



What will it take to be successful? Good Planning Strong Communication Tools Good Stories Committed Effort To Stay on Track

Good Planning is Proactive vs. Reactive

- Develop a communications committee
- ■Meet on a regular basis
- ■Plan for every detail
- ■Don't try to shortcut the process
- •Hold those involved accountable



Strong Communications Tools Determined By:

- ■WHERE are you now? (situational analysis)
- ■WHAT do you want to do? (goals/objectives)
- ■WHO do you want to reach? (target audience)
- WHY should they care? (key messaging)
- ■HOW will you do it? (strategy)
- ■WHAT will you use to reach them? (tactics)
- •HOW did we do? (evaluation and reporting)

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WHERE are you now? - Situational Analysis

- Sets the stage for your public awareness plan
- Describes what is currently impacting your organization
- ■Defines your organization's current:

Strengths Weaknesses Opportunities Threats



WHAT do you want to do? - Goals/Objectives **Goals** = desired outcome of your plan Example: Recruit more volunteers **Objectives** = milestones that measure progress Example: Increase volunteers who can deliver meals by 10% in the next 6 months WHO do you want to reach? - Target Audience Your target audiences are the people you must influence to achieve your goals Examples: •Concerned about an issue (general public) •Support your mission (donors, volunteers, staff) •Need your services (clients, communities) •Can be emotionally influenced (all of the above) www.purpleduckmarketing.com WHY should they care? - Key Messaging Answers the most important questions your target audience wants to know about you Who are you?

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What do you do/what makes you different?

How do you benefit those you serve and the

Where do you provide services?

community at large?

Why should they care?

Examples of Key Messages (Combines the who, where and why) "Across the country, Meals on Wheels provides life sustaining meals to seniors who can't leave their homes, or prepare a meal alone." **Examples of Key Messages** (Uses benefit statement around people served) "Without Meals on Wheels, the seniors we serve would go to be feeling sad, lonely, and most importantly - hungry www.purpleduckmarketing.com **Examples of Key Messages** (Uses benefit statement around community) "Without Meals on Wheels, our communities could lose one of their most valuables resources - the seniors that paved the way for our own futures."

HOW will you do it? - Strategy

- Develop a "Feed a Senior Campaign"
- Determine timeline for campaign
- Develop strong stories
- Develop key messaging for target audiences
- Utilize existing communication vehicles including: print, electronic, internet, Social Media
- Hold themed events
- Speak to community
- Write powerful content with clear calls to action

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WHAT will you use to reach them? - Tactics

Your Tactics should:

- Include "right" tools to support goals/objectives

 Ex: web site, direct mail, e-mail, social media
- ■Try to tie tactics together for more impact Ex: campaign: marketing, PR, event, speaking
- Reach target audience where they live, work, play Ex: internet, local news, civic organizations

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Example Tactic #1 – Tell Powerful Stories

- ■Determine 3 best clients and volunteers to write stories about how MOW has changed their lives
- •Interview subjects, take pictures, and write stories
- Add stories to Website, blog, Facebook, LinkedIn
- Create PDF to be sent electronically to database
- •Feature in upcoming newsletter and post on Web
- Send to media contacts (paper, TV, radio)
- •Challenge staff, board, donors, volunteers, supporters to share with others

Example Tactic #2 – Host Volunteer Event

- ■Plan "Meals on Wheels Iron Chef" cook off event
- Recruit volunteers to bring friends to win prizes
- ■Procure prizes from local restaurants including GRAND PRIZE cooking class from local chef
- Ask (2) compelling volunteers to share their story
- Share "Feed a Senior Campaign" info and challenge visitors to sign up to volunteer that night
- •Hold raffle for prizes for volunteers that sign up
- Follow up with everyone that signed up ASAP

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Example Tactic #3 - Speak Locally

- •Get volunteers to refer groups they belong to
- •Call these groups and ask to present "Feed a Senior Campaign" to membership
- Ask volunteer to speak about their experience
- Present campaign to recruit more volunteers
- ■Provide sign up sheet at event
- Send group admin thank you letter to pass on to their members
- Follow up with everyone that signed up ASAP

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Evaluation and Results - Volunteer Event

<u>Evaluation</u> – Scheduled, coordinated and hosted "Meals on Wheels Iron Chef" event. Invited 100 volunteers via email, phone call, direct mail.

Results – A total of new 20 new volunteers signed up that night. We continue to contact guests of volunteers by phone as follow up.

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What makes a good story?

- It is personable and relatable
- It "shows" vs. tells how you are impacting others
- It has a:

<u>Beginning</u> – Shows a challenge (client/supporter) <u>Middle</u> – Shows a solution (your mission) <u>End</u> – Call to action (gets them involved)

If you aren't moved by your story Your audience won't be either!

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What stories can you tell?

Breaking News

• Feed a Senior Campaign

Feature Stories

· Compelling Client Story

Events

- "Meals on Wheels Iron Chef" event
- Upcoming appearances at organizations



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