Online Storytelling	1	08/06/2010	Relationship Building
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building
Marketing 102. Build Your Base of Support: Marketing that Works	3	08/31/2011	Relationship Building
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Intro to Evolving Food Trends	1	06/16/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Fundraising and Volunteers	1	08/31/2010	Revenue Development
Volunteer Realities: The Good, The Bad and The Ugly	1	06/23/2011	Organizational Planning
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building

Others Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
		10/25/2011	

Coursework Completed

Total Credits Earned: 84

Planning for the Future 6.00

Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future
X Factors of Sustainability	1	09/01/2010	Planning for the Future

Relationship Building 24.00

Engaging Young Donors	1	04/22/2010	Relationship Building
Marketing 102. Build Your Base of Support: Marketing that Works	3	08/31/2011	Relationship Building
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building
Effective Online Storytelling	1	08/06/2010	Relationship Building
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building

Organizational Planning 3.00

Volunteer Realities: The Good, The Bad and The Ugly	1	06/23/2011	Organizational Planning
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Fiscal Responsibility 3.00

Identity Theft – It Happened To Us, It Can Happen To You	1	02/10/2011	Fiscal Responsibility
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Foodservice Knowledge 3.00

Intro to Evolving Food Trends	1	06/16/2011	Foodservice Knowledge
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Revenue Development 45.00

Best Practices for Engaging and Equipping Board Members for Effective Board Service	1	09/02/2010	Revenue Development
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Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
Excellence in Grant Writing: Back to Basics	1	09/02/2009	Revenue Development
Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development
Designing an Email Campaign	1	10/06/2010	Revenue Development
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development
e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development
Web 2.0: Social Media for Non-profits	1	09/03/2009	Revenue Development
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development
Fundraising and Volunteers	1	08/31/2010	Revenue Development
Others			
		10/25/2011	

OFFICIAL TRANSCRIPT

Enrollee: **Cleveland, V.**

Date Enrolled: **September 21, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3468.pdf>

Mrs. Vicki D. Cleveland

Former Executive Director
 Riverside Meals On Wheels, Inc.
 4845 Brockton Ave.
 Riverside, CA 92506

Certificates and Achievements

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 15

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing a Strategy for the Future	1	09/04/2009	Planning for the Future

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Managing and Marketing Volunteer Programs	3	09/03/2009	Organizational Planning

Coursework Completed

Total Credits Earned: 30

Planning for the Future	10.00			
Developing a Strategy for the Future		1	09/04/2009	Planning for the Future
Changing the Culture of Your Organization: Becoming a Fundraising Organization		1	11/17/2008	Planning for the Future
Creating a Philanthropic Case for Support Tailored to Your Program		1	11/17/2008	Planning for the Future
Creating Your Fundraising Plan		1	11/18/2008	Planning for the Future
Improving Your Current Situation		1	11/18/2008	Planning for the Future
Organizational Planning	6.00			
Managing and Marketing Volunteer Programs		3	09/03/2009	Organizational Planning
Revenue Development	14.00			
Development 101		1	11/17/2008	Revenue Development
Introduction to Major Gifts		3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less		3	11/18/2008	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Lindell, M.**
 Date Enrolled: **August 03, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3394.pdf>

Ms. Marti Lindell

Former Executive Director
 Meals On Wheels of Hamilton County
 395 Westfield Road, Suite 601A /
 RVCC
 Noblesville, IN 46060

Certificates and Achievements

Leadership Certificate - September 2011

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 19

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Engaging Young Donors	1	04/22/2010	Relationship Building
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Your Nonprofit Marketing Plan: A Roadmap to Building Support for Your Organization	3	09/03/2009	Relationship Building
Telling Your Story to the Media and Your Supporters	1	09/03/2009	Relationship Building
Influence: Gaining Commitment, Getting Results	1	09/04/2009	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 38

Planning for the Future	8.00		
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Relationship Building	16.00		
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Engaging Young Donors	1	04/22/2010	Relationship Building
Your Nonprofit Marketing Plan: A Roadmap to Building Support for Your Organization	3	09/03/2009	Relationship Building
Telling Your Story to the Media and Your Supporters	1	09/03/2009	Relationship Building
Influence: Gaining Commitment, Getting Results	1	09/04/2009	Relationship Building
Organizational Planning	4.00		
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning
Fiscal Responsibility	4.00		
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Foodservice Knowledge	2.00		
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Revenue Development	4.00		
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Deardorff, S.**
 Date Enrolled: **August 15, 2011**

Ms. Sarah Deardorff

Executive Director
 Sierra Senior Services
 Box 4152
 Truckee, CA 96160

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4600.pdf>

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 6

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
How to Recruit Exceptional Board Members (Part 1 in the Board Recruitment Series)	1	10/04/2011	Relationship Building

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emergency Preparedness: Is Your Program Ready?	3	07/26/2011	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps	1	09/02/2009	Relationship Building

Coursework Completed

Total Credits Earned: 6

Relationship Building 2.00

How to Recruit Exceptional Board Members (Part 1 in the Board Recruitment Series)	1	10/04/2011	Relationship Building
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From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps	1	09/02/2009	Relationship Building
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Organizational Planning 3.00

Emergency Preparedness: Is Your Program Ready?	3	07/26/2011	Organizational Planning
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Revenue Development 1.00

Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development
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OFFICIAL TRANSCRIPT

Enrollee: **Daugherty, T.**

Date Enrolled: **September 21, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3479.pdf>

Ms. Tina Daugherty

Marketing/Administrative Manager

Montgomery County Committee on

Aging/The Friendship Center

1202 Callahan

Conroe, TX 77301

Certificates and Achievements

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 11

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future

Coursework Completed

Total Credits Earned: 22

Planning for the Future	8.00			
Changing the Culture of Your Organization: Becoming a Fundraising Organization		1	11/17/2008	Planning for the Future
Creating a Philanthropic Case for Support Tailored to Your Program		1	11/17/2008	Planning for the Future
Creating Your Fundraising Plan		1	11/18/2008	Planning for the Future
Improving Your Current Situation		1	11/18/2008	Planning for the Future
Revenue Development	14.00			
Development 101		1	11/17/2008	Revenue Development
Introduction to Major Gifts		3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less		3	11/18/2008	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Harmon, M.**

Date Enrolled: **November 18, 2008**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3661.pdf>

Ms. Margaret Harmon

Development Coordinator

Central Vermont Council on Aging, Inc.

59 N. Main St., Suite 200

Barre, VT 05641

Certificates and Achievements

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 11

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future

Coursework Completed

Total Credits Earned: 22

Planning for the Future	8.00			
Changing the Culture of Your Organization: Becoming a Fundraising Organization		1	11/17/2008	Planning for the Future
Creating a Philanthropic Case for Support Tailored to Your Program		1	11/17/2008	Planning for the Future
Creating Your Fundraising Plan		1	11/18/2008	Planning for the Future
Improving Your Current Situation		1	11/18/2008	Planning for the Future
Revenue Development	14.00			
Development 101		1	11/17/2008	Revenue Development
Introduction to Major Gifts		3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less		3	11/18/2008	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Getty, T.**

Date Enrolled: **September 04, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3433.pdf>

Mr. Tim Getty

Nutrition Manager
Heritage Agency
6301 Kirkwood Blvd. SW
Cedar Rapids, IA 52406

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 12

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Effective Cost Management for Today's Economy - Part 1	1	09/02/2009	Fiscal Responsibility
Effective Cost Management for Today's Economy - Part 2	1	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 12

Fiscal Responsibility 2.00

Effective Cost Management for Today's Economy - Part 1 1 09/02/2009 Fiscal Responsibility

Effective Cost Management for Today's Economy - Part 2 1 09/02/2009 Fiscal Responsibility

Foodservice Knowledge 10.00

Wellness Interventions for Older Adults at Senior Centers 1 09/02/2010 Foodservice Knowledge

Hunger and Food Insecurity Among Older Adults 3 09/02/2010 Foodservice Knowledge

Food Safety and Sanitation: From Preparation to Table 1 08/31/2010 Foodservice Knowledge

Health Literacy on Wheels: MOW Volunteers Deliver Health Skills 1 08/31/2010 Foodservice Knowledge

Designing Meal Delivery Systems 1 09/01/2010 Foodservice Knowledge

Evidenced Based Research - Using Data to Support Your Case 3 09/03/2009 Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Turpin, B.**

Date Enrolled: **September 04, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3434.pdf>

Mr. Blane Turpin

Director of Client Services
 Meals On Wheels PLUS of Manatee,
 Inc.

811 23rd Ave. East
 Bradenton, FL 34208

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 22

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 22

Relationship Building	1.00			
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building	
Organizational Planning	2.00			
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning	
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning	
Fiscal Responsibility	13.00			
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility	
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility	
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility	
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility	
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility	
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility	
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility	
Foodservice Knowledge	6.00			
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge	
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge	
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge	
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge	

OFFICIAL TRANSCRIPT

Enrollee: **Lessard, M.**

Date Enrolled: **August 25, 2011**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4532.pdf>

Mr. Maurice Lessard

Nutrition Director

Barstow Senior Nutrition Center

555 Melissa Ave

Barstow, CA 92311

Certificates and Achievements

Leadership Certificate - August 2011

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 28

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development
Three Dimensions of Sustainability Planning to Remain Viable in Today's Economy	3	08/31/2011	Planning for the Future

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Part 1	1	09/02/2009	Fiscal Responsibility
Effective Cost Management for Today's Economy - Part 2	1	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Finding the Best Volunteer for the Job	1	06/11/2010	Organizational Planning
Keeping Your Volunteers in Satisfying Volunteer Work	1	06/15/2010	Organizational Planning
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Basic Nonprofit Financial Management Institute	6	02/03/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 56

Planning for the Future	8.00		
Three Dimensions of Sustainability Planning to Remain Viable in Today's Economy	3	08/31/2011	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Relationship Building	2.00		
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Organizational Planning	4.00		
Finding the Best Volunteer for the Job	1	06/11/2010	Organizational Planning
Keeping Your Volunteers in Satisfying Volunteer Work	1	06/15/2010	Organizational Planning
Fiscal Responsibility	16.00		
Effective Cost Management for Today's Economy - Part 1	1	09/02/2009	Fiscal Responsibility
Effective Cost Management for Today's Economy - Part 2	1	09/02/2009	Fiscal Responsibility
Basic Nonprofit Financial Management Institute	6	02/03/2011	Fiscal Responsibility
Foodservice Knowledge	22.00		
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge

Revenue Development	4.00			
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development	
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development	

OFFICIAL TRANSCRIPT

Enrollee: **Richburg, J.**

Date Enrolled: **January 25, 2011**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4247.pdf>

Ms. Judith Richburg

Director

Aging in America, Inc.

1220 E. 229th St

Bronx, NY 10466

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 5

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
X Factors of Sustainability	1	01/28/2011	Planning for the Future

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part III	1	09/21/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part IV	1	09/28/2010	Fiscal Responsibility
Designing Meal Delivery Systems	1	01/25/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 5

Planning for the Future	1.00			
X Factors of Sustainability		1	01/28/2011	Planning for the Future
Fiscal Responsibility	3.00			
Effective Cost Management for Today's Economy Part III		1	09/21/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part IV		1	09/28/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II		1	09/16/2010	Fiscal Responsibility
Foodservice Knowledge	1.00			
Designing Meal Delivery Systems		1	01/25/2011	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Taylor, P.**
 Date Enrolled: **July 20, 2009**

Ms. Patricia A. Taylor

Former Executive Assistant Director
 East Baton Rouge Council on Aging
 5790 Florida Blvd
 Baton Rouge, LA 70806

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-2564.pdf>

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 10

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Developing a Strategy for the Future	1	09/04/2009	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge

Financial Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 10

Planning for the Future

2.00

Emotional Intelligence: The Key to Succession
 Management - Part 2

1

09/01/2010

Planning for the Future

Developing a Strategy for the Future

1

09/04/2009

Planning for the Future

Relationship Building

2.00

What Do Great Boards Really Do?

1

09/02/2009

Relationship Building

Influence: Gaining Commitment, Getting Results

1

09/03/2009

Relationship Building

Organizational Planning

2.00

Risk Management - Protecting Your Program's
 Mission

1

09/02/2010

Organizational Planning

Decision Making and Problem Solving

1

08/31/2010

Organizational Planning

Fiscal Responsibility

3.00

Financial Vulnerability and Fraud in Nonprofit
 Organizations

3

09/02/2010

Fiscal Responsibility

Foodservice Knowledge

1.00

Food Safety and Sanitation: From Preparation to
 Table

1

08/31/2010

Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Davis, M.**
 Date Enrolled: **August 28, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3427.pdf>

Mr. Michael Davis

Kitchen Manager
 Horizons, A Family Service Alliance
 819 5th Street SE
 Cedar Rapids, IA 52403

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 6

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 6

Fiscal Responsibility 3.00

Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
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Foodservice Knowledge 3.00

Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Ambrose, K.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3871.pdf>

Mrs. Kathleen Ambrose

Eastern Senior Center Program
 Assistant
 Prince William County Area Agency
 on Aging - Woodbridge
 14061 Bluefin Drive
 Woodbridge, VA 22193

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 10

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Social Media 101	1	09/15/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 10

Planning for the Future	3.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2		3	09/01/2010	Planning for the Future
Relationship Building	1.00			
Social Media 101		1	09/15/2011	Relationship Building
Organizational Planning	2.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Decision Making and Problem Solving		1	08/31/2010	Organizational Planning
Fiscal Responsibility	3.00			
Financial Vulnerability and Fraud in Nonprofit Organizations		3	09/02/2010	Fiscal Responsibility
Foodservice Knowledge	1.00			
Food Safety and Sanitation: From Preparation to Table		1	08/31/2010	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Zondler, P.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3937.pdf>

Mr. Patrick Zondler

Project Director
 Meals-on-Wheels Greater San Diego,
 Inc.
 2254 San Diego Ave., #200
 San Diego, CA 92110-2944

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 12

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future

Coursework Completed

Total Credits Earned: 12

Planning for the Future 1.00

Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
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Relationship Building 1.00

Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
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Organizational Planning 1.00

Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
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Foodservice Knowledge 9.00

Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
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Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge
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Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
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Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
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Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
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Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
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Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Tomblin, A.**
Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3846.pdf>

Mrs. Alice J. Tomblin

Executive Director
Lincoln County Opportunity Company,
Inc.
360 Main St.
Hamlin, WV 25523

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 6

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building

Coursework Completed

Total Credits Earned: 6

Planning for the Future 3.00

Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
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Relationship Building 1.00

Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
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Organizational Planning 2.00

Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
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Decision Making and Problem Solving	1	08/31/2010	Organizational Planning
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OFFICIAL TRANSCRIPT

Enrollee: **Perlingiere, C.**
 Date Enrolled: **July 20, 2009**

Ms. Cathy Perlingiere

Director of Volunteer Services
 Meals on Wheels of Metro Tulsa, Inc.
 12620 E 31st Street
 Tulsa, OK 74146-2307

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-2563.pdf>

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 13

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Developing a Strategy for the Future	1	09/04/2009	Planning for the Future

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
From Recruitment to Retention - A Primer for an Effective Volunteer Program	1	09/02/2009	Organizational Planning
From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps	1	09/02/2009	Relationship Building
Managing and Marketing Volunteer Programs	3	09/03/2009	Organizational Planning
Volunteer Engagement	1	08/30/2011	Relationship Building
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future
Changes in Volunteering Means Changes in Volunteer Management	3	08/31/2011	Planning for the Future

Coursework Completed

Total Credits Earned: 13

Planning for the Future	5.00			
Developing a Strategy for the Future		1	09/04/2009	Planning for the Future
Positioning Your Agency for the Volunteers of Tomorrow		1	08/31/2011	Planning for the Future
Changes in Volunteering Means Changes in Volunteer Management		3	08/31/2011	Planning for the Future
Relationship Building	3.00			
Developing, Cultivating and Maintaining Relationships with Foundations		1	08/30/2011	Relationship Building
From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps		1	09/02/2009	Relationship Building
Volunteer Engagement		1	08/30/2011	Relationship Building
Organizational Planning	4.00			
From Recruitment to Retention - A Primer for an Effective Volunteer Program		1	09/02/2009	Organizational Planning
Managing and Marketing Volunteer Programs		3	09/03/2009	Organizational Planning
Foodservice Knowledge	1.00			
Screening and Prioritizing Clients for Nutrition Risk		1	08/30/2011	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Schilli, D.**

Date Enrolled: **June 16, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3678.pdf>

Mrs. Denise Schilli

Former Director
Western Clinton County Senior
Services
520 North Main Street
Trenton, IL 62293

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 7

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building
Promoting your Programs and Events	1	09/22/2010	Relationship Building

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
E-Strategy for Your Nonprofit	1	09/30/2010	Revenue Development

Coursework Completed

Total Credits Earned: 7

Planning for the Future	3.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2		3	09/01/2010	Planning for the Future
Relationship Building	2.00			
The Dreaded Donor Engagement Gap		1	09/02/2010	Relationship Building
Promoting your Programs and Events		1	09/22/2010	Relationship Building
Revenue Development	2.00			
Excellence in Grant Writing: Back to Basics		1	09/02/2010	Revenue Development
E-Strategy for Your Nonprofit		1	09/30/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Duarte, J.**

Date Enrolled: **September 18, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3460.pdf>

Ms. Jennie Duarte

Project Director
 Catholic Charities of Southern
 Nevada
 2065 E. Sahara Ave., Ste. C
 Las Vegas, NV 89104

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 5

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 5

Planning for the Future	3.00		
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future
Relationship Building	1.00		
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
Foodservice Knowledge	1.00		
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **LaGarde, C.**
Date Enrolled: **August 12, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3413.pdf>

Mrs. Coretta LaGarde

Former Community Services
Coordinator
New Orleans Council on Aging
2475 Canal St., Ste. 400
Ste. 400
New Orleans, LA 70119

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 7

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development
Excellence in Grant Writing	1	09/04/2009	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills	1	09/02/2009	Relationship Building
Telling Your Story to the Media and Your Supporters	1	09/03/2009	Relationship Building
e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development

Coursework Completed

Total Credits Earned: 7

Relationship Building **2.00**

Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills	1	09/02/2009	Relationship Building
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Telling Your Story to the Media and Your Supporters	1	09/03/2009	Relationship Building
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Revenue Development **5.00**

Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development
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Excellence in Grant Writing	1	09/04/2009	Revenue Development
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e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development
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OFFICIAL TRANSCRIPT

Enrollee: **Kaplan, S.**
 Date Enrolled: **July 19, 2010**

Mrs. Sondra Kaplan

Former Executive Director
 Wasilla Area Seniors, Inc.
 1301 S Century Circle
 Wasilla, AK 99654

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3712.pdf>

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 5

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building

Coursework Completed

Total Credits Earned: 5

Planning for the Future	2.00		
Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Relationship Building	1.00		
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building
Revenue Development	2.00		
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Archuleta, G.**

Date Enrolled: **August 19, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3868.pdf>

Mr. Gregory Archuleta

Executive Chef

Meals on Wheels of Albuquerque

P.O. Box 92614

Albuquerque, NM 87199-2614

Certificates and Achievements

Nutrition Certificate - October 2010

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 10

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part III	1	09/21/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part IV	1	09/28/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 20

Fiscal Responsibility	8.00			
Effective Cost Management for Today's Economy Part III	1	09/21/2010	Fiscal Responsibility	
Effective Cost Management for Today's Economy Part IV	1	09/28/2010	Fiscal Responsibility	
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility	
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility	
Foodservice Knowledge	12.00			
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge	
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge	
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge	
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge	

OFFICIAL TRANSCRIPT

Enrollee: **Wideman, L.**

Date Enrolled: **October 11, 2011**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4608.pdf>

Mrs. Lisa Wideman

Associate Director

Senior Meals Program, Inc.

2900 Wilson, SW Suite 500

Grandville, MI 49418

Certificates and Achievements

Leadership Certificate - October 2011

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 14

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
How to Recruit Exceptional Board Members (Part 1 in the Board Recruitment Series)	1	10/04/2011	Relationship Building
11 Creative Ways to Look for and Orient New Board Members (Part 2 in the Board Recruitment Series)	1	10/11/2011	Relationship Building

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emergency Preparedness - MOW Professionals	3		Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Three Dimensions of Sustainability Planning to Remain Viable in Today's Economy	3	08/31/2011	Planning for the Future

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development
Social Media 101	1	09/15/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Engagement	1	08/30/2011	Relationship Building

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 28

Planning for the Future	6.00			
Three Dimensions of Sustainability Planning to Remain Viable in Today's Economy		3	08/31/2011	Planning for the Future
Relationship Building	10.00			
How to Recruit Exceptional Board Members (Part 1 in the Board Recruitment Series)		1	10/04/2011	Relationship Building
11 Creative Ways to Look for and Orient New Board Members (Part 2 in the Board Recruitment Series)		1	10/11/2011	Relationship Building
Marketing 101. How to Grow: Lessons from the Apple Tree		1	08/31/2011	Relationship Building
Social Media 101		1	09/15/2011	Relationship Building
Volunteer Engagement		1	08/30/2011	Relationship Building
Organizational Planning	6.00			
Emergency Preparedness - MOW Professionals		3		Organizational Planning
Fiscal Responsibility	2.00			
Non-Profit Organizations — Yes, They Are Different		1	08/30/2011	Fiscal Responsibility
Foodservice Knowledge	2.00			
Screening and Prioritizing Clients for Nutrition Risk		1	08/30/2011	Foodservice Knowledge
Revenue Development	2.00			
Copywriting: How to Write an Appeal that Gets Results!		1	09/01/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Howdysshell, C.**
 Date Enrolled: **July 20, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-2567.pdf>

Ms. Cheryl Howdysshell

Former Executive Director
 Salvation Army Older Alaskans
 Program
 1712 A St.
 Anchorage, AK 99501

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 7

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 7

Relationship Building	1.00		
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building
Fiscal Responsibility	3.00		
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Foodservice Knowledge	3.00		
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Fitzgerald, S.**
 Date Enrolled: **August 28, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3426.pdf>

Ms. Sharon Fitzgerald

Program Manager, Meals on Wheels
 Meals on Wheels by Senior Outreach
 Services
 1300 Civic Drive
 Walnut Creek, CA 94596

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 14

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Communication and Listening Skills	1	08/31/2010	Relationship Building

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Maximizing Media Relations	1	09/02/2009	Relationship Building
Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills	1	09/02/2009	Relationship Building
e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development
Web 2.0: Social Media for Non-profits	1	09/03/2009	Revenue Development
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Online Writing: Crafting Web and E-News Content to Engage Your Supporters	3	09/02/2010	Relationship Building
Social Media 101	1	09/15/2011	Relationship Building

Coursework Completed

Total Credits Earned: 14

Relationship Building	8.00			
Communication and Listening Skills		1	08/31/2010	Relationship Building
Online Writing: Crafting Web and E-News Content to Engage Your Supporters		3	09/02/2010	Relationship Building
Developing a Public Awareness Campaign		1	08/31/2010	Relationship Building
Maximizing Media Relations		1	09/02/2009	Relationship Building
Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills		1	09/02/2009	Relationship Building
Social Media 101		1	09/15/2011	Relationship Building
Revenue Development	6.00			
Direct Mail Is Working - and You Should Be Doing It!		1	09/02/2010	Revenue Development
Seeing Your Organization through Donors' Eyes		1	09/01/2010	Revenue Development
e-Strategy for Your Nonprofit		3	09/03/2009	Revenue Development
Web 2.0: Social Media for Non-profits		1	09/03/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Telage, P.**
 Date Enrolled: **August 17, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3418.pdf>

Ms. Paula Telage

Development Manager
 St. Joseph Community Services, Inc.
 395 Daniel Webster Highway, PO
 Box 910
 Merrimack, NH 03054

Certificates and Achievements

Development Certificate - April 2011

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 13

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Best Practices for Engaging and Equipping Board Members for Effective Board Service	1	09/02/2010	Revenue Development

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Excellence in Grant Writing: Back to Basics	1	09/02/2009	Revenue Development
Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building
Preparing Successful Grant Proposals	1	04/14/2011	Relationship Building

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development
Web 2.0: Social Media for Non-profits	1	09/03/2009	Revenue Development
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building

Coursework Completed

Total Credits Earned: 26

Relationship Building

8.00

The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building
Preparing Successful Grant Proposals	1	04/14/2011	Relationship Building
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building

Revenue Development

18.00

Best Practices for Engaging and Equipping Board Members for Effective Board Service	1	09/02/2010	Revenue Development
Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
Excellence in Grant Writing: Back to Basics	1	09/02/2009	Revenue Development
Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development
e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development
Web 2.0: Social Media for Non-profits	1	09/03/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Vergheese, S.**
 Date Enrolled: **August 07, 2009**

Ms. Shoba Vergheese

Former Nutrition Services Manager
 SPAN, Inc.
 1800 Malone
 Denton, TX 76201

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3408.pdf>

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 6

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 6

Fiscal Responsibility 3.00

Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
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Foodservice Knowledge 3.00

Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **McCormick, N.**
 Date Enrolled: **July 20, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-2566.pdf>

Ms. Nancy McCormick

Program Manager
 Senior Services of Alexandria
 700 Princess Street
 Mezzanine Level
 Alexandria, VA 22314

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 6

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Telling Your Story to the Media and Your Supporters	1	09/03/2009	Relationship Building

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
From Recruitment to Retention - A Primer for an Effective Volunteer Program	1	09/02/2009	Organizational Planning
From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps	1	09/02/2009	Relationship Building
Managing and Marketing Volunteer Programs	3	09/03/2009	Organizational Planning

Coursework Completed

Total Credits Earned: 6

Relationship Building 2.00

Telling Your Story to the Media and Your Supporters	1	09/03/2009	Relationship Building
From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps	1	09/02/2009	Relationship Building

Organizational Planning 4.00

From Recruitment to Retention - A Primer for an Effective Volunteer Program	1	09/02/2009	Organizational Planning
Managing and Marketing Volunteer Programs	3	09/03/2009	Organizational Planning

OFFICIAL TRANSCRIPT

Enrollee: **Ajemian, B.**

Date Enrolled: **September 07, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-4145.pdf>

Mrs. Bridget M. Ajemian

Development Director
 Western Oakland Meals on Wheels
 3176 Pikewood Court
 Commerce Twp., MI 48382

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 16

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Developing a Strategy for the Future	1	09/04/2009	Planning for the Future
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Communication and Listening Skills	1	08/31/2010	Relationship Building

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 16

Planning for the Future	2.00			
Developing a Strategy for the Future		1	09/04/2009	Planning for the Future
X Factors of Sustainability		1	09/01/2010	Planning for the Future
Relationship Building	1.00			
Communication and Listening Skills		1	08/31/2010	Relationship Building
Organizational Planning	1.00			
Legal Risk Management for Non-Profits		1	09/01/2011	Organizational Planning
Fiscal Responsibility	10.00			
Effective Cost Management for Today's Economy - Parts 1 & 2		3	09/02/2009	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 2		1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different		1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1		1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention		3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3		1	08/31/2011	Fiscal Responsibility
Revenue Development	2.00			
Excellence in Grant Writing: Back to Basics		1	09/02/2010	Revenue Development
Seeing Your Organization through Donors' Eyes		1	09/01/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Frazier, J.**

Date Enrolled: **August 03, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3807.pdf>

Ms. Judy Frazier

Executive Director

South Coast Seniors, Inc.

140 Main St., P.O. Box 437

Point Arena, CA 95468

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 6

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building

Coursework Completed

Total Credits Earned: 6

Planning for the Future	2.00		
Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Relationship Building	1.00		
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building
Organizational Planning	1.00		
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning
Revenue Development	2.00		
Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Grasso, M.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3855.pdf>

Ms. Michele Grasso
 Development Director
 Meals On Wheels of Lehigh County,
 Inc.
 4234 Dorney Park Rd.
 Allentown, PA 18104

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 28

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing a Strategy for the Future	1	09/04/2009	Planning for the Future
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emergency Preparedness - MOW Professionals	3		Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Engaging Young Donors	1	04/22/2010	Relationship Building
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Maximizing Media Relations	1	09/02/2009	Relationship Building
Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills	1	09/02/2009	Relationship Building
Your Nonprofit Marketing Plan: A Roadmap to Building Support for Your Organization	3	09/03/2009	Relationship Building
Telling Your Story to the Media and Your Supporters	1	09/03/2009	Relationship Building
Effective Online Storytelling	1	08/06/2010	Relationship Building
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building
Online Writing: Crafting Web and E-News Content to Engage Your Supporters	3	09/02/2010	Relationship Building
Marketing 102. Build Your Base of Support: Marketing that Works	3	08/31/2011	Relationship Building
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Fundraising and Volunteers	1	08/31/2010	Revenue Development

Coursework Completed

Total Credits Earned: 28

Planning for the Future	1.00		
Developing a Strategy for the Future	1	09/04/2009	Planning for the Future
Relationship Building	18.00		
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Engaging Young Donors	1	04/22/2010	Relationship Building
Online Writing: Crafting Web and E-News Content to Engage Your Supporters	3	09/02/2010	Relationship Building
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building
Maximizing Media Relations	1	09/02/2009	Relationship Building
Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills	1	09/02/2009	Relationship Building
Your Nonprofit Marketing Plan: A Roadmap to Building Support for Your Organization	3	09/03/2009	Relationship Building
Telling Your Story to the Media and Your Supporters	1	09/03/2009	Relationship Building
Marketing 102. Build Your Base of Support: Marketing that Works	3	08/31/2011	Relationship Building
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building
Effective Online Storytelling	1	08/06/2010	Relationship Building
Organizational Planning	4.00		
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning
Emergency Preparedness - MOW Professionals	3		Organizational Planning
Foodservice Knowledge	1.00		
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Revenue Development	4.00		

Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development
Fundraising and Volunteers	1	08/31/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Houston, F.**
 Date Enrolled: **August 18, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3420.pdf>

Ms. Felicia Houston

Chief Financial Officer
 East Cooper Meals On Wheels
 PO Box 583
 Mount Pleasant, SC 29465

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 20

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 20

Organizational Planning	1.00			
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning	
Fiscal Responsibility	13.00			
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility	
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility	
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility	
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility	
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility	
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility	
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility	
Foodservice Knowledge	6.00			
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge	
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge	
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge	
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge	

OFFICIAL TRANSCRIPT

Enrollee: **Weiss, K.**

Date Enrolled: **September 04, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3436.pdf>

Mrs. Kristin Weiss

Director of Development

Fort Bend Seniors Meals on Wheels

P.O. Box 1488

Rosenberg, TX 77471

Certificates and Achievements

Leadership Certificate - July 2011

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 26

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Engaging Young Donors	1	04/22/2010	Relationship Building
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Designing an Email Campaign	1	10/06/2010	Revenue Development
Growing a Giving and Getting Board	1	01/21/2011	Planning for the Future
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development
Web 2.0: Social Media for Non-profits	1	09/03/2009	Revenue Development
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
From Recruitment to Retention - A Primer for an Effective Volunteer Program	1	09/02/2009	Organizational Planning
From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps	1	09/02/2009	Relationship Building
Finding the Best Volunteer for the Job	1	06/11/2010	Organizational Planning
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Productive Cooperation Between Your Staff and Volunteers Will Benefit Your Clients	3	09/02/2010	Organizational Planning
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 52

Planning for the Future	6.00		
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Growing a Giving and Getting Board	1	01/21/2011	Planning for the Future
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Relationship Building	8.00		
Engaging Young Donors	1	04/22/2010	Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building
From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps	1	09/02/2009	Relationship Building
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building
Organizational Planning	10.00		
Productive Cooperation Between Your Staff and Volunteers Will Benefit Your Clients	3	09/02/2010	Organizational Planning
From Recruitment to Retention - A Primer for an Effective Volunteer Program	1	09/02/2009	Organizational Planning
Finding the Best Volunteer for the Job	1	06/11/2010	Organizational Planning
Fiscal Responsibility	8.00		
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility
Foodservice Knowledge	2.00		
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge
Revenue Development	18.00		

Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
Designing an Email Campaign	1	10/06/2010	Revenue Development
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development
e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development
Web 2.0: Social Media for Non-profits	1	09/03/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **May, K.**

Date Enrolled: **August 19, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-4069.pdf>

Ms. Kimberly May

Food Service Specialist

Irvine Meals on Wheels

20 Lake Road

Irvine, CA 92604

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 16

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning
Identity Theft – It Happened To Us, It Can Happen To You	1	02/10/2011	Fiscal Responsibility
Emergency Preparedness: Is Your Program Ready?	3	07/26/2011	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Taking Donor Relationships Offline	1	10/14/2010	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Food Safety on the Go	3	07/27/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 16

Planning for the Future 3.00

Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
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Relationship Building 1.00

Taking Donor Relationships Offline	1	10/14/2010	Relationship Building
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Organizational Planning 5.00

Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
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Decision Making and Problem Solving	1	08/31/2010	Organizational Planning
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Emergency Preparedness: Is Your Program Ready?	3	07/26/2011	Organizational Planning
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Fiscal Responsibility 1.00

Identity Theft – It Happened To Us, It Can Happen To You	1	02/10/2011	Fiscal Responsibility
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Foodservice Knowledge 6.00

Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
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Food Safety on the Go	3	07/27/2011	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Schweizer, M.**
 Date Enrolled: **July 10, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-2550.pdf>

Ms. Margaret Schweizer

RD

Nutrition Manager
 Visiting Nurse Service Meals On
 Wheels
 2180 Empire Blvd.
 Webster, NY 14580

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 14

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 14

Fiscal Responsibility 3.00

Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
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Foodservice Knowledge 11.00

Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
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Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge
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Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
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Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
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Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
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Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
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Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Shaw, J.**
 Date Enrolled: **August 05, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4353.pdf>

Ms. Janet Shaw

Senior Vice President of Internal
 Affairs
 Mobile Meals of Spartanburg
 P.O. Box 461, 419 E. Main St.
 Spartanburg, SC 29304

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 13

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Excellence in Grant Writing: Back to Basics	1	09/02/2009	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Web 2.0: Social Media for Non-profits	1	09/03/2009	Revenue Development
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 13

Fiscal Responsibility 7.00

Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Foodservice Knowledge 3.00

Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
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Revenue Development 3.00

Excellence in Grant Writing: Back to Basics	1	09/02/2009	Revenue Development
Web 2.0: Social Media for Non-profits	1	09/03/2009	Revenue Development
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Pamplona, B.**

Date Enrolled: **September 18, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3459.pdf>

Ms. Barbara Pamplona

Nutrition Manager
 Catholic Charities of Southern
 Nevada
 2065 E. Sahara Ave., Ste. C
 Las Vegas, NV 89104

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 6

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 6

Fiscal Responsibility 3.00

Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
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Foodservice Knowledge 3.00

Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Smith, K.**
 Date Enrolled: **August 10, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3828.pdf>

Mrs. Karol Smith

Executive Director
 Waterbury Area Senior Citizens
 Association
 14 Stowe Street
 Waterbury, VT 05676

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 9

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
11 Creative Ways to Look for and Orient New Board Members (Part 2 in the Board Recruitment Series)	1	10/11/2011	Relationship Building

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emergency Preparedness: Is Your Program Ready?	3	11/03/2010	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development
Direct Mail is Working and You Should be Doing It!	1	11/08/2011	Revenue Development

Others Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
		10/25/2011	

Coursework Completed

Total Credits Earned: 9

Planning for the Future	1.00			
X Factors of Sustainability		1	09/01/2010	Planning for the Future
Relationship Building	2.00			
11 Creative Ways to Look for and Orient New Board Members (Part 2 in the Board Recruitment Series)		1	10/11/2011	Relationship Building
The Dreaded Donor Engagement Gap		1	09/02/2010	Relationship Building
Organizational Planning	3.00			
Emergency Preparedness: Is Your Program Ready?		3	11/03/2010	Organizational Planning
Revenue Development	3.00			
Seeing Your Organization through Donors' Eyes		1	09/01/2010	Revenue Development
Fundraising for Small Nonprofits		1	06/21/2011	Revenue Development
Direct Mail is Working and You Should be Doing It!		1	11/08/2011	Revenue Development
Others				
			10/25/2011	

OFFICIAL TRANSCRIPT

Enrollee: **Ahakuelo, D.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3961.pdf>

Ms. Deena Ahakuelo

Program Coordinator
 Hawaii Meals on Wheels
 P.O. Box 61194
 Honolulu, HI 96839-1194

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 8

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emotional Intelligence: The Key to Succession Management - Part 1	1	09/01/2010	Planning for the Future

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emergency Preparedness: Is Your Program Ready?	3	06/24/2011	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future

Coursework Completed

Total Credits Earned: 8

Planning for the Future	2.00			
Emotional Intelligence: The Key to Succession Management - Part 1		1	09/01/2010	Planning for the Future
Recruiting the Next Generation of Volunteers		1	08/31/2010	Planning for the Future
Relationship Building	1.00			
The Dreaded Donor Engagement Gap		1	09/02/2010	Relationship Building
Organizational Planning	3.00			
Emergency Preparedness: Is Your Program Ready?		3	06/24/2011	Organizational Planning
Foodservice Knowledge	2.00			
Wellness Interventions for Older Adults at Senior Centers		1	09/02/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills		1	08/31/2010	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Hoef, P.**
 Date Enrolled: **August 19, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3422.pdf>

Ms. Patti Hoef

Director, Senior Centers
 Mid-East Area Agency on Aging
 14535 Manchester Rd
 Manchester, MO 63011

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 7

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 7

Relationship Building	1.00		
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building
Fiscal Responsibility	3.00		
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Foodservice Knowledge	3.00		
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Griffin, R.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3971.pdf>

Ms. Renee Griffin

Assistant Director
 Senior Resources of Guilford
 301 E. Washington St.
 Greensboro, NC 27401

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 13

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Institute for Board Members and Executive Directors of Nonprofit Organizations	6	03/11/2011	Relationship Building

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Volunteer Performance and Evaluation	1	09/02/2010	Organizational Planning

Financial Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 13

Relationship Building 6.00

Institute for Board Members and Executive Directors of Nonprofit Organizations	6	03/11/2011	Relationship Building
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Organizational Planning 1.00

Volunteer Performance and Evaluation	1	09/02/2010	Organizational Planning
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Fiscal Responsibility 1.00

Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
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Foodservice Knowledge 5.00

Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
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Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge
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Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Popovich, G.**
 Date Enrolled: **July 25, 2011**

Mr. George Popovich

Director
 Mid Florida Community Services, Inc.
 P.O. Box 896
 Brooksville, FL 34605

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4344.pdf>

Certificates and Achievements

Leadership Certificate - July 2011

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 37

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
How to Recruit Exceptional Board Members (Part 1 in the Board Recruitment Series)	1	10/04/2011	Relationship Building
11 Creative Ways to Look for and Orient New Board Members (Part 2 in the Board Recruitment Series)	1	10/11/2011	Relationship Building

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Your Best Board Meeting Ever!	1	04/21/2010	Organizational Planning
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Engaging Young Donors	1	04/22/2010	Relationship Building
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Taking Donor Relationships Offline	1	10/14/2010	Relationship Building
Growing a Giving and Getting Board	1	01/21/2011	Planning for the Future
X Factors of Sustainability	1	01/28/2011	Planning for the Future
Direct Mail is Working and You Should be Doing It!	1	11/08/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
E-Strategy for Your Nonprofit	1	09/30/2010	Revenue Development
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand	1	11/16/2010	Planning for the Future

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part III	1	09/21/2010	Fiscal Responsibility
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Basic Nonprofit Financial Management Institute	6	02/03/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Others Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
		10/25/2011	

Coursework Completed

Total Credits Earned: 74

Planning for the Future	12.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2		3	09/01/2010	Planning for the Future
Growing a Giving and Getting Board		1	01/21/2011	Planning for the Future
X Factors of Sustainability		1	01/28/2011	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand		1	11/16/2010	Planning for the Future
Relationship Building	8.00			
How to Recruit Exceptional Board Members (Part 1 in the Board Recruitment Series)		1	10/04/2011	Relationship Building
11 Creative Ways to Look for and Orient New Board Members (Part 2 in the Board Recruitment Series)		1	10/11/2011	Relationship Building
Taking Donor Relationships Offline		1	10/14/2010	Relationship Building
Engaging Young Donors		1	04/22/2010	Relationship Building
Organizational Planning	4.00			
Decision Making and Problem Solving		1	08/31/2010	Organizational Planning
Your Best Board Meeting Ever!		1	04/21/2010	Organizational Planning
Fiscal Responsibility	32.00			
Effective Cost Management for Today's Economy Part III		1	09/21/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part I		1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II		1	09/16/2010	Fiscal Responsibility

Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility
Basic Nonprofit Financial Management Institute	6	02/03/2011	Fiscal Responsibility
Foodservice Knowledge	10.00		
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
Revenue Development	8.00		
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Direct Mail is Working and You Should be Doing It!	1	11/08/2011	Revenue Development
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development
E-Strategy for Your Nonprofit	1	09/30/2010	Revenue Development
Others			
		10/25/2011	

OFFICIAL TRANSCRIPT

Enrollee: **Bergenske, J.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3950.pdf>

Ms. Judy Bergenske

Former Director of Nutrition &
 Activities
 Humboldt Senior Resource Center
 3333 Harrison Ave
 Eureka, CA 95503

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 15

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Communication and Listening Skills	1	08/31/2010	Relationship Building

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills	1	09/02/2009	Relationship Building
Influence: Gaining Commitment, Getting Results	1	09/04/2009	Relationship Building
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part III	1	09/21/2010	Fiscal Responsibility

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
From Recruitment to Retention - A Primer for an Effective Volunteer Program	1	09/02/2009	Organizational Planning

Coursework Completed

Total Credits Earned: 15

Planning for the Future	3.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2		3	09/01/2010	Planning for the Future
Relationship Building	4.00			
Communication and Listening Skills		1	08/31/2010	Relationship Building
Developing a Public Awareness Campaign		1	08/31/2010	Relationship Building
Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills		1	09/02/2009	Relationship Building
Influence: Gaining Commitment, Getting Results		1	09/04/2009	Relationship Building
Organizational Planning	1.00			
From Recruitment to Retention - A Primer for an Effective Volunteer Program		1	09/02/2009	Organizational Planning
Fiscal Responsibility	3.00			
Effective Cost Management for Today's Economy Part III		1	09/21/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part I		1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II		1	09/16/2010	Fiscal Responsibility
Foodservice Knowledge	4.00			
Wellness Interventions for Older Adults at Senior Centers		1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults		3	09/02/2010	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Brock, M.**
 Date Enrolled: **August 06, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3397.pdf>

Mrs. Megan Brock

Fund Development
 Meals On Wheels of Palo Pinto
 County, Inc.
 948 Pegrum
 Mineral Wells, TX 76067

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 6

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
From Recruitment to Retention - A Primer for an Effective Volunteer Program	1	09/02/2009	Organizational Planning
From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps	1	09/02/2009	Relationship Building
Managing and Marketing Volunteer Programs	3	09/03/2009	Organizational Planning
Finding the Best Volunteer for the Job	1	06/11/2010	Organizational Planning

Coursework Completed

Total Credits Earned: 6

Relationship Building

1.00

From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps	1	09/02/2009	Relationship Building
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Organizational Planning

5.00

From Recruitment to Retention - A Primer for an Effective Volunteer Program	1	09/02/2009	Organizational Planning
Managing and Marketing Volunteer Programs	3	09/03/2009	Organizational Planning
Finding the Best Volunteer for the Job	1	06/11/2010	Organizational Planning

OFFICIAL TRANSCRIPT

Enrollee: **Getty, K.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3862.pdf>

Dr. Kate Getty

Director of Operations
 Witwer Center, Inc.
 605 Second Ave. S.E.
 Cedar Rapids, IA 52401

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 15

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Excellence in Grant Writing: Back to Basics	1	09/02/2009	Revenue Development
Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 15

Planning for the Future 4.00

Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
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Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
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Organizational Planning 1.00

Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
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Fiscal Responsibility 4.00

Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility
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Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility
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Foodservice Knowledge 1.00

Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
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Revenue Development 5.00

Excellence in Grant Writing: Back to Basics	1	09/02/2009	Revenue Development
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Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development
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e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development
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OFFICIAL TRANSCRIPT

Enrollee: **Huang, F.**
 Date Enrolled: **August 07, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3407.pdf>

Ms. Florence Huang

Nutrition Advocate Volunteer
 Irvine Meals on Wheels
 20 Lake Road
 Irvine, CA 92604

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 6

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 6

Fiscal Responsibility 3.00

Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
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Foodservice Knowledge 3.00

Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Pittman, J.**

Date Enrolled: **November 12, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-4187.pdf>

Mr. Joseph G. Pittman

Assistant Executive Director

Tri-County Senior Nutrition Project, Inc.

4114 Airport Dr

Denison, TX 75020

Certificates and Achievements

Development Certificate - November 2010

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 27

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Nurturing a Powerful and Productive Board/CEO Relationship	1	05/11/2010	Relationship Building
Best Practices for Engaging and Equipping Board Members for Effective Board Service	1	09/02/2010	Revenue Development

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Your Best Board Meeting Ever!	1	04/21/2010	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Engaging Young Donors	1	04/22/2010	Relationship Building
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Maximizing Media Relations	1	09/02/2009	Relationship Building
Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills	1	09/02/2009	Relationship Building
e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development
Web 2.0: Social Media for Non-profits	1	09/03/2009	Revenue Development
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building
7 Practical Keys to Powerfully Building Your Brand: Part 1 - Importance of Your Brand	1	11/09/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 2 - Creation of Your Brand	1	11/12/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand	1	11/16/2010	Planning for the Future

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Realities: The Good, The Bad and The Ugly	1	06/23/2011	Organizational Planning

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 54

Planning for the Future	6.00		
7 Practical Keys to Powerfully Building Your Brand: Part 1 - Importance of Your Brand	1	11/09/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 2 - Creation of Your Brand	1	11/12/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand	1	11/16/2010	Planning for the Future
Relationship Building	14.00		
Nurturing a Powerful and Productive Board/CEO Relationship	1	05/11/2010	Relationship Building
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building
Engaging Young Donors	1	04/22/2010	Relationship Building
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building
Maximizing Media Relations	1	09/02/2009	Relationship Building
Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills	1	09/02/2009	Relationship Building
Organizational Planning	4.00		
Your Best Board Meeting Ever!	1	04/21/2010	Organizational Planning
Volunteer Realities: The Good, The Bad and The Ugly	1	06/23/2011	Organizational Planning
Fiscal Responsibility	14.00		

Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility
Revenue Development	16.00		
Best Practices for Engaging and Equipping Board Members for Effective Board Service	1	09/02/2010	Revenue Development
Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development
e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development
Web 2.0: Social Media for Non-profits	1	09/03/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Twerdahl, D.**

Date Enrolled: **August 19, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3886.pdf>

Ms. Daryl Twerdahl

St. Vincent Meals On Wheels

2131 W. 3rd Street

Los Angeles, CA 90057

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 16

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Your Best Board Meeting Ever!	1	04/21/2010	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development
Engaging Young Donors	1	04/22/2010	Relationship Building
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Three Dimensions of Sustainability Planning to Remain Viable in Today's Economy	3	08/31/2011	Planning for the Future

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building
Creative Marketing at the Local Level	1	09/01/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 16

Planning for the Future 4.00

Board CPR: Restoring Health and Vitality to Your Board 1 08/31/2011 Planning for the Future

Three Dimensions of Sustainability Planning to Remain Viable in Today's Economy 3 08/31/2011 Planning for the Future

Relationship Building 5.00

Developing, Cultivating and Maintaining Relationships with Foundations 1 08/30/2011 Relationship Building

Engaging Young Donors 1 04/22/2010 Relationship Building

Influence: Gaining Commitment, Getting Results 1 09/03/2009 Relationship Building

Creative Marketing at the Local Level 1 09/01/2011 Relationship Building

Maximizing Media Relations — Part 1 1 08/30/2011 Relationship Building

Organizational Planning 1.00

Your Best Board Meeting Ever! 1 04/21/2010 Organizational Planning

Foodservice Knowledge 1.00

Basic Nutrition Older Adults 1 09/04/2009 Foodservice Knowledge

Revenue Development 5.00

Introduction to Major Giving: Navigating the Economic Recovery 1 09/02/2009 Revenue Development

Maximizing Technology for Effective Fundraising 1 05/19/2010 Revenue Development

e-Strategy for Your Nonprofit 3 09/03/2009 Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Bell, B.**

Date Enrolled: **April 20, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3629.pdf>

Ms. Brooke Bell

Senior Programs Director
 Bethlehem Centers of Nashville's
 Greater Charlotte Hot Lunch
 1417 Charlotte Ave.
 Nashville, TN 37203

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 7

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Engaging Young Donors	1	04/22/2010	Relationship Building
Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development
Preparing Successful Grant Proposals	1	04/14/2011	Relationship Building

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 7

Relationship Building	3.00			
Engaging Young Donors		1	04/22/2010	Relationship Building
Preparing Successful Grant Proposals		1	04/14/2011	Relationship Building
Public Speaking: Tips to Becoming an Effective Presenter		1	09/01/2010	Relationship Building
Foodservice Knowledge	3.00			
Hunger and Food Insecurity Among Older Adults		3	09/02/2010	Foodservice Knowledge
Revenue Development	1.00			
Excellence in Grant Writing: Back to Basics		1	09/02/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Irish, C.**
 Date Enrolled: **November 11, 2009**

Mrs. Carol D. Irish

Former Executive Director
 North Star Council on Aging, Inc.
 1424 Moore St.
 Fairbanks, AK 99701

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3530.pdf>

Certificates and Achievements

Leadership Certificate - November 2009

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 14

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Developing Effective Oversight Boards	1	11/11/2009	Relationship Building
Developing Vision and Mission	1	11/12/2009	Planning for the Future
Strategic Long Term Planning	1	11/12/2009	Planning for the Future

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Accounting and Financial Management	3	11/11/2009	Fiscal Responsibility
Conducting Effective Meetings	1	11/11/2009	Organizational Planning
Decision Making and Problem Solving	1	11/12/2009	Organizational Planning
Time and Stress Management	1	11/13/2009	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Development 101	1	11/13/2009	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Communications 101	1	11/13/2009	Relationship Building
Developing Successful Personal Relationships	1	11/13/2009	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Nutrition 101	1	11/12/2009	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Management 101	1	11/11/2009	Organizational Planning

Coursework Completed

Total Credits Earned: 28

Planning for the Future	4.00			
Developing Vision and Mission		1	11/12/2009	Planning for the Future
Strategic Long Term Planning		1	11/12/2009	Planning for the Future
Relationship Building	6.00			
Developing Effective Oversight Boards		1	11/11/2009	Relationship Building
Communications 101		1	11/13/2009	Relationship Building
Developing Successful Personal Relationships		1	11/13/2009	Relationship Building
Organizational Planning	8.00			
Time and Stress Management		1	11/13/2009	Organizational Planning
Conducting Effective Meetings		1	11/11/2009	Organizational Planning
Decision Making and Problem Solving		1	11/12/2009	Organizational Planning
Volunteer Management 101		1	11/11/2009	Organizational Planning
Fiscal Responsibility	6.00			
Accounting and Financial Management		3	11/11/2009	Fiscal Responsibility
Foodservice Knowledge	2.00			
Nutrition 101		1	11/12/2009	Foodservice Knowledge
Revenue Development	2.00			
Development 101		1	11/13/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Jay, L.**

Date Enrolled: **August 19, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-4023.pdf>

Mrs. Linda Jay

Operations Manager

Tri-County Senior Nutrition Project, Inc.

4114 Airport Dr

Denison, TX 75020

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 8

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 8

Foodservice Knowledge 8.00

Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Neu, D.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-4001.pdf>

Ms. Denise Neu

Director
 ABCEOI - Senior Nutrition Program
 406 W. Plum St.
 Georgetown, OH 45121

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 15

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Engaging Young Donors	1	04/22/2010	Relationship Building
X Factors of Sustainability	1	01/28/2011	Planning for the Future
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Three Dimensions of Sustainability Planning to Remain Viable in Today's Economy	3	08/31/2011	Planning for the Future

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Maximizing Media Relations — Part 2	1	08/30/2011	Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building
Social Media 101	1	09/15/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part III	1	09/21/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part IV	1	09/28/2010	Fiscal Responsibility
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 15

Planning for the Future 4.00

Three Dimensions of Sustainability Planning to Remain Viable in Today's Economy 3 08/31/2011 Planning for the Future

X Factors of Sustainability 1 01/28/2011 Planning for the Future

Relationship Building 6.00

Developing, Cultivating and Maintaining Relationships with Foundations 1 08/30/2011 Relationship Building

Engaging Young Donors 1 04/22/2010 Relationship Building

Maximizing Media Relations — Part 2 1 08/30/2011 Relationship Building

Maximizing Media Relations — Part 1 1 08/30/2011 Relationship Building

Marketing 101. How to Grow: Lessons from the Apple Tree 1 08/31/2011 Relationship Building

Social Media 101 1 09/15/2011 Relationship Building

Fiscal Responsibility 4.00

Effective Cost Management for Today's Economy Part III 1 09/21/2010 Fiscal Responsibility

Effective Cost Management for Today's Economy Part IV 1 09/28/2010 Fiscal Responsibility

Effective Cost Management for Today's Economy Part I 1 09/14/2010 Fiscal Responsibility

Effective Cost Management for Today's Economy Part II 1 09/16/2010 Fiscal Responsibility

Foodservice Knowledge 1.00

Breathing New Life into the Congregate Program 1 09/01/2011 Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Sadle, D.**
 Date Enrolled: **August 17, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4407.pdf>

Mrs. Diane Sadle

Senior Adult and Nutrition Director
 Jewish Community Center of Louisville
 (JCC)
 3600 Dutchmans Ln.
 Louisville, KY 40205

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 7

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 7

Foodservice Knowledge 7.00

Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Palmer, C.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3888.pdf>

Ms. Cynthia Palmer
 Interim CEO
 Shenandoah Area Agency on Aging,
 Inc.
 207 Mosby Lane
 Front Royal, VA 22630

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 4

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Fundraising and Volunteers	1	08/31/2010	Revenue Development
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future

Coursework Completed			
Total Credits Earned: 4			
Planning for the Future	2.00		
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Foodservice Knowledge	1.00		
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Revenue Development	1.00		
Fundraising and Volunteers	1	08/31/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Crotty, A.**

Date Enrolled: **December 07, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-4197.pdf>

Ms. Amanda M. Crotty

Executive Director

Ken-Ton Meals on Wheels

169 Sheridan Parkside Drive

Tonawanda, NY 14150

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 3

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Designing an Email Campaign	1	10/06/2010	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
7 Practical Keys to Powerfully Building Your Brand: Part 1 - Importance of Your Brand	1	11/09/2010	Planning for the Future

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 3

Planning for the Future	1.00		
7 Practical Keys to Powerfully Building Your Brand: Part 1 - Importance of Your Brand	1	11/09/2010	Planning for the Future
Foodservice Knowledge	1.00		
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
Revenue Development	1.00		
Designing an Email Campaign	1	10/06/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Marshall, M.**

Date Enrolled: **September 27, 2011**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4565.pdf>

Mrs. Margaret Marshall

Executive Director

Meals On Wheels of Salem County,
 Inc.

118 Walnut Street
 Salem, NJ 08079

Certificates and Achievements

Leadership Certificate - September 2011

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 22

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Engaging Young Donors	1	04/22/2010	Relationship Building
Growing a Giving and Getting Board	1	01/21/2011	Planning for the Future
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Influence: Gaining Commitment, Getting Results	1	09/04/2009	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Basic Nonprofit Financial Management Institute	6	02/03/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 44

Planning for the Future	16.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2		3	09/01/2010	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board		1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization		3	08/31/2011	Planning for the Future
Growing a Giving and Getting Board		1	01/21/2011	Planning for the Future
Relationship Building	8.00			
What Do Great Boards Really Do?		1	09/02/2009	Relationship Building
Developing, Cultivating and Maintaining Relationships with Foundations		1	08/30/2011	Relationship Building
Engaging Young Donors		1	04/22/2010	Relationship Building
Influence: Gaining Commitment, Getting Results		1	09/04/2009	Relationship Building
Organizational Planning	4.00			
Legal Risk Management for Non-Profits		1	09/01/2011	Organizational Planning
Decision Making and Problem Solving		1	08/31/2010	Organizational Planning
Fiscal Responsibility	12.00			
Basic Nonprofit Financial Management Institute		6	02/03/2011	Fiscal Responsibility
Foodservice Knowledge	2.00			
Screening and Prioritizing Clients for Nutrition Risk		1	08/30/2011	Foodservice Knowledge
Revenue Development	2.00			
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks		1	08/30/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Johnson, L.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3984.pdf>

Ms. Linda M. Johnson

Executive Director
 Senior Citizens Association Home
 Delivered Meals
 600 Senior Way
 Florence, SC 29505

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 9

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 9

Planning for the Future 3.00

Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
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Organizational Planning 2.00

Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
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Decision Making and Problem Solving	1	08/31/2010	Organizational Planning
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Fiscal Responsibility 3.00

Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility
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Foodservice Knowledge 1.00

Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Gunn, B.**

Date Enrolled: **November 10, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3527.pdf>

Ms. Barbara J. Gunn

President & CEO

Senior Services of Northern Kentucky

1032 Madison Avenue

Covington, KY 41011

Certificates and Achievements

Leadership Certificate - November 2009

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 22

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing Effective Oversight Boards	1	11/11/2009	Relationship Building
Developing Vision and Mission	1	11/12/2009	Planning for the Future
Strategic Long Term Planning	1	11/12/2009	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Accounting and Financial Management	3	11/11/2009	Fiscal Responsibility
Conducting Effective Meetings	1	11/11/2009	Organizational Planning
Decision Making and Problem Solving	1	11/12/2009	Organizational Planning
Time and Stress Management	1	11/13/2009	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Development 101	1	11/13/2009	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Communications 101	1	11/13/2009	Relationship Building
Developing Successful Personal Relationships	1	11/13/2009	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Nutrition 101	1	11/12/2009	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Management 101	1	11/11/2009	Organizational Planning

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 44

Planning for the Future	12.00			
Board CPR: Restoring Health and Vitality to Your Board		1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization		3	08/31/2011	Planning for the Future
Developing Vision and Mission		1	11/12/2009	Planning for the Future
Strategic Long Term Planning		1	11/12/2009	Planning for the Future
Relationship Building	6.00			
Developing Effective Oversight Boards		1	11/11/2009	Relationship Building
Communications 101		1	11/13/2009	Relationship Building
Developing Successful Personal Relationships		1	11/13/2009	Relationship Building
Organizational Planning	10.00			
Legal Risk Management for Non-Profits		1	09/01/2011	Organizational Planning
Time and Stress Management		1	11/13/2009	Organizational Planning
Conducting Effective Meetings		1	11/11/2009	Organizational Planning
Decision Making and Problem Solving		1	11/12/2009	Organizational Planning
Volunteer Management 101		1	11/11/2009	Organizational Planning
Fiscal Responsibility	12.00			
Accounting and Financial Management		3	11/11/2009	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 2		1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different		1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1		1	08/30/2011	Fiscal Responsibility
Foodservice Knowledge	2.00			
Nutrition 101		1	11/12/2009	Foodservice Knowledge
Revenue Development	2.00			

Development 101

1

11/13/2009

Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Watts, K.**

Date Enrolled: **October 06, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-4155.pdf>

Ms. Kayla Watts

Director - Development and
Marketing

THE Kitchen

P.O. Box 1655

Wichita Falls, TX 76307-1655

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 5

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development
Designing an Email Campaign	1	10/06/2010	Revenue Development
Direct Mail is Working and You Should be Doing It!	1	11/08/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
E-Strategy for Your Nonprofit	1	09/30/2010	Revenue Development

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 5

Foodservice Knowledge	1.00			
Food Safety and Sanitation		1	03/17/2011	Foodservice Knowledge
Revenue Development	4.00			
Designing an Email Campaign		1	10/06/2010	Revenue Development
Direct Mail is Working and You Should be Doing It!		1	11/08/2011	Revenue Development
Maximizing Technology for Effective Fundraising		1	05/19/2010	Revenue Development
E-Strategy for Your Nonprofit		1	09/30/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Barrett-Mitchell, S.**
 Date Enrolled: **November 11, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3772.pdf>

**Ms. Sharon
 Barrett-Mitchell**

Executive Director
 Dakota Center, Inc.
 33 Barnett Street
 Dayton, OH 45402

Certificates and Achievements

Leadership Certificate - November 2009

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 21

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing Effective Oversight Boards	1	11/11/2009	Relationship Building
Developing Vision and Mission	1	11/12/2009	Planning for the Future
Strategic Long Term Planning	1	11/12/2009	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Accounting and Financial Management	3	11/11/2009	Fiscal Responsibility
Conducting Effective Meetings	1	11/11/2009	Organizational Planning
Decision Making and Problem Solving	1	11/12/2009	Organizational Planning
Time and Stress Management	1	11/13/2009	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Development 101	1	11/13/2009	Revenue Development
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Communications 101	1	11/13/2009	Relationship Building
Developing Successful Personal Relationships	1	11/13/2009	Relationship Building
Maximizing Media Relations — Part 2	1	08/30/2011	Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Nutrition 101	1	11/12/2009	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Management 101	1	11/11/2009	Organizational Planning

Coursework Completed

Total Credits Earned: 42

Planning for the Future	12.00			
Board CPR: Restoring Health and Vitality to Your Board		1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization		3	08/31/2011	Planning for the Future
Developing Vision and Mission		1	11/12/2009	Planning for the Future
Strategic Long Term Planning		1	11/12/2009	Planning for the Future
Relationship Building	12.00			
Developing Effective Oversight Boards		1	11/11/2009	Relationship Building
Developing, Cultivating and Maintaining Relationships with Foundations		1	08/30/2011	Relationship Building
Maximizing Media Relations — Part 2		1	08/30/2011	Relationship Building
Maximizing Media Relations — Part 1		1	08/30/2011	Relationship Building
Communications 101		1	11/13/2009	Relationship Building
Developing Successful Personal Relationships		1	11/13/2009	Relationship Building
Organizational Planning	8.00			
Time and Stress Management		1	11/13/2009	Organizational Planning
Conducting Effective Meetings		1	11/11/2009	Organizational Planning
Decision Making and Problem Solving		1	11/12/2009	Organizational Planning
Volunteer Management 101		1	11/11/2009	Organizational Planning
Fiscal Responsibility	6.00			
Accounting and Financial Management		3	11/11/2009	Fiscal Responsibility
Foodservice Knowledge	2.00			
Nutrition 101		1	11/12/2009	Foodservice Knowledge
Revenue Development	2.00			
Development 101		1	11/13/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Humphrey, F.**
 Date Enrolled: **November 11, 2009**

Mr. Frank Humphrey

Program Coordinator
 K.I.N.D.
 2338 E. Fifth Street
 Dayton, OH 45403

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3775.pdf>

Certificates and Achievements

Leadership Certificate - November 2009

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 14

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing Effective Oversight Boards	1	11/11/2009	Relationship Building
Developing Vision and Mission	1	11/12/2009	Planning for the Future
Strategic Long Term Planning	1	11/12/2009	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Accounting and Financial Management	3	11/11/2009	Fiscal Responsibility
Conducting Effective Meetings	1	11/11/2009	Organizational Planning
Decision Making and Problem Solving	1	11/12/2009	Organizational Planning
Time and Stress Management	1	11/13/2009	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Development 101	1	11/13/2009	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Communications 101	1	11/13/2009	Relationship Building
Developing Successful Personal Relationships	1	11/13/2009	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Nutrition 101	1	11/12/2009	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Management 101	1	11/11/2009	Organizational Planning

Coursework Completed

Total Credits Earned: 28

Planning for the Future	4.00			
Developing Vision and Mission		1	11/12/2009	Planning for the Future
Strategic Long Term Planning		1	11/12/2009	Planning for the Future
Relationship Building	6.00			
Developing Effective Oversight Boards		1	11/11/2009	Relationship Building
Communications 101		1	11/13/2009	Relationship Building
Developing Successful Personal Relationships		1	11/13/2009	Relationship Building
Organizational Planning	8.00			
Time and Stress Management		1	11/13/2009	Organizational Planning
Conducting Effective Meetings		1	11/11/2009	Organizational Planning
Decision Making and Problem Solving		1	11/12/2009	Organizational Planning
Volunteer Management 101		1	11/11/2009	Organizational Planning
Fiscal Responsibility	6.00			
Accounting and Financial Management		3	11/11/2009	Fiscal Responsibility
Foodservice Knowledge	2.00			
Nutrition 101		1	11/12/2009	Foodservice Knowledge
Revenue Development	2.00			
Development 101		1	11/13/2009	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Garrett, L.**

Date Enrolled: **September 29, 2011**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4576.pdf>

Mrs. Lindsay Garrett

Meals On Wheels Association of
America

1500 S. George Mason Dr.
Apt 13

Arlington, VA 22204

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 3

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
7 Practical Keys to Powerfully Building Your Brand: Part 1 - Importance of Your Brand	1	11/09/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand	1	11/16/2010	Planning for the Future
Social Media 101	1	09/15/2011	Relationship Building

Others Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
		10/25/2011	

Coursework Completed

Total Credits Earned: 3

Planning for the Future **2.00**

7 Practical Keys to Powerfully Building Your Brand: 1 11/09/2010 Planning for the Future
Part 1 - Importance of Your Brand

7 Practical Keys to Powerfully Building Your Brand: 1 11/16/2010 Planning for the Future
Part 3 - Implementation of Your Brand

Relationship Building **1.00**

Social Media 101 1 09/15/2011 Relationship Building

Others

10/25/2011

OFFICIAL TRANSCRIPT

Enrollee: **Walker, S.**

Date Enrolled: **July 19, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3713.pdf>

Ms. Sheila Walker

Former Programs Development

Director

Wasilla Area Seniors, Inc.

1301 Century Cr.

Wasilla, AK 99654

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 8

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future

Financial Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 8

Planning for the Future	4.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future	
Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future	
Organizational Planning	1.00			
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning	
Fiscal Responsibility	3.00			
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility	

OFFICIAL TRANSCRIPT

Enrollee: **Purser, K.**

Date Enrolled: **August 09, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3818.pdf>

Sister Kathleen Purser

GNSH

Former Executive Director
Meals on Wheels of Trenton/Ewing
1750 Quarry Road
Yardley, PA 08638

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 5

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 5

Planning for the Future	1.00			
X Factors of Sustainability		1	09/01/2010	Planning for the Future
Relationship Building	1.00			
The Dreaded Donor Engagement Gap		1	09/02/2010	Relationship Building
Foodservice Knowledge	1.00			
Menu Planning for Customer Satisfaction		1	12/09/2010	Foodservice Knowledge
Revenue Development	2.00			
Direct Mail Is Working - and You Should Be Doing It!		1	09/02/2010	Revenue Development
Seeing Your Organization through Donors' Eyes		1	09/01/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Lane, L.**
 Date Enrolled: **July 22, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3720.pdf>

Ms. Linda Lane

COO
 Independent Living, Inc. Evening Meals
 on Wheels
 602 N. Segoe Road
 Madison, WI 53705

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 9

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 9

Planning for the Future	3.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2		3	09/01/2010	Planning for the Future
Relationship Building	1.00			
Developing a Public Awareness Campaign		1	08/31/2010	Relationship Building
Organizational Planning	2.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Decision Making and Problem Solving		1	08/31/2010	Organizational Planning
Fiscal Responsibility	3.00			
Financial Vulnerability and Fraud in Nonprofit Organizations		3	09/02/2010	Fiscal Responsibility

OFFICIAL TRANSCRIPT

Enrollee: **Mason, F.**
 Date Enrolled: **July 13, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3709.pdf>

Mrs. Florence Mason

Nutrition Program Director
 CHEER, Inc.
 546 S. Bedford Street
 Georgetown, DE 19947

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 12

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Three Dimensions of Sustainability Planning to Remain Viable in Today's Economy	3	08/31/2011	Planning for the Future

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building

Coursework Completed

Total Credits Earned: 12

Planning for the Future 3.00

Three Dimensions of Sustainability Planning to Remain Viable in Today's Economy	3	08/31/2011	Planning for the Future
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Relationship Building 1.00

Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building
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Foodservice Knowledge 8.00

Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
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Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
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Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
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Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
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Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge
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Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
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Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
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Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Walls, E.**
 Date Enrolled: **July 13, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3710.pdf>

Ms. Elizabeth Walls

Volunteer Director
 CHEER, Inc.
 546 S. Bedford Street
 Georgetown, DE 19947

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 3

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Fundraising and Volunteers	1	08/31/2010	Revenue Development
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future

Coursework Completed

Total Credits Earned: 3

Planning for the Future	1.00		
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Foodservice Knowledge	1.00		
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Revenue Development	1.00		
Fundraising and Volunteers	1	08/31/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Sinclair, C.**
 Date Enrolled: **May 21, 2010**

Mrs. Collice Sinclair

Executive Director
 Hood River Valley Adult Center
 2010 Sterling Place
 Hood River, OR 97031

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3657.pdf>

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 2

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Nurturing a Powerful and Productive Board/CEO Relationship	1	05/11/2010	Relationship Building

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Keeping Your Volunteers in Satisfying Volunteer Work	1	06/15/2010	Organizational Planning

Coursework Completed

Total Credits Earned: 2

Relationship Building	1.00		
Nurturing a Powerful and Productive Board/CEO Relationship	1	05/11/2010	Relationship Building
Organizational Planning	1.00		
Keeping Your Volunteers in Satisfying Volunteer Work	1	06/15/2010	Organizational Planning

OFFICIAL TRANSCRIPT

Enrollee: **Engle, T.**

Date Enrolled: **August 19, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-4016.pdf>

Mrs. Trinity Engle

Program Service Coordinator
 Oswego County Opportunities, Inc.-
 Senior Services
 239 Oneida St.
 Fulton, NY 13069

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 11

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building
Online Writing: Crafting Web and E-News Content to Engage Your Supporters	3	09/02/2010	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	01/25/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 11

Planning for the Future 3.00

Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
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Relationship Building 5.00

Online Writing: Crafting Web and E-News Content to Engage Your Supporters	3	09/02/2010	Relationship Building
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Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
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Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building
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Foodservice Knowledge 3.00

Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
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Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge
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Designing Meal Delivery Systems	1	01/25/2011	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Criswell, L.**

Date Enrolled: **June 16, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3681.pdf>

Ms. Leann Criswell

Volunteer Director
Meals For The Elderly
310 E Houston Harte
San Angelo, TX 76903

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 13

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Intro to Evolving Food Trends	1	06/16/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Finding the Best Volunteer for the Job	1	06/11/2010	Organizational Planning
Keeping Your Volunteers in Satisfying Volunteer Work	1	06/15/2010	Organizational Planning
Recruiting the Next Generation of Volunteers	1	11/03/2010	Planning for the Future
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building
Measuring the Effectiveness of Your Volunteer Program	1	08/30/2011	Organizational Planning
Volunteer Engagement	1	08/30/2011	Relationship Building
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future
Changes in Volunteering Means Changes in Volunteer Management	3	08/31/2011	Planning for the Future

Coursework Completed

Total Credits Earned: 13

Planning for the Future	5.00			
Positioning Your Agency for the Volunteers of Tomorrow		1	08/31/2011	Planning for the Future
Changes in Volunteering Means Changes in Volunteer Management		3	08/31/2011	Planning for the Future
Recruiting the Next Generation of Volunteers		1	11/03/2010	Planning for the Future
Relationship Building	2.00			
Sharing the Impact of Your Volunteer Program with Your Community		1	08/30/2011	Relationship Building
Volunteer Engagement		1	08/30/2011	Relationship Building
Organizational Planning	4.00			
Legal Risk Management for Non-Profits		1	09/01/2011	Organizational Planning
Measuring the Effectiveness of Your Volunteer Program		1	08/30/2011	Organizational Planning
Finding the Best Volunteer for the Job		1	06/11/2010	Organizational Planning
Keeping Your Volunteers in Satisfying Volunteer Work		1	06/15/2010	Organizational Planning
Foodservice Knowledge	1.00			
Intro to Evolving Food Trends		1	06/16/2011	Foodservice Knowledge
Revenue Development	1.00			
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks		1	08/30/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Ouellette, R.**
 Date Enrolled: **August 13, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3838.pdf>

Mr. Roger Ouellette CEC
FMP AAC

Manager, Nutrition Services
 SeniorsPlus
 8 Falcon Road, P.O. Box 659
 Lewiston, ME 04243-0659

Certificates and Achievements

Nutrition Certificate - July 2011

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 10

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part III	1	09/21/2010	Fiscal Responsibility
Intro to Evolving Food Trends	1	06/16/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 20

Fiscal Responsibility 4.00

Effective Cost Management for Today's Economy Part III 1 09/21/2010 Fiscal Responsibility

Effective Cost Management for Today's Economy Part I 1 09/14/2010 Fiscal Responsibility

Foodservice Knowledge 16.00

Wellness Interventions for Older Adults at Senior Centers 1 09/02/2010 Foodservice Knowledge

Hunger and Food Insecurity Among Older Adults 3 09/02/2010 Foodservice Knowledge

Food Safety and Sanitation: From Preparation to Table 1 08/31/2010 Foodservice Knowledge

Health Literacy on Wheels: MOW Volunteers Deliver Health Skills 1 08/31/2010 Foodservice Knowledge

Designing Meal Delivery Systems 1 09/01/2010 Foodservice Knowledge

Intro to Evolving Food Trends 1 06/16/2011 Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Haglund, G.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3989.pdf>

Mrs. Gayle Haglund

VP of Philanthropy
 Meals On Wheels Serving Central VA
 & the Central VA Foodbank
 1415 Rhoadmiller Street
 Richmond, VA 23220

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 2

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development

Coursework Completed

Total Credits Earned: 2

Planning for the Future	1.00		
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Revenue Development	1.00		
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Benson, K.**
 Date Enrolled: **June 28, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3692.pdf>

Ms. Kimberly Benson

Meals On Wheels & Volunteer
 Services Manager
 Visiting Nurse Service Meals On
 Wheels
 2180 Empire Blvd.
 Rochester, NY 14580

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 3

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Volunteer Performance and Evaluation	1	09/02/2010	Organizational Planning

Coursework Completed

Total Credits Earned: 3

Planning for the Future 2.00

Recruiting the Next Generation of Volunteers 1 08/31/2010 Planning for the Future

Recruiting the Next Generation of Volunteers 1 09/01/2010 Planning for the Future

Organizational Planning 1.00

Volunteer Performance and Evaluation 1 09/02/2010 Organizational Planning

OFFICIAL TRANSCRIPT

Enrollee: **Carlisle, C.**

Date Enrolled: **August 19, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3993.pdf>

Ms. Catriona Carlisle

Meals on Wheels of Greenville, Inc.

15 Oregon Street

Greenville, SC 29605

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 5

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Best Practices for Engaging and Equipping Board Members for Effective Board Service	1	09/02/2010	Revenue Development

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Preparing Successful Grant Proposals	1	04/14/2011	Relationship Building

Others Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
		10/25/2011	

Coursework Completed

Total Credits Earned: 5

Planning for the Future 2.00

Capital Campaigns: Knowing When You Are Ready 1 08/31/2010 Planning for the Future

X Factors of Sustainability 1 09/01/2010 Planning for the Future

Relationship Building 1.00

Preparing Successful Grant Proposals 1 04/14/2011 Relationship Building

Revenue Development 2.00

Best Practices for Engaging and Equipping Board Members for Effective Board Service 1 09/02/2010 Revenue Development

Direct Mail Is Working - and You Should Be Doing It! 1 09/02/2010 Revenue Development

Others

10/25/2011

OFFICIAL TRANSCRIPT

Enrollee: **Beattie, J.**
 Date Enrolled: **August 17, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4411.pdf>

Ms. Jan Beattie

Nutrition Manager
 Restoration Towers
 16651 Lahser Rd.
 Detroit, MI 48219

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 9

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 9

Foodservice Knowledge 9.00

Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Elia, C.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3951.pdf>

Ms. Cynthia Elia

Nutrition Services Specialist
 CSRA Regional Commission Area
 Agency on Aging
 3023 River Watch Pkwy, Suite A
 Augusta, GA 30907-2016

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 14

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 14

Relationship Building 1.00

Developing a Public Awareness Campaign 1 08/31/2010 Relationship Building

Organizational Planning 1.00

Risk Management - Protecting Your Program's Mission 1 09/02/2010 Organizational Planning

Foodservice Knowledge 12.00

Hunger and Food Insecurity Among Older Adults 3 09/02/2010 Foodservice Knowledge

Health Literacy on Wheels: MOW Volunteers Deliver Health Skills 1 08/31/2010 Foodservice Knowledge

Breathing New Life into the Congregate Program 1 09/01/2011 Foodservice Knowledge

Evolving Food Trends: Research and Industry Responses 1 08/30/2011 Foodservice Knowledge

Intro to Food Safety on the Go 1 08/30/2011 Foodservice Knowledge

Screening and Prioritizing Clients for Nutrition Risk 1 08/30/2011 Foodservice Knowledge

Dietary Guidelines 2010 — Translating Research to Application 1 08/31/2011 Foodservice Knowledge

Put Some Appeal into Your Menus: Making Food Fun 3 08/31/2011 Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Adland, G.**
 Date Enrolled: **January 18, 2011**

Mrs. Gale Adland

Executive Director
 Meals On Wheels of Durham, Inc.
 2522 Ross Road
 Durham, NC 27703

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4245.pdf>

Certificates and Achievements

Leadership Certificate - September 2011

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 18

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emergency Preparedness - MOW Professionals	3		Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Growing a Giving and Getting Board	1	01/21/2011	Planning for the Future
X Factors of Sustainability	1	01/28/2011	Planning for the Future
Preparing Successful Grant Proposals	1	04/14/2011	Relationship Building
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Maximizing Media Relations — Part 2	1	08/30/2011	Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Designing Meal Delivery Systems	1	01/25/2011	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Realities: The Good, The Bad and The Ugly	1	06/23/2011	Organizational Planning

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 36

Planning for the Future	12.00			
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011		Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011		Planning for the Future
Growing a Giving and Getting Board	1	01/21/2011		Planning for the Future
X Factors of Sustainability	1	01/28/2011		Planning for the Future
Relationship Building	6.00			
Preparing Successful Grant Proposals	1	04/14/2011		Relationship Building
Maximizing Media Relations — Part 2	1	08/30/2011		Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011		Relationship Building
Organizational Planning	8.00			
Emergency Preparedness - MOW Professionals	3			Organizational Planning
Volunteer Realities: The Good, The Bad and The Ugly	1	06/23/2011		Organizational Planning
Fiscal Responsibility	2.00			
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011		Fiscal Responsibility
Foodservice Knowledge	4.00			
Designing Meal Delivery Systems	1	01/25/2011		Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011		Foodservice Knowledge
Revenue Development	4.00			
Fundraising for Small Nonprofits	1	06/21/2011		Revenue Development
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011		Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **McGuire, S.**

Date Enrolled: **May 19, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3656.pdf>

Ms. Summer McGuire

Associate Director

Meals on Wheels of Norman

P.O. Box 1371

Norman, OK 73070

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 1

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development

Coursework Completed

Total Credits Earned: 1

Revenue Development	1.00		
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Arellano, J.**
Date Enrolled: **August 09, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3825.pdf>

Mr. Jerry Arellano

Communications Director
Christian Senior Services
4306 NW Loop 410
San Antonio, TX 78229

Certificates and Achievements

Communications Certificate - November 2010

Coursework Completed

Date Updated: 12/2/2011
Total Credits Earned: 18

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Communication and Listening Skills	1	08/31/2010	Relationship Building

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Online Storytelling	1	08/06/2010	Relationship Building
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building
Online Writing: Crafting Web and E-News Content to Engage Your Supporters	3	09/02/2010	Relationship Building
7 Practical Keys to Powerfully Building Your Brand: Part 1 - Importance of Your Brand	1	11/09/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 2 - Creation of Your Brand	1	11/12/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand	1	11/16/2010	Planning for the Future
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building
Marketing 102. Build Your Base of Support: Marketing that Works	3	08/31/2011	Relationship Building
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building
Measuring the Effectiveness of Your Volunteer Program	1	08/30/2011	Organizational Planning

Coursework Completed

Total Credits Earned: 36

Planning for the Future	6.00		
7 Practical Keys to Powerfully Building Your Brand: Part 1 - Importance of Your Brand	1	11/09/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 2 - Creation of Your Brand	1	11/12/2010	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand	1	11/16/2010	Planning for the Future
Relationship Building	26.00		
Communication and Listening Skills	1	08/31/2010	Relationship Building
Online Writing: Crafting Web and E-News Content to Engage Your Supporters	3	09/02/2010	Relationship Building
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building
Marketing 102. Build Your Base of Support: Marketing that Works	3	08/31/2011	Relationship Building
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building
Effective Online Storytelling	1	08/06/2010	Relationship Building
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building
Organizational Planning	2.00		
Measuring the Effectiveness of Your Volunteer Program	1	08/30/2011	Organizational Planning
Revenue Development	2.00		
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Spires, S.**
 Date Enrolled: **August 10, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3832.pdf>

Ms. Susan Spires

Director of Development
 Mobile Meals of Spartanburg
 P.O. Box 461, 419 E. Main St.
 Spartanburg, SC 29304

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 7

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Designing an Email Campaign	1	10/06/2010	Revenue Development
Taking Donor Relationships Offline	1	10/14/2010	Relationship Building

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Fundraising and Volunteers	1	08/31/2010	Revenue Development

Coursework Completed

Total Credits Earned: 7

Planning for the Future	2.00			
Capital Campaigns: Knowing When You Are Ready		1	08/31/2010	Planning for the Future
X Factors of Sustainability		1	09/01/2010	Planning for the Future
Relationship Building	1.00			
Taking Donor Relationships Offline		1	10/14/2010	Relationship Building
Revenue Development	4.00			
Direct Mail Is Working - and You Should Be Doing It!		1	09/02/2010	Revenue Development
Seeing Your Organization through Donors' Eyes		1	09/01/2010	Revenue Development
Designing an Email Campaign		1	10/06/2010	Revenue Development
Fundraising and Volunteers		1	08/31/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Williams, T.**
 Date Enrolled: **August 10, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3831.pdf>

Mr. Tony Williams

Director of Production
 Mobile Meals of Spartanburg
 P.O. Box 461, 419 E. Main St.
 Spartanburg, SC 29304

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 7

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 7

Foodservice Knowledge 7.00

Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Link, J.**

Date Enrolled: **November 02, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-4178.pdf>

Ms. Jessica Link

Volunteer Coordinator
 Horizons, A Family Service Alliance
 819 5th Street SE
 Cedar Rapids, IA 52403

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 12

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development
Social Media 101	1	09/15/2011	Relationship Building

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Recruiting the Next Generation of Volunteers	1	11/03/2010	Planning for the Future
Volunteer Realities: The Good, The Bad and The Ugly	1	06/23/2011	Organizational Planning
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building
Measuring the Effectiveness of Your Volunteer Program	1	08/30/2011	Organizational Planning
Volunteer Engagement	1	08/30/2011	Relationship Building
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future
Changes in Volunteering Means Changes in Volunteer Management	3	08/31/2011	Planning for the Future

Coursework Completed

Total Credits Earned: 12

Planning for the Future 5.00

Positioning Your Agency for the Volunteers of Tomorrow 1 08/31/2011 Planning for the Future

Changes in Volunteering Means Changes in Volunteer Management 3 08/31/2011 Planning for the Future

Recruiting the Next Generation of Volunteers 1 11/03/2010 Planning for the Future

Relationship Building 3.00

Social Media 101 1 09/15/2011 Relationship Building

Sharing the Impact of Your Volunteer Program with Your Community 1 08/30/2011 Relationship Building

Volunteer Engagement 1 08/30/2011 Relationship Building

Organizational Planning 2.00

Measuring the Effectiveness of Your Volunteer Program 1 08/30/2011 Organizational Planning

Volunteer Realities: The Good, The Bad and The Ugly 1 06/23/2011 Organizational Planning

Revenue Development 2.00

Fundraising for Small Nonprofits 1 06/21/2011 Revenue Development

Copywriting: How to Write an Appeal that Gets Results! 1 09/01/2011 Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Holland, A.**

Date Enrolled: **September 27, 2011**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4561.pdf>

Mrs. Audrey Holland

Volunteer Administrator
Albemarle Commission
220D Ocean Highway S.
Hertford, NC 27944

Certificates and Achievements

Leadership Certificate - September 2011

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 16

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Maximizing Media Relations — Part 2	1	08/30/2011	Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Keeping Your Volunteers in Satisfying Volunteer Work	1	06/15/2010	Organizational Planning
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Volunteer Performance and Evaluation	1	09/02/2010	Organizational Planning
Productive Cooperation Between Your Staff and Volunteers Will Benefit Your Clients	3	09/02/2010	Organizational Planning

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 32

Planning for the Future	4.00			
Recruiting the Next Generation of Volunteers		1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers		1	09/01/2010	Planning for the Future
Relationship Building	4.00			
Maximizing Media Relations — Part 2		1	08/30/2011	Relationship Building
Maximizing Media Relations — Part 1		1	08/30/2011	Relationship Building
Organizational Planning	10.00			
Volunteer Performance and Evaluation		1	09/02/2010	Organizational Planning
Productive Cooperation Between Your Staff and Volunteers Will Benefit Your Clients		3	09/02/2010	Organizational Planning
Keeping Your Volunteers in Satisfying Volunteer Work		1	06/15/2010	Organizational Planning
Fiscal Responsibility	8.00			
Non-Profit Organizations — Yes, They Are Different		1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention		3	08/31/2011	Fiscal Responsibility
Foodservice Knowledge	2.00			
Dietary Guidelines 2010 — Translating Research to Application		1	08/31/2011	Foodservice Knowledge
Revenue Development	4.00			
Seeing Your Organization through Donors' Eyes		1	09/01/2010	Revenue Development
Copywriting: How to Write an Appeal that Gets Results!		1	09/01/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Gates, B.**

Date Enrolled: **September 27, 2011**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4556.pdf>

Mrs. Brenda Gates

Home Delivered Meals Coordinator

Albemarle Commission

104 Dobbs St.

Hertford, NC 27944

Certificates and Achievements

Leadership Certificate - September 2011

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 15

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1	1	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 30

Planning for the Future	4.00			
Emotional Intelligence: The Key to Succession Management - Part 2		1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1		1	09/01/2010	Planning for the Future
Relationship Building	4.00			
Developing, Cultivating and Maintaining Relationships with Foundations		1	08/30/2011	Relationship Building
Marketing 101. How to Grow: Lessons from the Apple Tree		1	08/31/2011	Relationship Building
Organizational Planning	4.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Decision Making and Problem Solving		1	08/31/2010	Organizational Planning
Fiscal Responsibility	6.00			
Financial Vulnerability and Fraud in Nonprofit Organizations		3	09/02/2010	Fiscal Responsibility
Foodservice Knowledge	10.00			
Breathing New Life into the Congregate Program		1	09/01/2011	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses		1	08/30/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun		3	08/31/2011	Foodservice Knowledge
Revenue Development	2.00			
What is Planned Giving? Why Should We Start a Program Now (and How?)		1	08/30/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Harris, S.**
 Date Enrolled: **August 09, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3822.pdf>

Ms. Shari Harris

Home Delivered Meals Coordinator
 Albemarle Commission
 220D Ocean Highway S.
 Hertford, NC 27944

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 15

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 15

Foodservice Knowledge 15.00

Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Hope, K.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-4034.pdf>

Mr. Keith Hope

Treasurer
 Meals on Wheels of Horry County Inc.
 P.O. Box 50862
 Myrtle Beach, SC 29579-0015

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 23

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Preparing Successful Grant Proposals	1	04/14/2011	Relationship Building
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility
Basic Nonprofit Financial Management Institute	6	02/03/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 23

Planning for the Future	1.00			
X Factors of Sustainability		1	09/01/2010	Planning for the Future
Relationship Building	2.00			
Preparing Successful Grant Proposals		1	04/14/2011	Relationship Building
Developing a Public Awareness Campaign		1	08/31/2010	Relationship Building
Organizational Planning	2.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Legal Risk Management for Non-Profits		1	09/01/2011	Organizational Planning
Fiscal Responsibility	16.00			
Financial Vulnerability and Fraud in Nonprofit Organizations		3	09/02/2010	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 2		1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different		1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1		1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention		3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3		1	08/31/2011	Fiscal Responsibility
Basic Nonprofit Financial Management Institute		6	02/03/2011	Fiscal Responsibility
Revenue Development	2.00			
Seeing Your Organization through Donors' Eyes		1	09/01/2010	Revenue Development
Fundraising for Small Nonprofits		1	06/21/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Carter, S.**
 Date Enrolled: **June 30, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3695.pdf>

Ms. Sara Carter

Associate Director
 Meals on Wheels of Greeley and
 Weld County
 2131 9th Street
 Greeley, CO 80631

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 9

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 9

Planning for the Future 5.00

Board CPR: Restoring Health and Vitality to Your Board 1 08/31/2011 Planning for the Future

Leading Strategic Change in Your Organization 3 08/31/2011 Planning for the Future

X Factors of Sustainability 1 09/01/2010 Planning for the Future

Relationship Building 1.00

Developing, Cultivating and Maintaining Relationships with Foundations 1 08/30/2011 Relationship Building

Foodservice Knowledge 1.00

Intro to Making Appealing Menus 1 07/26/2011 Foodservice Knowledge

Revenue Development 2.00

Excellence in Grant Writing: Back to Basics 1 09/02/2010 Revenue Development

Seeing Your Organization through Donors' Eyes 1 09/01/2010 Revenue Development

OFFICIAL TRANSCRIPT

Mrs. Elizabeth Rodgers

Enrollee: **Rodgers, E.**

Date Enrolled: **August 17, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3840.pdf>

Meals on Wheels Plus, Inc.

717 N. 10th St.

Abilene, TX 79601

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 3

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Finding the Best Volunteer for the Job	1	06/11/2010	Organizational Planning
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future

Coursework Completed

Total Credits Earned: 3

Planning for the Future

2.00

Recruiting the Next Generation of Volunteers 1 08/31/2010 Planning for the Future

Recruiting the Next Generation of Volunteers 1 09/01/2010 Planning for the Future

Organizational Planning

1.00

Finding the Best Volunteer for the Job 1 06/11/2010 Organizational Planning

OFFICIAL TRANSCRIPT

Enrollee: **McCool, K.**

Date Enrolled: **August 17, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3841.pdf>

Ms. Kathleen McCool

Volunteers of America - Senior
Community Meals
11407 Hwy 65
Eckert, CO 81418

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 9

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emergency Preparedness: Is Your Program Ready?	3	05/05/2011	Organizational Planning

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 9

Organizational Planning	3.00			
Emergency Preparedness: Is Your Program Ready?	3	05/05/2011	Organizational Planning	
Foodservice Knowledge	6.00			
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge	
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge	
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge	
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge	

OFFICIAL TRANSCRIPT

Enrollee: **Lee, W.**
 Date Enrolled: **August 09, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3817.pdf>

Ms. Whitney Lee

Executive Director
 Erath County Senior Citizens, Inc. DBA
 MOW of Erath County
 1306 E. Washington, Ste. M
 Stephenville, TX 76401

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 13

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge

Financial Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Basic Nonprofit Financial Management Institute	6	05/19/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 13

Relationship Building	1.00			
Developing a Public Awareness Campaign		1	08/31/2010	Relationship Building
Organizational Planning	2.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Decision Making and Problem Solving		1	08/31/2010	Organizational Planning
Fiscal Responsibility	6.00			
Basic Nonprofit Financial Management Institute		6	05/19/2011	Fiscal Responsibility
Foodservice Knowledge	4.00			
Hunger and Food Insecurity Among Older Adults		3	09/02/2010	Foodservice Knowledge
Designing Meal Delivery Systems		1	09/01/2010	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Vass, K.**

Date Enrolled: **August 06, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3814.pdf>

Mrs. Kelly Vass

Friendship Trays, Inc.
 2401-A Distribution St.
 Charlotte, NC 28203

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 7

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 7

Foodservice Knowledge

7.00

Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Manhart, D.**
 Date Enrolled: **August 12, 2010**

Mr. Dustin Manhart

Home Services Director
 Community SeniorServ
 1200 N. Knollwood Circle
 Anaheim, CA 92801

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3836.pdf>

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 8

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 8

Relationship Building 1.00

Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building
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Organizational Planning 1.00

Decision Making and Problem Solving	1	08/31/2010	Organizational Planning
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Foodservice Knowledge 6.00

Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
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Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
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Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
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Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Doyle, L.**

Date Enrolled: **October 11, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-4162.pdf>

Ms. Leah Doyle

Social Service Manager

Fort Bend Seniors Meals on Wheels

P.O. Box 1488 1330 Band Rd.

Rosenberg, TX 77471

Certificates and Achievements

Leadership Certificate - October 2010

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 19

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part III	1	09/21/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part IV	1	09/28/2010	Fiscal Responsibility
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Changes in Volunteering Means Changes in Volunteer Management	3	08/31/2011	Planning for the Future

Coursework Completed

Total Credits Earned: 38

Planning for the Future	6.00			
Changes in Volunteering Means Changes in Volunteer Management	3	08/31/2011	Planning for the Future	
Relationship Building	2.00			
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building	
Organizational Planning	2.00			
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning	
Fiscal Responsibility	8.00			
Effective Cost Management for Today's Economy Part III	1	09/21/2010	Fiscal Responsibility	
Effective Cost Management for Today's Economy Part IV	1	09/28/2010	Fiscal Responsibility	
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility	
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility	
Foodservice Knowledge	18.00			
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge	
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge	
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge	
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge	
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge	
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge	
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge	
Revenue Development	2.00			

Best Practices in Gift Planning and How to Integrate
Them into All of Your Asks

1

08/30/2011

Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Ripperger, L.**

Date Enrolled: **August 16, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3839.pdf>

Ms. Lily Ripperger

Nutrition Manager
Area XIV Agency on Aging
215 E. Montgomery St.
Creston, IA 50801

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 4

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
X Factors of Sustainability	1	09/01/2010	Planning for the Future

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 4

Planning for the Future 1.00

X Factors of Sustainability	1	09/01/2010	Planning for the Future
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Organizational Planning 1.00

Decision Making and Problem Solving	1	08/31/2010	Organizational Planning
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Foodservice Knowledge 2.00

Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
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Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Shaffer, J.**

Date Enrolled: **September 27, 2011**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4578.pdf>

Ms. Jan Shaffer

Adult Services Supervisor

Catawba County Dept. of Social
 Services Nutrition Program

PO Box 207

Newton, NC 28658

Certificates and Achievements

Leadership Certificate - September 2011

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 14

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Social Media 101	1	09/15/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Fundraising and Volunteers	1	08/31/2010	Revenue Development
Measuring the Effectiveness of Your Volunteer Program	1	08/30/2011	Organizational Planning

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 28

Planning for the Future	10.00			
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future	
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future	
X Factors of Sustainability	1	09/01/2010	Planning for the Future	
Relationship Building	6.00			
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building	
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building	
Social Media 101	1	09/15/2011	Relationship Building	
Organizational Planning	2.00			
Measuring the Effectiveness of Your Volunteer Program	1	08/30/2011	Organizational Planning	
Fiscal Responsibility	2.00			
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility	
Foodservice Knowledge	2.00			
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge	
Revenue Development	6.00			
Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development	
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development	
Fundraising and Volunteers	1	08/31/2010	Revenue Development	

OFFICIAL TRANSCRIPT

Enrollee: **Munden, A.**
Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-4104.pdf>

Mrs. Amanda Munden

Home Delivered Meals Coordinator
Catawba County Dept. of Social
Services Nutrition Program
PO Box 207
Newton, NC 28658

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 9

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	11/03/2010	Planning for the Future

Coursework Completed

Total Credits Earned: 9

Planning for the Future

3.00

Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	11/03/2010	Planning for the Future

Foodservice Knowledge

6.00

Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Orzech, P.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-4108.pdf>

Ms. Pam Orzech

Laporte County Meals on Wheels, Inc.
 301 E. 8th St., Ste. 110
 Michigan City, IN 46360

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 5

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Volunteer Performance and Evaluation	1	09/02/2010	Organizational Planning
Productive Cooperation Between Your Staff and Volunteers Will Benefit Your Clients	3	09/02/2010	Organizational Planning

Coursework Completed

Total Credits Earned: 5

Planning for the Future	1.00		
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
Organizational Planning	4.00		
Volunteer Performance and Evaluation	1	09/02/2010	Organizational Planning
Productive Cooperation Between Your Staff and Volunteers Will Benefit Your Clients	3	09/02/2010	Organizational Planning

OFFICIAL TRANSCRIPT

Ms. Amanda Franklin

Enrollee: **Franklin, A.**

Date Enrolled: **August 19, 2010**

SPAN, Inc.
 1800 Malone
 Denton, TX 76201

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-4109.pdf>

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 1

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Coursework Completed

Total Credits Earned: 1

Organizational Planning	1.00		
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

OFFICIAL TRANSCRIPT

Enrollee: **Thong, R.**
 Date Enrolled: **August 24, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-4127.pdf>

Mr. Rithy Thong

Program Manager
 Meals on Wheels by ACC
 7311 Greenhaven Drive, Ste 190
 Sacramento, CA 95831

Certificates and Achievements

Leadership Certificate - November 2011

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 17

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emergency Preparedness - MOW Professionals	3		Organizational Planning
Emergency Preparedness: Is Your Program Ready?	3	07/26/2011	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Marketing 102. Build Your Base of Support: Marketing that Works	3	08/31/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Food Safety on the Go	3	07/27/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 34

Planning for the Future 2.00

Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
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Relationship Building 6.00

Marketing 102. Build Your Base of Support: Marketing that Works	3	08/31/2011	Relationship Building
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Organizational Planning 14.00

Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning
Emergency Preparedness - MOW Professionals	3		Organizational Planning
Emergency Preparedness: Is Your Program Ready?	3	07/26/2011	Organizational Planning

Fiscal Responsibility 2.00

Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
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Foodservice Knowledge 8.00

Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Food Safety on the Go	3	07/27/2011	Foodservice Knowledge

Revenue Development 2.00

Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
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OFFICIAL TRANSCRIPT

Enrollee: **Durbin, J.**

Date Enrolled: **September 07, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-4144.pdf>

Ms. Julie Durbin

Livingston County Senior Nutrition
 Program

9525 E. Highland Rd.
 Howell, MI 48843-9098

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 5

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development

Coursework Completed

Total Credits Earned: 5

Planning for the Future	3.00		
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Organizational Planning	1.00		
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning
Revenue Development	1.00		
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Riffle, R.**
 Date Enrolled: **August 02, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4599.pdf>

Mrs. Renae Riffle

Executive Director
 Mason County Action Group, Inc.
 101 2nd St., P.O. Box 12
 PO BOX 12
 Point Pleasant, WV 25550

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 6

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Growing a Giving and Getting Board	1	01/21/2011	Planning for the Future
X Factors of Sustainability	1	01/28/2011	Planning for the Future
Preparing Successful Grant Proposals	1	04/14/2011	Relationship Building

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 6

Planning for the Future	2.00			
Growing a Giving and Getting Board		1	01/21/2011	Planning for the Future
X Factors of Sustainability		1	01/28/2011	Planning for the Future
Relationship Building	2.00			
Preparing Successful Grant Proposals		1	04/14/2011	Relationship Building
How to Get Heard: Communicating What Matters		1	08/16/2011	Relationship Building
Foodservice Knowledge	2.00			
Menu Planning for Customer Satisfaction		1	12/09/2010	Foodservice Knowledge
Intro to Making Appealing Menus		1	07/26/2011	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Josaphat-Greenberg, B.**
 Date Enrolled: **September 21, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-4149.pdf>

**Ms. Brenda
 Josaphat-Greenberg**
 Assistant Meal Service Manager
 Council on Aging of Martin County,
 Inc.
 1071 SE 10th St.
 Stuart, FL 34996

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 3

<i>Nutrition Track</i>			
<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 3

Fiscal Responsibility	2.00		
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility
Foodservice Knowledge	1.00		
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Nelson, S.**
 Date Enrolled: **August 17, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4420.pdf>

**Ms. and Mr. Slava
 Nelson**

Senior Adult Program Director
 Jewish Community Center of Louisville
 (JCC)
 3600 Dutchmans Ln.
 Louisville, KY 40205

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 8

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Volunteer Engagement	1	08/30/2011	Relationship Building

Coursework Completed

Total Credits Earned: 8

Relationship Building 2.00

Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building
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Volunteer Engagement	1	08/30/2011	Relationship Building
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Foodservice Knowledge 6.00

Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge
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Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
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Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
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Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Woodke, K.**
 Date Enrolled: **October 14, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4592.pdf>

Mrs. Kristine Woodke

Food Service Director
 Meals on Wheels of Northwest
 Indiana
 8446 Virginia St.
 Merrillville, IN 46410

Certificates and Achievements

Leadership Certificate - October 2011

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 11

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	01/25/2011	Foodservice Knowledge
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Others Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
		10/25/2011	

Coursework Completed

Total Credits Earned: 22

Foodservice Knowledge		22.00		
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge	
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge	
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge	
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge	
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge	
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge	
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge	
Designing Meal Delivery Systems	1	01/25/2011	Foodservice Knowledge	
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge	
Others				
		10/25/2011		

OFFICIAL TRANSCRIPT

Enrollee: **Renno, C.**

Date Enrolled: **December 07, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-4194.pdf>

Mr. Charles D. Renno

Director of Senior Nutrition
 FSA of Western Riverside County
 21250 Box Springs Rd.
 Moreno Valley, CA 92557

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 4

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	01/25/2011	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 4

Foodservice Knowledge

4.00

Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	01/25/2011	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Sweaney, H.**
 Date Enrolled: **July 13, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3711.pdf>

Ms. Heather Sweaney

HDM Program Manager
 Athens Community Council on Aging,
 Inc.
 135 Hoyt Street
 Athens, GA 30601

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 17

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Preparing Successful Grant Proposals	1	04/14/2011	Relationship Building

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Productive Cooperation Between Your Staff and Volunteers Will Benefit Your Clients	3	09/02/2010	Organizational Planning
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building
Volunteer Engagement	1	08/30/2011	Relationship Building
Changes in Volunteering Means Changes in Volunteer Management	3	08/31/2011	Planning for the Future

Others Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
		10/25/2011	

Coursework Completed

Total Credits Earned: 17

Planning for the Future 5.00

Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Changes in Volunteering Means Changes in Volunteer Management	3	08/31/2011	Planning for the Future

Relationship Building 3.00

Preparing Successful Grant Proposals	1	04/14/2011	Relationship Building
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building
Volunteer Engagement	1	08/30/2011	Relationship Building

Organizational Planning 3.00

Productive Cooperation Between Your Staff and Volunteers Will Benefit Your Clients	3	09/02/2010	Organizational Planning
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Foodservice Knowledge 6.00

Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge

Others

10/25/2011

OFFICIAL TRANSCRIPT

Enrollee: **Standrich, J.**

Date Enrolled: **August 10, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3830.pdf>

Mrs. Jordan Standrich

Assistant Director of Development

Mobile Meals of Spartanburg

P.O. Box 461, 419 E. Main St.

Spartanburg, SC 29304

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 9

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Designing an Email Campaign	1	10/06/2010	Revenue Development
Taking Donor Relationships Offline	1	10/14/2010	Relationship Building

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Online Writing: Crafting Web and E-News Content to Engage Your Supporters	3	09/02/2010	Relationship Building

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future

Coursework Completed

Total Credits Earned: 9

Planning for the Future 1.00

Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future
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Relationship Building 5.00

Taking Donor Relationships Offline	1	10/14/2010	Relationship Building
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Online Writing: Crafting Web and E-News Content to Engage Your Supporters	3	09/02/2010	Relationship Building
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Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
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Revenue Development 3.00

Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
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Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
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Designing an Email Campaign	1	10/06/2010	Revenue Development
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OFFICIAL TRANSCRIPT

Enrollee: **Kirkpatrick, N.**
 Date Enrolled: **August 17, 2011**

Ms. Nicole Kirkpatrick

Program Director
 Aging True Community Senior Services
 4250 Lakeside Dr., Ste. 116
 Jacksonville, FL 32210

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4428.pdf>

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 13

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Preparing Successful Grant Proposals	1	04/14/2011	Relationship Building
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building
Maximizing Media Relations — Part 2	1	08/30/2011	Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building
Social Media 101	1	09/15/2011	Relationship Building

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 13

Relationship Building 7.00

Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Preparing Successful Grant Proposals	1	04/14/2011	Relationship Building
Maximizing Media Relations — Part 2	1	08/30/2011	Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building
Social Media 101	1	09/15/2011	Relationship Building
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building

Fiscal Responsibility 3.00

Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
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Foodservice Knowledge 2.00

Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge

Revenue Development 1.00

Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development
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OFFICIAL TRANSCRIPT

Enrollee: **Kelly, E.**

Date Enrolled: **September 14, 2011**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4542.pdf>

Mrs. Erika Kelly

Meals On Wheels Association of
 America

203 S. Union St.
 Alexandria, VA 22314

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 1

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Social Media 101	1	09/15/2011	Relationship Building

Coursework Completed

Total Credits Earned: 1

Relationship Building	1.00		
Social Media 101	1	09/15/2011	Relationship Building

OFFICIAL TRANSCRIPT

Enrollee: **Kimberly, R.**
Date Enrolled: **July 13, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4330.pdf>

Mr. Richard Kimberly

Food Service Manager
Sedona Community Center
2615 Melody Lane
Sedona, AZ 86336

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 9

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 9

Foodservice Knowledge 9.00

Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Pickerell, H.**
 Date Enrolled: **June 30, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4327.pdf>

Mrs. Heidi Pickerell

President & CEO
 Meals on Wheels of Shawnee and
 Jefferson Counties, Inc.
 5724 SW Huntoon
 Topeka, KS 66604

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 9

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 9

Planning for the Future	3.00			
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future	
Relationship Building	2.00			
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building	
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building	
Organizational Planning	1.00			
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning	
Fiscal Responsibility	1.00			
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility	
Revenue Development	2.00			
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development	
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development	

OFFICIAL TRANSCRIPT

Enrollee: **Underhill, S.**
 Date Enrolled: **July 13, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4331.pdf>

Mrs. Sandra Underhill

Controller
 Broward Meals On Wheels
 3810 Inverrary Blvd Suite 305
 Lauderhill, FL 33319

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 13

Financial Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Basic Nonprofit Financial Management Institute	6	05/19/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Others Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
		10/25/2011	

Coursework Completed

Total Credits Earned: 13

Fiscal Responsibility	13.00			
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011		Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011		Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011		Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011		Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011		Fiscal Responsibility
Basic Nonprofit Financial Management Institute	6	05/19/2011		Fiscal Responsibility
Others				
		10/25/2011		

OFFICIAL TRANSCRIPT

Enrollee: **Lambert, R.**
Date Enrolled: **August 16, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4361.pdf>

Ms. Rebecca Lambert

Marketing & Event Director
Meals For The Elderly
310 E. Houston Harte
San Angelo, TX 76903

Coursework Completed

Date Updated: 12/2/2011
Total Credits Earned: 2

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building
Social Media 101	1	09/15/2011	Relationship Building

Coursework Completed

Total Credits Earned: 2

Relationship Building	2.00		
Social Media 101	1	09/15/2011	Relationship Building
How to Get Heard: Communicating What Matters	1	08/16/2011	Relationship Building

OFFICIAL TRANSCRIPT

Enrollee: **Cave, C.**
 Date Enrolled: **August 17, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4451.pdf>

Ms. Cynthia Cave

Executive Director
 SCOPE/Meals On Wheels, Inc.
 P.O. Box 758, 505 Griffin Blvd.
 Farmville, VA 23901

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 11

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
How to Recruit Exceptional Board Members (Part 1 in the Board Recruitment Series)	1	10/04/2011	Relationship Building
11 Creative Ways to Look for and Orient New Board Members (Part 2 in the Board Recruitment Series)	1	10/11/2011	Relationship Building

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Direct Mail is Working and You Should be Doing It!	1	11/08/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Creative Marketing at the Local Level	1	09/01/2011	Relationship Building

Financial Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 11

Planning for the Future

4.00

Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
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Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
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Relationship Building

3.00

How to Recruit Exceptional Board Members (Part 1 in the Board Recruitment Series)	1	10/04/2011	Relationship Building
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11 Creative Ways to Look for and Orient New Board Members (Part 2 in the Board Recruitment Series)	1	10/11/2011	Relationship Building
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Creative Marketing at the Local Level	1	09/01/2011	Relationship Building
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Fiscal Responsibility

3.00

Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
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Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
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Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
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Revenue Development

1.00

Direct Mail is Working and You Should be Doing It!	1	11/08/2011	Revenue Development
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OFFICIAL TRANSCRIPT

Enrollee: **Shabestar, K.**
 Date Enrolled: **August 05, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4354.pdf>

Ms. Kris Shabestar

Director
 Meals on Wheels of the Greater
 Lynchburg Area
 P O Box 1388
 Lynchburg, VA 24505

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 9

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development
Social Media 101	1	09/15/2011	Relationship Building

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future

Coursework Completed

Total Credits Earned: 9

Planning for the Future	4.00			
Leading Strategic Change in Your Organization		3	08/31/2011	Planning for the Future
Positioning Your Agency for the Volunteers of Tomorrow		1	08/31/2011	Planning for the Future
Relationship Building	3.00			
Developing, Cultivating and Maintaining Relationships with Foundations		1	08/30/2011	Relationship Building
Maximizing Media Relations — Part 1		1	08/30/2011	Relationship Building
Social Media 101		1	09/15/2011	Relationship Building
Revenue Development	2.00			
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks		1	08/30/2011	Revenue Development
Copywriting: How to Write an Appeal that Gets Results!		1	09/01/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **McLaughlin, I.**
 Date Enrolled: **July 07, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4329.pdf>

Ms. Ida McLaughlin

President & CEO
 Canadian Association of Meals on
 Wheels and Meal Services
 70 High Park Ave., Ste. 1207
 Toronto, ON M6P 1A1

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 13

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emergency Preparedness - MOW Professionals	3		Organizational Planning

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development
Direct Mail is Working and You Should be Doing It!	1	11/08/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Social Media 101	1	09/15/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 13

Planning for the Future 4.00

Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Relationship Building 2.00

Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Social Media 101	1	09/15/2011	Relationship Building

Organizational Planning 4.00

Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning
Emergency Preparedness - MOW Professionals	3		Organizational Planning

Foodservice Knowledge 1.00

Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
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Revenue Development 2.00

What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development
Direct Mail is Working and You Should be Doing It!	1	11/08/2011	Revenue Development

OFFICIAL TRANSCRIPT

Ms. Barbara Levin

Enrollee: **Levin, B.**

Date Enrolled: **August 11, 2011**

Meals On Wheels of Central
 Maryland, Inc.
 515 South Haven Street
 Baltimore, MD 21224

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4358.pdf>

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 11

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emergency Preparedness - MOW Professionals	3		Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 11

Planning for the Future 3.00

Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
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Organizational Planning 4.00

Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning
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Emergency Preparedness - MOW Professionals	3		Organizational Planning
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Foodservice Knowledge 3.00

Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
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Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
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Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
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Revenue Development 1.00

Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
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OFFICIAL TRANSCRIPT

Enrollee: **Toomey, L.**
 Date Enrolled: **August 17, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4501.pdf>

Ms. Liz Toomey

Director of Finances
 Fort Bend Seniors Meals on Wheels
 P.O. Box 1488 1330 Band Rd.
 Rosenberg, TX 77471

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 7

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 7

Fiscal Responsibility 7.00

Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

OFFICIAL TRANSCRIPT

Enrollee: **Welburn, K.**

Date Enrolled: **November 10, 2011**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4616.pdf>

Mrs. Kristi Welburn

Administration Assistant
 Food & Friends Senior Meals
 Program/RVCOG
 P.O. Box 3275
 155 North First Street
 Central Point, OR 97502

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 1

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Direct Mail is Working and You Should be Doing It!	1	11/08/2011	Revenue Development

Coursework Completed

Total Credits Earned: 1

Revenue Development	1.00		
Direct Mail is Working and You Should be Doing It!	1	11/08/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Baker, A.**
 Date Enrolled: **August 28, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3425.pdf>

Mrs. Anne Baker

Executive Director
 Alamance County Meals On Wheels,
 Inc.
 411 W. 5th Street, Suite A
 Burlington, NC 27215

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 12

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Developing a Strategy for the Future	1	09/04/2009	Planning for the Future
Nurturing a Powerful and Productive Board/CEO Relationship	1	05/11/2010	Relationship Building

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Designing an Email Campaign	1	10/06/2010	Revenue Development
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills	1	09/02/2009	Relationship Building
Your Nonprofit Marketing Plan: A Roadmap to Building Support for Your Organization	3	09/03/2009	Relationship Building
Telling Your Story to the Media and Your Supporters	1	09/03/2009	Relationship Building
Effective Online Storytelling	1	08/06/2010	Relationship Building
Social Media 101	1	09/15/2011	Relationship Building

Coursework Completed

Total Credits Earned: 12

Planning for the Future	1.00			
Developing a Strategy for the Future		1	09/04/2009	Planning for the Future
Relationship Building	9.00			
What Do Great Boards Really Do?		1	09/02/2009	Relationship Building
Nurturing a Powerful and Productive Board/CEO Relationship		1	05/11/2010	Relationship Building
Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills		1	09/02/2009	Relationship Building
Your Nonprofit Marketing Plan: A Roadmap to Building Support for Your Organization		3	09/03/2009	Relationship Building
Telling Your Story to the Media and Your Supporters		1	09/03/2009	Relationship Building
Social Media 101		1	09/15/2011	Relationship Building
Effective Online Storytelling		1	08/06/2010	Relationship Building
Revenue Development	2.00			
Designing an Email Campaign		1	10/06/2010	Revenue Development
Fundraising for Small Nonprofits		1	06/21/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Harrell, D.**
 Date Enrolled: **August 09, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3819.pdf>

Mrs. Darlene Harrell

Nutrition Director
 Albemarle Commission
 220D Ocean Highway S.
 Hertford, NC 27944

Certificates and Achievements

Leadership Certificate - September 2011

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 16

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Marketing 101. How to Grow: Lessons from the Apple Tree	1	08/31/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 32

Planning for the Future	6.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2		3	09/01/2010	Planning for the Future
Relationship Building	4.00			
Developing, Cultivating and Maintaining Relationships with Foundations		1	08/30/2011	Relationship Building
Marketing 101. How to Grow: Lessons from the Apple Tree		1	08/31/2011	Relationship Building
Organizational Planning	4.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Decision Making and Problem Solving		1	08/31/2010	Organizational Planning
Fiscal Responsibility	6.00			
Financial Vulnerability and Fraud in Nonprofit Organizations		3	09/02/2010	Fiscal Responsibility
Foodservice Knowledge	10.00			
Breathing New Life into the Congregate Program		1	09/01/2011	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses		1	08/30/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun		3	08/31/2011	Foodservice Knowledge
Revenue Development	2.00			
What is Planned Giving? Why Should We Start a Program Now (and How?)		1	08/30/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Ashley, L.**

Date Enrolled: **September 27, 2011**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4553.pdf>

Ms. Laurie H. Ashley

Executive Director

Anderson County Meals on Wheels

P O Box 285

Anderson, SC 29622

Certificates and Achievements

Leadership Certificate - September 2011

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 18

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future
Your Best Board Meeting Ever!	1	04/21/2010	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 36

Planning for the Future	12.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2		3	09/01/2010	Planning for the Future
Grooming the Next Generation of Leaders		3	09/03/2009	Planning for the Future
Relationship Building	4.00			
What Do Great Boards Really Do?		1	09/02/2009	Relationship Building
Influence: Gaining Commitment, Getting Results		1	09/03/2009	Relationship Building
Organizational Planning	4.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Your Best Board Meeting Ever!		1	04/21/2010	Organizational Planning
Fiscal Responsibility	8.00			
Financial Vulnerability and Fraud in Nonprofit Organizations		3	09/02/2010	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different		1	08/30/2011	Fiscal Responsibility
Foodservice Knowledge	2.00			
Dietary Guidelines 2010 — Translating Research to Application		1	08/31/2011	Foodservice Knowledge
Revenue Development	6.00			
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks		1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)		1	08/30/2011	Revenue Development
Copywriting: How to Write an Appeal that Gets Results!		1	09/01/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Jones, S.**
 Date Enrolled: **July 28, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4351.pdf>

Mrs. Sharon Jones

Nutrition Coordinator
 NECALG / Area Agency on Aging
 231 Main St. Suite 21
 Fort Morgan, CO 80701

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 5

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emergency Preparedness: Is Your Program Ready?	3	05/05/2011	Organizational Planning

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge

Coursework Completed			
<i>Total Credits Earned: 5</i>			
Organizational Planning	3.00		
Emergency Preparedness: Is Your Program Ready?	3	05/05/2011	Organizational Planning
Foodservice Knowledge	2.00		
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **McKinney, S.**

Date Enrolled: **November 06, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3525.pdf>

Mrs. Sarah H. McKinney

Director of Volunteer Services
 Athens Community Council on Aging,
 Inc.

135 Hoyt Street
 Athens, GA 30601

Certificates and Achievements

Leadership Certificate - November 2009

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 42

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing Effective Oversight Boards	1	11/11/2009	Relationship Building
Developing Vision and Mission	1	11/12/2009	Planning for the Future
Strategic Long Term Planning	1	11/12/2009	Planning for the Future
Nurturing a Powerful and Productive Board/CEO Relationship	1	05/11/2010	Relationship Building

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Accounting and Financial Management	3	11/11/2009	Fiscal Responsibility
Conducting Effective Meetings	1	11/11/2009	Organizational Planning
Decision Making and Problem Solving	1	11/12/2009	Organizational Planning
Time and Stress Management	1	11/13/2009	Organizational Planning
Your Best Board Meeting Ever!	1	04/21/2010	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Development 101	1	11/13/2009	Revenue Development
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development
Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future
Preparing Successful Grant Proposals	1	04/14/2011	Relationship Building

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills	1	09/02/2009	Relationship Building
Communications 101	1	11/13/2009	Relationship Building
Developing Successful Personal Relationships	1	11/13/2009	Relationship Building
Effective Online Storytelling	1	08/06/2010	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Nutrition 101	1	11/12/2009	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
From Recruitment to Retention - A Primer for an Effective Volunteer Program	1	09/02/2009	Organizational Planning
Volunteer Management 101	1	11/11/2009	Organizational Planning
Fundraising and Volunteers	1	08/31/2010	Revenue Development
Productive Cooperation Between Your Staff and Volunteers Will Benefit Your Clients	3	09/02/2010	Organizational Planning

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Basic Nonprofit Financial Management Institute	6	02/03/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 84

Planning for the Future	6.00			
Developing Vision and Mission	1	11/12/2009	Planning for the Future	
Strategic Long Term Planning	1	11/12/2009	Planning for the Future	
Capital Campaigns: Knowing When You Are Ready	1	08/31/2010	Planning for the Future	
Relationship Building	14.00			
Nurturing a Powerful and Productive Board/CEO Relationship	1	05/11/2010	Relationship Building	
Developing Effective Oversight Boards	1	11/11/2009	Relationship Building	
Preparing Successful Grant Proposals	1	04/14/2011	Relationship Building	
Developing Extraordinary Personal Relationships: Honing Your Interpersonal Skills	1	09/02/2009	Relationship Building	
Effective Online Storytelling	1	08/06/2010	Relationship Building	
Communications 101	1	11/13/2009	Relationship Building	
Developing Successful Personal Relationships	1	11/13/2009	Relationship Building	
Organizational Planning	18.00			
Your Best Board Meeting Ever!	1	04/21/2010	Organizational Planning	
Time and Stress Management	1	11/13/2009	Organizational Planning	
Conducting Effective Meetings	1	11/11/2009	Organizational Planning	
Decision Making and Problem Solving	1	11/12/2009	Organizational Planning	
Productive Cooperation Between Your Staff and Volunteers Will Benefit Your Clients	3	09/02/2010	Organizational Planning	
From Recruitment to Retention - A Primer for an Effective Volunteer Program	1	09/02/2009	Organizational Planning	
Volunteer Management 101	1	11/11/2009	Organizational Planning	
Fiscal Responsibility	32.00			
Accounting and Financial Management	3	11/11/2009	Fiscal Responsibility	

Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Monitoring the Effectiveness of Your Non-Profit Organization and Fraud Prevention	3	08/31/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility
Basic Nonprofit Financial Management Institute	6	02/03/2011	Fiscal Responsibility
Foodservice Knowledge	8.00		
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge
Intro to Making Appealing Menus	1	07/26/2011	Foodservice Knowledge
Nutrition 101	1	11/12/2009	Foodservice Knowledge
Revenue Development	6.00		
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development
Development 101	1	11/13/2009	Revenue Development
Fundraising and Volunteers	1	08/31/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Miller, P.**

Date Enrolled: **September 27, 2011**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4566.pdf>

Mrs. Peggy Miller MSW

Executive Director

Broward Meals On Wheels

3810 Inverray Blvd. Suite 305

Lauderhill, FL 33319

Certificates and Achievements

Leadership Certificate - September 2011

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 24

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing Vision and Mission	3	06/03/2009	Planning for the Future
What Boards do with a Strategic Plan	1	09/01/2009	Planning for the Future
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Developing a Strategy for the Future	1	09/02/2009	Planning for the Future
Nurturing a Powerful and Productive Board/CEO Relationship	1	05/11/2010	Relationship Building
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand	1	11/16/2010	Planning for the Future
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 48

Planning for the Future	32.00		
Developing Vision and Mission	3	06/03/2009	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Developing a Strategy for the Future	1	09/02/2009	Planning for the Future
What Boards do with a Strategic Plan	1	09/01/2009	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future
7 Practical Keys to Powerfully Building Your Brand: Part 3 - Implementation of Your Brand	1	11/16/2010	Planning for the Future
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future
Relationship Building	6.00		
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Nurturing a Powerful and Productive Board/CEO Relationship	1	05/11/2010	Relationship Building
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
Organizational Planning	2.00		
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
Fiscal Responsibility	4.00		
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Foodservice Knowledge	2.00		
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Revenue Development	2.00		

Copywriting: How to Write an Appeal that Gets
Results!

1

09/01/2011

Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Horton, D.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-4018.pdf>

Mr. Derek Horton

Former Director of Finance & Admin
 Broward Meals On Wheels
 3810 Inverrary Blvd. Ste. 305
 Lauderhill, FL 33319

Certificates and Achievements

Fellows Graduate - August 2010

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 4

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Communication and Listening Skills	1	08/31/2010	Relationship Building

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Public Speaking: Tips to Becoming an Effective Presenter	1	09/01/2010	Relationship Building

Coursework Completed

Total Credits Earned: 8

Relationship Building	6.00			
Communication and Listening Skills		1	08/31/2010	Relationship Building
Developing a Public Awareness Campaign		1	08/31/2010	Relationship Building
Public Speaking: Tips to Becoming an Effective Presenter		1	09/01/2010	Relationship Building
Revenue Development	2.00			
Seeing Your Organization through Donors' Eyes		1	09/01/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Church, L.**
 Date Enrolled: **August 19, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-4029.pdf>

Mrs. Lisa Church

Bookkeeper/Fundraising
 Cabarrus Meals On Wheels
 1701 S. Main St.
 Kannapolis, NC 28081

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 14

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Excellence in Grant Writing: Back to Basics	1	09/02/2009	Revenue Development
Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Creative Marketing at the Local Level	1	09/01/2011	Relationship Building

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building
Volunteer Engagement	1	08/30/2011	Relationship Building
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future
Changes in Volunteering Means Changes in Volunteer Management	3	08/31/2011	Planning for the Future

Coursework Completed

Total Credits Earned: 14

Planning for the Future

5.00

X Factors of Sustainability	1	09/01/2010	Planning for the Future
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future
Changes in Volunteering Means Changes in Volunteer Management	3	08/31/2011	Planning for the Future

Relationship Building

4.00

Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Creative Marketing at the Local Level	1	09/01/2011	Relationship Building
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building
Volunteer Engagement	1	08/30/2011	Relationship Building

Revenue Development

5.00

Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
Excellence in Grant Writing: Back to Basics	1	09/02/2009	Revenue Development
Introduction to Major Giving: Navigating the Economic Recovery	1	09/02/2009	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Strong, K.**
 Date Enrolled: **August 19, 2010**

Ms. Kimberly Strong

Executive Director
 Cabarrus Meals On Wheels
 1701 S. Main St.
 Kannapolis, NC 28081

Transcript Permanent URL:
<http://mowaacenter.org/tr/825.pdf>

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 16

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Maximizing Media Relations — Part 2	1	08/30/2011	Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building
Creative Marketing at the Local Level	1	09/01/2011	Relationship Building

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge

Financial Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 16

Planning for the Future

8.00

Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Relationship Building

4.00

What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Creative Marketing at the Local Level	1	09/01/2011	Relationship Building
Maximizing Media Relations — Part 2	1	08/30/2011	Relationship Building
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building

Fiscal Responsibility

3.00

Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility
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Foodservice Knowledge

1.00

Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Hunstiger, R.**

Date Enrolled: **September 21, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3482.pdf>

Ms. Ruth Hunstiger LCSW

Director of Community Services
 Catholic Charities of the Diocese of St.

Cloud
 157 Roosevelt Rd.
 St. Cloud, MN 56301

Certificates and Achievements

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 18

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing a Strategy for the Future	1	09/04/2009	Planning for the Future

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 36

Planning for the Future	10.00			
Developing a Strategy for the Future		1	09/04/2009	Planning for the Future
Changing the Culture of Your Organization: Becoming a Fundraising Organization		1	11/17/2008	Planning for the Future
Creating a Philanthropic Case for Support Tailored to Your Program		1	11/17/2008	Planning for the Future
Creating Your Fundraising Plan		1	11/18/2008	Planning for the Future
Improving Your Current Situation		1	11/18/2008	Planning for the Future
Fiscal Responsibility	6.00			
Effective Cost Management for Today's Economy - Parts 1 & 2		3	09/02/2009	Fiscal Responsibility
Foodservice Knowledge	6.00			
Evidenced Based Research - Using Data to Support Your Case		3	09/03/2009	Foodservice Knowledge
Revenue Development	14.00			
Development 101		1	11/17/2008	Revenue Development
Introduction to Major Gifts		3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less		3	11/18/2008	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Lipscomb, B.**

Date Enrolled: **September 27, 2011**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2011-4564.pdf>

Mrs. Brenda D. Lipscomb

Acting Executive Director
 Central Virginia Area Agency on
 Aging, Inc
 P.O. Box 1390
 Lynchburg, VA 24505

Certificates and Achievements

Leadership Certificate - September 2011

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 16

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 32

Planning for the Future	14.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2		3	09/01/2010	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board		1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization		3	08/31/2011	Planning for the Future
Relationship Building	4.00			
Developing, Cultivating and Maintaining Relationships with Foundations		1	08/30/2011	Relationship Building
Developing a Public Awareness Campaign		1	08/31/2010	Relationship Building
Organizational Planning	4.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Decision Making and Problem Solving		1	08/31/2010	Organizational Planning
Fiscal Responsibility	6.00			
Financial Vulnerability and Fraud in Nonprofit Organizations		3	09/02/2010	Fiscal Responsibility
Foodservice Knowledge	2.00			
Breathing New Life into the Congregate Program		1	09/01/2011	Foodservice Knowledge
Revenue Development	2.00			
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks		1	08/30/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Hellmann, L.**
 Date Enrolled: **June 16, 2010**

Mrs. Lisa Hellmann

Director
 Clinton County Senior Services
 630 8th St.
 Carlyle, IL 62231

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3679.pdf>

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 17

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development
The Dreaded Donor Engagement Gap	1	09/02/2010	Relationship Building
Promoting your Programs and Events	1	09/22/2010	Relationship Building
Preparing Successful Grant Proposals	1	04/14/2011	Relationship Building

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
E-Strategy for Your Nonprofit	1	09/30/2010	Revenue Development
Social Media 101	1	09/15/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Budgeting and Cash Management for the Non-Profit Organization — Part 2	1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1	1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3	1	08/31/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 17

Planning for the Future	3.00			
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2		3	09/01/2010	Planning for the Future
Relationship Building	4.00			
The Dreaded Donor Engagement Gap		1	09/02/2010	Relationship Building
Promoting your Programs and Events		1	09/22/2010	Relationship Building
Preparing Successful Grant Proposals		1	04/14/2011	Relationship Building
Social Media 101		1	09/15/2011	Relationship Building
Fiscal Responsibility	4.00			
Budgeting and Cash Management for the Non-Profit Organization — Part 2		1	08/30/2011	Fiscal Responsibility
Non-Profit Organizations — Yes, They Are Different		1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 1		1	08/30/2011	Fiscal Responsibility
Budgeting and Cash Management for the Non-Profit Organization — Part 3		1	08/31/2011	Fiscal Responsibility
Foodservice Knowledge	4.00			
Breathing New Life into the Congregate Program		1	09/01/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun		3	08/31/2011	Foodservice Knowledge
Revenue Development	2.00			
Excellence in Grant Writing: Back to Basics		1	09/02/2010	Revenue Development
E-Strategy for Your Nonprofit		1	09/30/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Christopher, S.**
 Date Enrolled: **July 27, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3325.pdf>

Mrs. Sheila Christopher

Former Meals on Wheels Coordinator
 Community Action Agency of
 Northwest Alabama, Inc.
 745 Thompson St.
 Florence, AL 35630

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 6

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 6

Fiscal Responsibility 3.00

Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
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Foodservice Knowledge 3.00

Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Wells, L.**

Date Enrolled: **August 19, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3877.pdf>

Mrs. Linda W. Wells

Program Director

Community Services Council of

Brevard, Inc.

3600 West King Street

Cocoa, FL 32926

Certificates and Achievements

Leadership Certificate - October 2010

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 33

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Marketing 102. Build Your Base of Support: Marketing that Works	3	08/31/2011	Relationship Building
Social Media 101	1	09/15/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	01/25/2011	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
Intro to Evolving Food Trends	1	06/16/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps	1	09/02/2009	Relationship Building
Managing and Marketing Volunteer Programs	3	09/03/2009	Organizational Planning
Keeping Your Volunteers in Satisfying Volunteer Work	1	06/15/2010	Organizational Planning
Volunteer Engagement	1	08/30/2011	Relationship Building
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 66

Planning for the Future	2.00			
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future	
Relationship Building	12.00			
Marketing 102. Build Your Base of Support: Marketing that Works	3	08/31/2011	Relationship Building	
Social Media 101	1	09/15/2011	Relationship Building	
From Baby Boomers to Millennials: A Multi-Generational Volunteer Corps	1	09/02/2009	Relationship Building	
Volunteer Engagement	1	08/30/2011	Relationship Building	
Organizational Planning	8.00			
Managing and Marketing Volunteer Programs	3	09/03/2009	Organizational Planning	
Keeping Your Volunteers in Satisfying Volunteer Work	1	06/15/2010	Organizational Planning	
Fiscal Responsibility	8.00			
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility	
Non-Profit Organizations — Yes, They Are Different	1	08/30/2011	Fiscal Responsibility	
Foodservice Knowledge	32.00			

Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge
Menu Planning for Customer Satisfaction	1	12/09/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	01/25/2011	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
Intro to Evolving Food Trends	1	06/16/2011	Foodservice Knowledge
Revenue Development	4.00		
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Stewart, D.**

Date Enrolled: **September 04, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3435.pdf>

Ms. Daphne Stewart

Former Manager of Meal Services
 Council on Aging of Martin County,
 Inc.

1071 SE 10th St.
 Stuart, FL 34996

Certificates and Achievements

Nutrition Certificate - October 2010

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 18

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Promoting your Programs and Events	1	09/22/2010	Relationship Building

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
7 Practical Keys to Powerfully Building Your Brand: Part 1 - Importance of Your Brand	1	11/09/2010	Planning for the Future

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Part 1	1	09/02/2009	Fiscal Responsibility
Effective Cost Management for Today's Economy - Part 2	1	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge
Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Basic Nonprofit Financial Management Institute	6	02/03/2011	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 36

Planning for the Future 2.00

7 Practical Keys to Powerfully Building Your Brand: Part 1 - Importance of Your Brand	1	11/09/2010	Planning for the Future
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Relationship Building 2.00

Promoting your Programs and Events	1	09/22/2010	Relationship Building
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Fiscal Responsibility 16.00

Effective Cost Management for Today's Economy - Part 1	1	09/02/2009	Fiscal Responsibility
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Effective Cost Management for Today's Economy - Part 2	1	09/02/2009	Fiscal Responsibility
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Basic Nonprofit Financial Management Institute	6	02/03/2011	Fiscal Responsibility
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Foodservice Knowledge 16.00

Wellness Interventions for Older Adults at Senior Centers	1	09/02/2010	Foodservice Knowledge
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Food Safety and Sanitation: From Preparation to Table	1	08/31/2010	Foodservice Knowledge
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Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge
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Designing Meal Delivery Systems	1	09/01/2010	Foodservice Knowledge
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Basic Nutrition Older Adults	1	09/04/2009	Foodservice Knowledge
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Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
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OFFICIAL TRANSCRIPT

Enrollee: **Potter, C.**
 Date Enrolled: **July 30, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3802.pdf>

Ms. Connie Potter

Former Aging Administrator
 Doniphan County Kansas Council on
 Aging
 120 E. Chestnut, PO Box 247
 Troy, KS 66087

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 6

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Nurturing a Powerful and Productive Board/CEO Relationship	1	05/11/2010	Relationship Building

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part III	1	09/21/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part IV	1	09/28/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 6

Relationship Building	1.00			
Nurturing a Powerful and Productive Board/CEO Relationship	1	05/11/2010		Relationship Building
Fiscal Responsibility	4.00			
Effective Cost Management for Today's Economy Part III	1	09/21/2010		Fiscal Responsibility
Effective Cost Management for Today's Economy Part IV	1	09/28/2010		Fiscal Responsibility
Effective Cost Management for Today's Economy Part I	1	09/14/2010		Fiscal Responsibility
Effective Cost Management for Today's Economy Part II	1	09/16/2010		Fiscal Responsibility
Revenue Development	1.00			
Maximizing Technology for Effective Fundraising	1	05/19/2010		Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Wittman, K.**
 Date Enrolled: **August 09, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3824.pdf>

Ms. Kim Wittman

Senior Meals Manager
 Douglas County Senior Services, Inc.
 745 Vermont St.
 Lawrence, KS 66044

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 10

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1	1	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning
Emergency Preparedness: Is Your Program Ready?	3	05/17/2011	Organizational Planning

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 10

Planning for the Future

2.00

Emotional Intelligence: The Key to Succession
 Management - Part 2

1

09/01/2010

Planning for the Future

Emotional Intelligence: The Key to Succession
 Management - Part 1

1

09/01/2010

Planning for the Future

Organizational Planning

5.00

Risk Management - Protecting Your Program's
 Mission

1

09/02/2010

Organizational Planning

Decision Making and Problem Solving

1

08/31/2010

Organizational Planning

Emergency Preparedness: Is Your Program Ready?

3

05/17/2011

Organizational Planning

Fiscal Responsibility

3.00

Financial Vulnerability and Fraud in Nonprofit
 Organizations

3

09/02/2010

Fiscal Responsibility

OFFICIAL TRANSCRIPT

Enrollee: **Carco, J.**
 Date Enrolled: **August 06, 2009**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3395.pdf>

Mrs. Julie Carco

Home Delivered Meal Manager
 DuPage Senior Citizens Council
 1919 S. Highland Avenue
 Suite A-210
 Lombard, IL 60148

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 18

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Developing a Strategy for the Future	1	09/04/2009	Planning for the Future

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Emergency Preparedness: Is Your Program Ready?	3	06/25/2010	Organizational Planning

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Evidenced Based Research - Using Data to Support Your Case	3	09/03/2009	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses	1	08/30/2011	Foodservice Knowledge
Intro to Food Safety on the Go	1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk	1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application	1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun	3	08/31/2011	Foodservice Knowledge
Breathing New Life into the Congregate Program	1	09/01/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 18

Planning for the Future	1.00			
Developing a Strategy for the Future		1	09/04/2009	Planning for the Future
Organizational Planning	3.00			
Emergency Preparedness: Is Your Program Ready?		3	06/25/2010	Organizational Planning
Fiscal Responsibility	3.00			
Effective Cost Management for Today's Economy - Parts 1 & 2		3	09/02/2009	Fiscal Responsibility
Foodservice Knowledge	11.00			
Evidenced Based Research - Using Data to Support Your Case		3	09/03/2009	Foodservice Knowledge
Breathing New Life into the Congregate Program		1	09/01/2011	Foodservice Knowledge
Evolving Food Trends: Research and Industry Responses		1	08/30/2011	Foodservice Knowledge
Intro to Food Safety on the Go		1	08/30/2011	Foodservice Knowledge
Screening and Prioritizing Clients for Nutrition Risk		1	08/30/2011	Foodservice Knowledge
Dietary Guidelines 2010 — Translating Research to Application		1	08/31/2011	Foodservice Knowledge
Put Some Appeal into Your Menus: Making Food Fun		3	08/31/2011	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Walker, P.**
 Date Enrolled: **August 18, 2009**

Ms. Patricia Walker

President/CEO
 East Cooper Meals On Wheels
 PO Box 583
 Mount Pleasant, SC 29465

Transcript Permanent URL:
<http://mowaacenter.org/tr/2009-3421.pdf>

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 14

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1	1	09/01/2010	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building

Coursework Completed

Total Credits Earned: 14

Planning for the Future 9.00

Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1	1	09/01/2010	Planning for the Future
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future

Relationship Building 2.00

What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building

Organizational Planning 1.00

Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning
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Revenue Development 2.00

Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Bahnson, B.**
 Date Enrolled: **July 25, 2011**

Ms. Beth Bahnson

Nutrition and Development Director
 Elderbridge Agency on Aging
 308 Central Ave
 Fort Dodge, IA 50501

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4341.pdf>

Certificates and Achievements

Leadership Certificate - July 2011

Coursework Completed

Date Updated: 12/2/2011
 Total Credits Earned: 15

Strategy & Governance Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Developing a Strategy for the Future	1	09/04/2009	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future

Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Decision Making and Problem Solving	1	08/31/2010	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development
Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge

Coursework Completed

Total Credits Earned: 30

Planning for the Future

8.00

Emotional Intelligence: The Key to Succession Management - Parts 1 and 2	3	09/01/2010	Planning for the Future
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Developing a Strategy for the Future	1	09/04/2009	Planning for the Future
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Relationship Building

2.00

Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
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Organizational Planning

2.00

Decision Making and Problem Solving	1	08/31/2010	Organizational Planning
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Fiscal Responsibility

6.00

Effective Cost Management for Today's Economy - Parts 1 & 2	3	09/02/2009	Fiscal Responsibility
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Foodservice Knowledge

2.00

Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
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Revenue Development

10.00

Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development
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Fundraising for Small Nonprofits	1	06/21/2011	Revenue Development
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e-Strategy for Your Nonprofit	3	09/03/2009	Revenue Development
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OFFICIAL TRANSCRIPT

Enrollee: **Kinsella, E.**

Date Enrolled: **September 04, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3439.pdf>

Ms. Evelyn Kinsella

Nutrition Program Manager
 Food & Friends Senior Meals
 Program/RVCOG
 P.O. Box 3275
 Central Point, OR 97502

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 15

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
What Do Great Boards Really Do?	1	09/02/2009	Relationship Building
Emotional Intelligence: The Key to Succession Management - Part 2	1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1	1	09/01/2010	Planning for the Future
Risk Management - Protecting Your Program's Mission	1	09/02/2010	Organizational Planning

Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Grooming the Next Generation of Leaders	3	09/03/2009	Planning for the Future

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Preparing Successful Grant Proposals	1	04/14/2011	Relationship Building

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Influence: Gaining Commitment, Getting Results	1	09/03/2009	Relationship Building
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills	1	08/31/2010	Foodservice Knowledge

Financial Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Financial Vulnerability and Fraud in Nonprofit Organizations	3	09/02/2010	Fiscal Responsibility

Coursework Completed

Total Credits Earned: 15

Planning for the Future	6.00			
Emotional Intelligence: The Key to Succession Management - Part 2		1	09/01/2010	Planning for the Future
Emotional Intelligence: The Key to Succession Management - Part 1		1	09/01/2010	Planning for the Future
Grooming the Next Generation of Leaders		3	09/03/2009	Planning for the Future
X Factors of Sustainability		1	09/01/2010	Planning for the Future
Relationship Building	4.00			
What Do Great Boards Really Do?		1	09/02/2009	Relationship Building
Preparing Successful Grant Proposals		1	04/14/2011	Relationship Building
Developing a Public Awareness Campaign		1	08/31/2010	Relationship Building
Influence: Gaining Commitment, Getting Results		1	09/03/2009	Relationship Building
Organizational Planning	1.00			
Risk Management - Protecting Your Program's Mission		1	09/02/2010	Organizational Planning
Fiscal Responsibility	3.00			
Financial Vulnerability and Fraud in Nonprofit Organizations		3	09/02/2010	Fiscal Responsibility
Foodservice Knowledge	1.00			
Health Literacy on Wheels: MOW Volunteers Deliver Health Skills		1	08/31/2010	Foodservice Knowledge

OFFICIAL TRANSCRIPT

Enrollee: **Griffin, S.**

Date Enrolled: **September 21, 2009**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2009-3485.pdf>

Mr. Stephen R. Griffin

Executive Director
Foodnet Meals On Wheels
2422 N Triphammer Rd
Ithaca, NY 14850

Certificates and Achievements

Development Certificate - November 2008

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 26

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization	3	08/31/2011	Planning for the Future
Legal Risk Management for Non-Profits	1	09/01/2011	Organizational Planning

Development and Fundraising Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Changing the Culture of Your Organization: Becoming a Fundraising Organization	1	11/17/2008	Planning for the Future
Development 101	1	11/17/2008	Revenue Development
Creating a Philanthropic Case for Support Tailored to Your Program	1	11/17/2008	Planning for the Future
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Creating Your Fundraising Plan	1	11/18/2008	Planning for the Future
Improving Your Current Situation	1	11/18/2008	Planning for the Future
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development

Communications Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Maximizing Media Relations — Part 1	1	08/30/2011	Relationship Building
Social Media 101	1	09/15/2011	Relationship Building

Nutrition Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Hunger and Food Insecurity Among Older Adults	3	09/02/2010	Foodservice Knowledge

Others Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
		10/01/2010	

Coursework Completed

Total Credits Earned: 52

Planning for the Future	18.00			
Board CPR: Restoring Health and Vitality to Your Board		1	08/31/2011	Planning for the Future
Leading Strategic Change in Your Organization		3	08/31/2011	Planning for the Future
Changing the Culture of Your Organization: Becoming a Fundraising Organization		1	11/17/2008	Planning for the Future
Creating a Philanthropic Case for Support Tailored to Your Program		1	11/17/2008	Planning for the Future
Creating Your Fundraising Plan		1	11/18/2008	Planning for the Future
Improving Your Current Situation		1	11/18/2008	Planning for the Future
X Factors of Sustainability		1	09/01/2010	Planning for the Future
Relationship Building	6.00			
Developing, Cultivating and Maintaining Relationships with Foundations		1	08/30/2011	Relationship Building
Maximizing Media Relations — Part 1		1	08/30/2011	Relationship Building
Social Media 101		1	09/15/2011	Relationship Building
Organizational Planning	2.00			
Legal Risk Management for Non-Profits		1	09/01/2011	Organizational Planning
Foodservice Knowledge	6.00			
Hunger and Food Insecurity Among Older Adults		3	09/02/2010	Foodservice Knowledge
Revenue Development	20.00			

Development 101	1	11/17/2008	Revenue Development
Introduction to Major Gifts	3	11/18/2008	Revenue Development
Annual Giving: Raising More Money for Less	3	11/18/2008	Revenue Development
Excellence in Grant Writing: Back to Basics	1	09/02/2010	Revenue Development
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
Others			
		10/01/2010	

OFFICIAL TRANSCRIPT

Enrollee: **Johnson, S.**
 Date Enrolled: **August 31, 2010**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-4143.pdf>

Ms. Shelley A. Johnson

Director
 Age Well Forsyth, Inc.
 595 Dahlonga St.
 Cumming, GA 30040

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 5

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Designing an Email Campaign	1	10/06/2010	Revenue Development
X Factors of Sustainability	1	01/28/2011	Planning for the Future

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge
Intro to Evolving Food Trends	1	06/16/2011	Foodservice Knowledge

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Finding the Best Volunteer for the Job	1	06/11/2010	Organizational Planning

Coursework Completed

Total Credits Earned: 5

Planning for the Future	1.00			
X Factors of Sustainability		1	01/28/2011	Planning for the Future
Organizational Planning	1.00			
Finding the Best Volunteer for the Job		1	06/11/2010	Organizational Planning
Foodservice Knowledge	2.00			
Food Safety and Sanitation		1	03/17/2011	Foodservice Knowledge
Intro to Evolving Food Trends		1	06/16/2011	Foodservice Knowledge
Revenue Development	1.00			
Designing an Email Campaign		1	10/06/2010	Revenue Development

OFFICIAL TRANSCRIPT

Enrollee: **Gardner, M.**

Date Enrolled: **August 19, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3889.pdf>

Ms. Mary Ann Gardner

Shenandoah Area Agency on Aging,
 Inc.

207 Mosby Lane
 Front Royal, VA 22630

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 2

Volunteer Management Track

<i>Course Title</i>	<i>Credits</i>	<i>Date</i>	<i>Key Competency</i>
Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future

Coursework Completed

Total Credits Earned: 2

Planning for the Future

2.00

Recruiting the Next Generation of Volunteers	1	08/31/2010	Planning for the Future
Recruiting the Next Generation of Volunteers	1	09/01/2010	Planning for the Future

OFFICIAL TRANSCRIPT

Enrollee: **Culbertson, C.**
Date Enrolled: **July 27, 2011**

Transcript Permanent URL:
<http://mowaacenter.org/tr/2011-4349.pdf>

Ms. Cindy Culbertson

Service Coordinator
Anderson County Meals on Wheels
P O Box 285
Anderson, SC 29622

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 8

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Creative Marketing at the Local Level	1	09/01/2011	Relationship Building

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building
Measuring the Effectiveness of Your Volunteer Program	1	08/30/2011	Organizational Planning
Volunteer Engagement	1	08/30/2011	Relationship Building
Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future
Changes in Volunteering Means Changes in Volunteer Management	3	08/31/2011	Planning for the Future

Coursework Completed

Total Credits Earned: 8

Planning for the Future **4.00**

Positioning Your Agency for the Volunteers of Tomorrow	1	08/31/2011	Planning for the Future
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Changes in Volunteering Means Changes in Volunteer Management	3	08/31/2011	Planning for the Future
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Relationship Building **3.00**

Creative Marketing at the Local Level	1	09/01/2011	Relationship Building
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Sharing the Impact of Your Volunteer Program with Your Community	1	08/30/2011	Relationship Building
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Volunteer Engagement	1	08/30/2011	Relationship Building
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Organizational Planning **1.00**

Measuring the Effectiveness of Your Volunteer Program	1	08/30/2011	Organizational Planning
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OFFICIAL TRANSCRIPT

Enrollee: **Dewar, J.**

Date Enrolled: **June 08, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3666.pdf>

Mrs. Jan Dewar

Meals on Wheels of Greenville, Inc.

15 Oregon Street

Greenville, SC 29605

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 3

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Finding the Best Volunteer for the Job	1	06/11/2010	Organizational Planning
Keeping Your Volunteers in Satisfying Volunteer Work	1	06/15/2010	Organizational Planning
Recruiting the Next Generation of Volunteers	1	11/03/2010	Planning for the Future

Coursework Completed

Total Credits Earned: 3

Planning for the Future	1.00		
Recruiting the Next Generation of Volunteers	1	11/03/2010	Planning for the Future
Organizational Planning	2.00		
Finding the Best Volunteer for the Job	1	06/11/2010	Organizational Planning
Keeping Your Volunteers in Satisfying Volunteer Work	1	06/15/2010	Organizational Planning

OFFICIAL TRANSCRIPT

Enrollee: **Cottingham, L.**
 Date Enrolled: **August 19, 2010**

Ms. Lisa Cottingham

VP, Community Development
 East Cooper Meals On Wheels
 PO Box 583
 Mount Pleasant, SC 29465

Transcript Permanent URL:
<http://mowaacenter.org/tr/2010-3994.pdf>

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 12

Strategy & Governance Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future

Development and Fundraising Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development
Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
X Factors of Sustainability	1	09/01/2010	Planning for the Future
Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
Designing an Email Campaign	1	10/06/2010	Revenue Development
Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development
Direct Mail is Working and You Should be Doing It!	1	11/08/2011	Revenue Development

Communications Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development

Coursework Completed

Total Credits Earned: 12

Planning for the Future

2.00

Board CPR: Restoring Health and Vitality to Your Board	1	08/31/2011	Planning for the Future
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X Factors of Sustainability	1	09/01/2010	Planning for the Future
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Relationship Building

2.00

Developing, Cultivating and Maintaining Relationships with Foundations	1	08/30/2011	Relationship Building
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Developing a Public Awareness Campaign	1	08/31/2010	Relationship Building
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Revenue Development

8.00

Direct Mail Is Working - and You Should Be Doing It!	1	09/02/2010	Revenue Development
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Seeing Your Organization through Donors' Eyes	1	09/01/2010	Revenue Development
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Best Practices in Gift Planning and How to Integrate Them into All of Your Asks	1	08/30/2011	Revenue Development
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What is Planned Giving? Why Should We Start a Program Now (and How?)	1	08/30/2011	Revenue Development
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Designing an Email Campaign	1	10/06/2010	Revenue Development
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Direct Mail is Working and You Should be Doing It!	1	11/08/2011	Revenue Development
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Maximizing Technology for Effective Fundraising	1	05/19/2010	Revenue Development
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Copywriting: How to Write an Appeal that Gets Results!	1	09/01/2011	Revenue Development
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OFFICIAL TRANSCRIPT

Enrollee: **Eaton, C.**

Date Enrolled: **June 14, 2010**

Transcript Permanent URL:

<http://mowaacenter.org/tr/2010-3671.pdf>

Ms. Cecilia Eaton

Program & Volunteer Manager

East Cooper Meals On Wheels

PO Box 583

Mount Pleasant, SC 29465

Coursework Completed

Date Updated: 12/2/2011

Total Credits Earned: 7

Nutrition Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Effective Cost Management for Today's Economy Part I	1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II	1	09/16/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part III	1	09/21/2010	Fiscal Responsibility
Designing Meal Delivery Systems	1	01/25/2011	Foodservice Knowledge
Food Safety and Sanitation	1	03/17/2011	Foodservice Knowledge

Volunteer Management Track

<u>Course Title</u>	<u>Credits</u>	<u>Date</u>	<u>Key Competency</u>
Finding the Best Volunteer for the Job	1	06/11/2010	Organizational Planning
Keeping Your Volunteers in Satisfying Volunteer Work	1	06/15/2010	Organizational Planning

Coursework Completed

Total Credits Earned: 7

Organizational Planning	2.00			
Finding the Best Volunteer for the Job		1	06/11/2010	Organizational Planning
Keeping Your Volunteers in Satisfying Volunteer Work		1	06/15/2010	Organizational Planning
Fiscal Responsibility	3.00			
Effective Cost Management for Today's Economy Part III		1	09/21/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part I		1	09/14/2010	Fiscal Responsibility
Effective Cost Management for Today's Economy Part II		1	09/16/2010	Fiscal Responsibility
Foodservice Knowledge	2.00			
Designing Meal Delivery Systems		1	01/25/2011	Foodservice Knowledge
Food Safety and Sanitation		1	03/17/2011	Foodservice Knowledge

